

CITY OF SUBLIMITY

BUDGET

Fiscal Year 2023-2024

City of Sublimity  
Budget Committee  
Fiscal Year 2023-2024

Mayor

James Kingsbury

Council Members

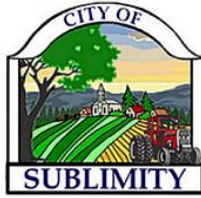
Michael Taylor  
Jim Crowther  
Brian Schumacher  
Tass Morrison

Members of Community (5) 2023-2024

Alissa Angelo –appointed Jan 2023 term expires Dec 2026  
Rodger Cox -appointed Jan 2023 term expires Dec 2026  
Rachel Krieger – appointed Jan 2021 term expires Dec 2024  
Dylan Heuberger– appointed Jan 2022 term expires Dec 2025  
Kerst Bosma – appointed Jan 2022 term expires Dec 2025

Staff

Finance/Office Manager – Myrna Harding  
Public Works Director – Alan Frost



# City of Sublimity

## BUDGET CALENDAR 2023-2024

1. Appoint Budget Officer January 9, 2023
2. Appoint Budget Committee (BC) Members Dec 12, 2022
3. Prepare proposed budget February thru April 2023
4. Publish 1<sup>st</sup> notice of BC meeting May 3, 2023  
\*(submit/post April 26) (5-30 before meeting paper only, post online 10 days before meeting online)
5. Deliver BC Documents May 5, 2023
6. **Budget Committee Meeting** **May 15, 2023**  
City Hall – 245 Johnson St 6 PM  
Second BC meeting if needed May 22, 2023  
Third BC meeting if needed TBD
7. Publish Notice of Budget Hearing & Budget summary (5-25 days before meeting) **May 31, 2023**  
\*(submit/post May 24 to Newspaper)
8. Hold **budget hearing**, Levy Taxes, Adopt budget and make appropriations **June 12, 2023**
9. **Submit tax certification to Assessor** **by July 15, 2023**
10. Submit copy of complete budget document to county clerk by September 30, 2023

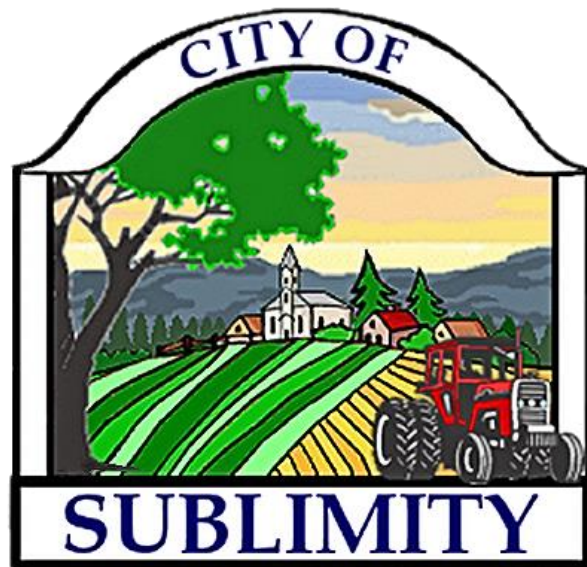
CITY OF SUBLIMITY  
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# Budget Message

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**May 15, 2023**

Honorable Mayor Kingsbury  
Members of the Sublimity City Council  
Citizen Budget Committee Members  
Citizens of the City of Sublimity

I am pleased to present the following proposed budget for the City of Sublimity for the fiscal year beginning July 1, 2023, and ending June 30, 2024. The Budget is prepared and organized by program and fund type and has been prepared to satisfy the legal requirements of the State of Oregon Budget Law and Local Government Accounting Standards. The proposed budget is the link between public policy, values, and available resources. Staff keeps in mind that the budget also reflects the goals adopted by the City Council in budgeting for infrastructure needs, communication, and public safety.

The City's budget procedure remains the same as in prior years. The total proposed budget for fiscal year 2023-2024 for all funds is \$18,583,972. This is a 12% increase from the current year's budget. A portion of the increase is due to the increase in the beginning fund balance for the General Fund and Enterprise Funds. In the past few years, the City has seen an increase in system development charge revenues. These are revenues that are only received when new construction is viable. Last year and the coming year reflect lower revenues from this source.

The City saw a decrease in new residential home construction and multifamily construction. We anticipate it to continue to slow down this next fiscal year with fewer lots approved for building on at this time. New construction provides additional tax revenues to our permanent tax base. However, these revenues can lag construction by one fiscal year, depending on their completion date.

## **PERSONNEL**

The City of Sublimity employees continue to be the most valuable resource in providing the services our residents deserve and expect. The City employs 5 full-time positions, 1 part-time position and 1 seasonal position to meet the needs of the community and accomplish the priorities set by City Council. Staffing needs have been evaluated for fiscal year 2023-2024. The proposed budget includes an 8.2% cost of living adjustment per the West Region CPI average. The City does have a Health Care opt out option that saves the City an average of 32% in health care costs if employees chose this option. The

personnel costs have been allocated among the operating funds to account for expenditures within the fund benefiting from the staff time.

## **GENERAL FUND**

The proposed budget is within the permanent tax rate of \$0.7135 per thousand of assessed property values. Sublimity's assessed value per Marion County has increased to \$323,657,098 (last year Sublimity's assessed value was \$292,904,420). The amount budgeted to be received from current property taxes is \$217,500 into the General Fund. We would like the committee to be aware that with the demolishing of one of the main Marian Home buildings, the City's tax assessment for following year may be lower. Income for the General Fund is primarily from property tax, franchise fees (power, gas, garbage, cablevision, and the phone company) and intergovernmental revenues. The State Shared Revenues are budgeted to be received by the General Fund as well as appropriate grant funds to be distributed.

## **PROPRIETARY FUNDS**

The proprietary funds include the water and sewer funds, also known as enterprise funds. They provide a good or service to the public for a fee much like a business.

The Water Fund is budgeted with service fees that are approved by the City Council. The City has approved a Water Master Plan that includes major capital projects with estimated completion dates within the next 20 years. To prioritize reducing financial impacts to utility customers, the staff will continue to look for grants and low-cost loans to help fund these projects and will complete a utility rate study to keep the impact of a rate increase to a minimum. The City is currently in the process of constructing a new water reservoir with the grant funds received from the Federal Government and Marion County. The City has continued to keep a healthy reserve for emergency purposes and a 15% contingency. We have also transferred funds to the Capital Improvement Fund to accumulate funds for current and future capital projects.

The City contracts for Sewer treatment with the City of Stayton and is billed based on monthly flow-related fees. The City of Stayton recently had a sewer master plan completed and the City of Sublimity will be responsible for a portion of upgrades and infrastructure projects that are part of the Sublimity sewer system. We have also transferred funds to the Capital Improvement Fund for current and future capital projects. There is no proposed rate increase for this fund.

Capital outlay and improvements proposed in the Water and Sewer Fund's budgets this fiscal year are the well #5 improvements to include a new reservoir, wastewater master plan update, and updated Neptune meter software. Appropriated between funds is a fence around the Public Works facility.

## **CAPITAL PROJECTS**

The following is a list of capital purchases and improvements proposed in fiscal year 2023-2024 by fund. Certain projects or equipment purchases may be appropriated among more than one fund and some of the projects may be projects that are carried over from the previous year that were not completed. Street, Park and Storm SDC and CIP Funds have projects allocated as well: (\*split)

1) <u>General Fund</u> (10)	
Community Sign*	33,000
Chamber Audio System	<u>40,000</u>
	73,000
2) <u>Water Fund</u> (20)	
Community Sign*	2,500
Public Works Fencing*	3,500
Water Meter Software	<u>20,000</u>
	26,000
3) <u>Sewer Fund</u> (30)	
Community Sign*	2,500
Public Works Fencing*	<u>4,000</u>
	6,500
4) <u>Street Fund</u> (40)	
Community Sign*	2,000
Public Works Fencing*	<u>3,000</u>
	5,000
5) <u>TOT Park Fund</u> (65)	
Dog Park Equipment*	<u>25,000</u>
6) <u>Water SDC Fund</u> (72)	
Well 5 Improvements*	<u>588,700</u>
7) <u>Sewer SDC Fund</u> (73)	
Wastewater Plan Update*	<u>200,000</u>
8) <u>Street SDC Fund</u> (74)	
Transportation Master Plan	<u>100,000</u>
9) <u>Park SDC Fund</u> (75)	
Dog Park Equipment*	<u>25,000</u>
10) <u>Water CIP Fund</u> (87)	
Well #5 Improvements*	<u>1,061,300</u>
11) <u>Sewer CIP Fund</u> (88)	
Wastewater Plan Update*	<u>50,000</u>
12) <u>Street CIP Fund</u> (89)	
Crest Street Project	300,000
Star St Storm Project	12,000
Broadway/Clay St Improvements	<u>30,000</u>
	342,000



## **CHANGES IN FUNDS OR PROGRAMS**

The City added the Capital Improvement Funds for the fiscal year 2021-2022. Transfers to those funds for current and future capital projects help the City plan for infrastructure projects and the future needs of the community. With the Water Construction Fund project for recoating the reservoir not needed, those funds have been transferred to the Water Capital Improvement Fund.

### **Summary**

The City of Sublimity has continued to move forward to provide a quality place to live. We look forward to keeping the City in a healthy financial position as we provide the services and needs of our community. It has been a work in progress to reach the needed 90 to 180-day reserve in all operating funds to keep the City prepared for future expenditures. Staff continues to be proactive in working with the community, replacing the aging infrastructure, improving our parks and streets this coming year as well as continuing to apply for grants to complete some of our much-needed projects. The City has completed the new website, our codification, and Park Master Plan all with grant funds. The City was also successful in receiving a one-million-dollar grant to complete water infrastructure projects that will contribute to keeping the water rates stable for our residents.

Housing demands continue to increase as we see more development within the city limits. With growth, comes new demands on current infrastructure. Sublimity needs to make sure it places itself in a financially stable arena to be able to address the demands placed or that will be placed on the current infrastructure.

Staff looks forward to working with the Budget Committee and the City Council. We would like to thank the Budget Committee members for the volunteer hours they offer to ensure an open and transparent budget process. I appreciate your confidence in me as I present to you the fiscal year 2023-2024 budget for your review and approval.

Thank you,

---

Myrna Harding, Budget Officer

### KEY TO PRIORITY RATINGS

- 1 – Do now – budget in the forth-coming budget year
- 2 – Look at accomplishing 2-3 years in the future
- 3 – Nice to have – not to look at funding for at least 3 – 5 years in the future
- 4 – Routine – on-going from year to year

#### **Goal #1 – Maintain municipal facilities and infrastructure to support current operations and growth.**

	OBJECTIVE	PRIORITY
1.1	Build a new 750,000-gal reservoir	2
1.2	Complete updates to the transportation plan	1
1.3	Develop a replacement plan for A/C water lines	3
1.4	Acquire new water rights	3
1.5	Complete development code update	1
1.6	Complete UGB extension to allow Melrose extension	1
1.7	Update CIP and SDCs	2
1.8	Develop a process to track water loss consistently	1
1.9	Develop five strategies to improve community mobility.	1
1.10	Develop a plan for the new civic center	3
1.11	Develop a plan to reduce Inflow and infiltration in Sewer	4
1.12	Propose a street maintenance program.	4

#### **Goal #2 – Increase citizen involvement to deepen a sense of community and enhance livability.**

	OBJECTIVE	PRIORITY
2.1	Develop a plan for the city to lead and improve community events/events manual- including after-action notes	1
2.2	Create a volunteers database	4
2.3	The events planning committee will propose enhancements to two community events intended to promote increased family involvement in these events. Christmas and NNO possible events	1
2.4	Honor volunteers at meetings and community events- with certificates	1-4
2.5		
2.6		

**Goal #3 – Create efficiencies within city operations and improve communications**

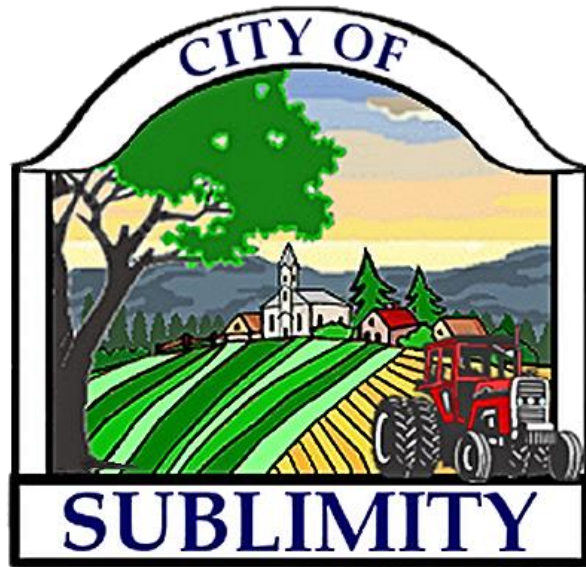
	OBJECTIVE	PRIORITY
3.1	Develop a communications plan to include outreach, social media, and structure to make sure messaging is a consistent and single source. Effective communication with the community, boards, and volunteers	1
3.2	Identify roles and responsibilities. Empower staff	1
3.3	Schedule yearly retreats/training for the council and planning commission.	4
3.4	Council to attend one activity a month to provide outreach opportunities.	1
3.5	Celebrate our accomplishments	4
3.6	Conduct a community survey with no more than ten questions	1

**Goal #4 – Ensure a safe and prepared environment for citizens and businesses.**

	OBJECTIVE	PRIORITY
4.1	Develop internal emergency operation strategies	2
4.2	Look for opportunities to increase law enforcement presence as needed.	2
4.3		

**Goal #5 – Ensure city parks are developed to meet community expectations and increase livability.**

	OBJECTIVE	PRIORITY
5.1	Update park SDCs	1
5.2	Look for opportunities to build the sunrise park.	3
5.3	Develop a plan to secure church park long term	1

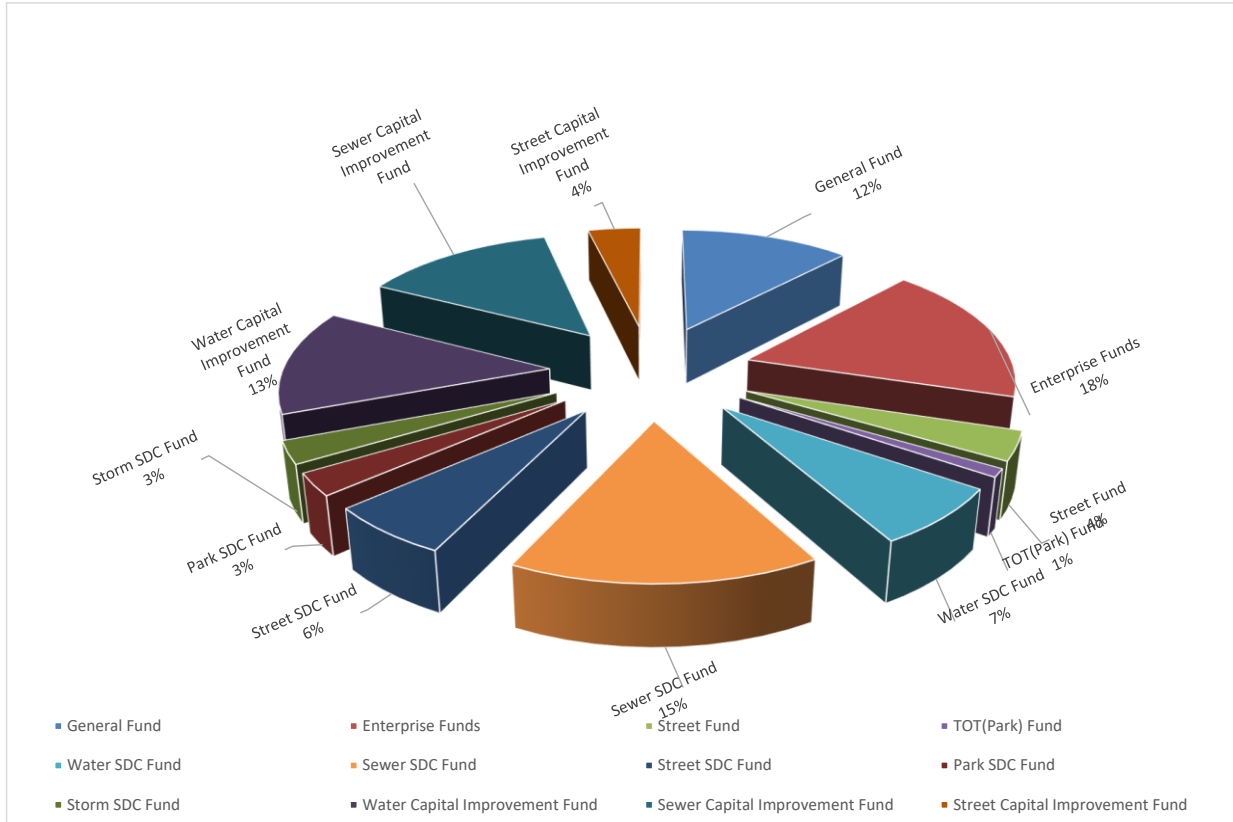


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# CITY OF SUBLIMITY

## Summary By Fund Type

### Fiscal Year 2023-2024



Fund Type	Amount
General Fund	\$2,248,123
Enterprise Funds	3,281,857
Street Fund	677,915
TOT(Park) Fund	192,523
Water SDC Fund	1,355,811
Sewer SDC Fund	2,879,206
Street SDC Fund	1,188,445
Park SDC Fund	521,961
Storm SDC Fund	527,986
Water Capital Improvement Fund	2,474,403
Sewer Capital Improvement Fund	2,537,673
Street Capital Improvement Fund	698,069
Total	\$18,583,972

The graph above depicts the total budget by fund type. The category with the largest portion of the expenditures is related to Enterprise Funds, which are all the funds related to the water and sewer utilities. The remaining is related to Operation Funds and SDC Funds for future growth.

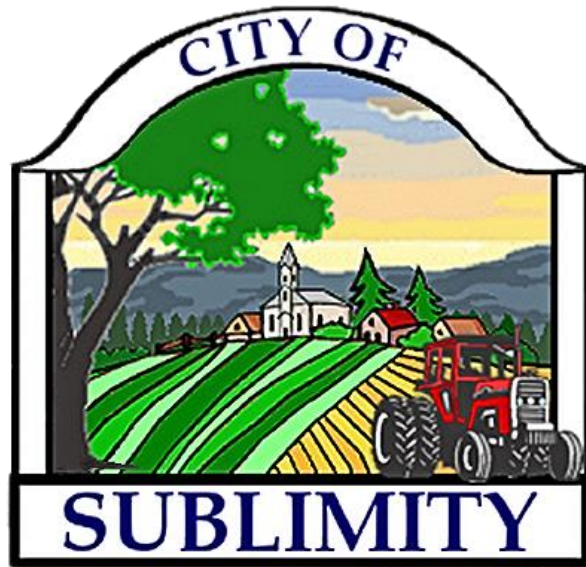
CITY OF SUBLIMITY BUDGET SUMMARY  
FISCAL YEAR 2023-2024

General Fund	Water Fund	Sewer Fund	Street Fund	TOT (Park) Fund	Water SDC Funds	Sewer SDC Fund	Street SDC Fund	Park SDC Fund	Strom SDC Funds	Water CIP Fund	Sewer CIP Fund	Street CIP Fund	Total
\$1,682,283	\$472,386	\$1,225,086	\$431,990	\$95,823	\$1,271,061	\$2,717,206	\$1,125,665	\$470,961	\$512,286	\$1,130,937	\$1,977,673	\$87,718	\$13,201,075
217,500													217,500
92,190	565,235	961,350	825	43,200	44,750	82,000	28,780	39,000	3,700				1,861,030
92,000			240,000							1,000,000			1,332,000
113,700													113,700
50,450	24,200	33,600	5,100	3,500	40,000	80,000	34,000	12,000	12,000	20,000	60,000	2,500	377,350
0			0	50,000	0	0		0	0	323,466	500,000	607,851	1,481,317
2,248,123	1,061,821	2,220,036	677,915	192,523	1,355,811	2,879,206	1,188,445	521,961	527,986	2,474,403	2,537,673	698,069	18,583,972
315,500													315,500
94,542	277,965	268,172	80,657	100,278									821,614
206,350	243,430	825,460	178,075	31,880	100,000	400,000	170,000	10,000	5,000	30,000	50,000	50,000	2,300,195
													0
73,000	26,000	6,500	10,500	25,000	1,255,811	2,479,206	1,018,445	511,961	522,986	2,444,403	2,487,673	548,069	11,409,554
689,392	547,395	1,100,132	269,232	157,158	1,355,811	2,879,206	1,188,445	521,961	527,986	2,474,403	2,537,673	598,069	14,846,863
357,851	323,466	500,000	300,000	0	0	0	0	0	0				1,481,317
839,970	111,850	445,568	68,298	0	0	0	0	0	0			100,000	1,565,686
250,000													250,000
110,910	79,110	174,336	40,385	35,365									440,106
1,558,731	514,426	1,119,904	408,683	35,365	0	0	0	0	0	0	0	100,000	3,737,109
2,248,123	1,061,821	2,220,036	677,915	192,523	1,355,811	2,879,206	1,188,445	521,961	527,986	2,474,403	2,537,673	698,069	18,583,972

**City of Sublimity  
Capital Project Schedule  
Fiscal Year 2023-2024**

Description	FUND	CE-Capital EQ CI-Capital Imp	Dept Head Requested Amount	10-General	20-Water	30-Sewer	40-Street	65-Park	72-Water SDC	73-Sewer SDC	74-Street SDC	75-Park SDC	76-Storm SDC	87-Water CIP	88-Sewer CIP	89-Street CIP	Amount Total
Community Sign	General-41-59130	CE	\$ 40,000	\$ 33,000	\$ 2,500	\$ 2,500	\$ 2,000										\$ 40,000
Water Meter Software	Water-20	CE	\$ 20,000		\$ 20,000												\$ 20,000
Council Audio System	General-41-52420	CE	\$ 40,000	\$ 40,000													\$ 40,000
Starr St Storm Project	Street CIP-89	CI	\$ 12,000													12,000	\$ 12,000
Street Project- Crest St	Street CIP-89	CI	\$ 300,000													300000	\$ 300,000
Broadway/Clay St improvements	Street CIP	CI	\$ 30,000													30000	\$ 30,000
Hobson Whitney & Well 5 Improvements	Water CIP-87	CI	\$ 1,650,000						\$ 588,700					1,061,300			\$ 1,650,000
Waste Water Plan Update	Sewer/ Sewer CIP	CI	\$ 250,000							\$ 200,000					50,000		\$ 250,000
Dog Park Imp	Park-65	CI	\$ 50,000					\$ 25,000				25000					\$ 50,000
Fencing PW	20-30-40	CI	\$ 10,500		\$ 3,500	\$ 4,000	\$ 3,000										\$ 10,500
Transportation Plan	74- 89	CI	100,000								100,000					0	\$ 100,000
			\$ 2,502,500	\$ 73,000	\$ 26,000	\$ 6,500	\$ 5,000	\$ 25,000	\$ 588,700	\$ 200,000	\$ 100,000	\$ 25,000	\$ -	\$ 1,061,300	\$ 50,000	\$ 342,000	\$ 2,502,500
			Totals	General	Water	Sewer	Street	Park			Street SDC	Park SDC	Storm SDC	Water CIP	Sewer CIP	Street CIP	
Capital Equipment		CE	\$ 100,000	\$ 73,000	\$ 22,500	\$ 2,500	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Capital Improvement		CI	\$ 2,402,500	\$ -	\$ 3,500	\$ 4,000	\$ 3,000	\$ 25,000	\$ 588,700	\$ 200,000	\$ 100,000	\$ 25,000	\$ -	\$ 1,061,300	\$ 50,000	\$ 342,000	\$ 2,402,500
			\$ 2,502,500	\$ 73,000	\$ 26,000	\$ 6,500	\$ 5,000	\$ 25,000	\$ 588,700	\$ 200,000	\$ 100,000	\$ 25,000	\$ -	\$ 1,061,300	\$ 50,000	\$ 342,000	\$ 2,502,500
			Totals	General	Water	Sewer	Street	Park	Water SDC	Sewer SDC	Street SDC	Park SDC	Storm SDC	Water CIP	Sewer CIP	Street CIP	\$ 2,502,500





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**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<b>GENERAL FUND</b>							
<b>PROPERTY TAXES</b>							
10-31-41010	PROPERTY TAX - CURRENT YEAR	186,870	199,898	202,000	215,000	215,000	215,000
10-31-41011	PROPERTY TAX - PRIOR YEAR	2,387	3,052	2,000	2,500	2,500	2,500
	<b>TOTAL PROPERTY TAXES</b>	<b>189,257</b>	<b>202,950</b>	<b>204,000</b>	<b>217,500</b>	<b>217,500</b>	<b>217,500</b>
<b>FEES AND PERMITS</b>							
10-32-44500	SDC ADMIN FEE	9,132	5,261	1,340	1,340	1,340	1,340
10-32-45090	RV OCCUPATIONAL PERMIT FEES	200	0	50	50	50	50
10-32-45100	GARAGE SALE PERMIT FEES	174	475	150	200	200	200
10-32-45120	BUSINESS LICENSE FEES	430	425	165	400	400	400
10-32-45150	PARK LAND DEDICATION FEE	56,000	0	44,450	44,450	44,450	44,450
10-32-45200	BUILDING PERMIT ADMIN FEE	39,478	24,620	5,000	5,000	5,000	5,000
10-32-45215	PLAN REVIEW FEE	54,167	2,522	0	40,000	40,000	40,000
10-32-46000	SCHOOL EXCISE TAX ADMIN FEE	2,369	1,296	250	250	250	250
10-32-47000	LAND USE	7,100	16,200	500	500	500	500
	<b>TOTAL FEES AND PERMITS</b>	<b>169,050</b>	<b>50,799</b>	<b>51,905</b>	<b>92,190</b>	<b>92,190</b>	<b>92,190</b>
<b>INTERGOVERNMENTAL</b>							
10-33-41400	CIGARETTE TAX	2,855	2,614	2,500	2,000	2,000	2,000
10-33-41500	LIQUOR TAX	58,479	57,531	50,000	50,000	50,000	50,000
10-33-41600	STATE REVENUE SHARING	26,024	26,962	25,000	25,000	25,000	25,000
10-33-49000	GRANTS - INTERGOVERNMENTAL	102,306	53,090	322,000	15,000	15,000	15,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>189,664</b>	<b>140,197</b>	<b>399,500</b>	<b>92,000</b>	<b>92,000</b>	<b>92,000</b>
<b>FRANCHISE FEES</b>							
10-34-42110	CABLE FRANCHISE	10,648	9,292	9,000	7,500	7,500	7,500
10-34-42120	TELEPHONE FRANCHISE	4,899	7,011	5,500	7,200	7,200	7,200
10-34-42130	GARBAGE FRANCHISE	17,765	21,655	20,000	20,000	20,000	20,000
10-34-42140	POWER FRANCHISE	55,939	57,448	55,000	55,000	55,000	55,000
10-34-42150	GAS FRANCHISE	18,354	20,387	18,000	24,000	24,000	24,000
	<b>TOTAL FRANCHISE FEES</b>	<b>107,605</b>	<b>115,793</b>	<b>107,500</b>	<b>113,700</b>	<b>113,700</b>	<b>113,700</b>
<b>FINES AND FORFIETURES</b>							
10-35-45100	CITATIONS/FINES	0	0	50	0	0	0
	<b>TOTAL FINES AND FORFIETURES</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS REVENUE</b>							
10-38-43500	INTEREST	9,642	11,283	8,500	42,000	42,000	42,000
10-38-49250	DONATIONS	3,300	4,218	3,000	3,000	3,000	3,000
10-38-49400	LEASE/RENT PAYMENTS	0	3,644	6,000	5,200	5,200	5,200
10-38-49500	MISCELLANEOUS REVENUE	380	1,656	250	250	250	250
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>13,323</b>	<b>20,801</b>	<b>17,750</b>	<b>50,450</b>	<b>50,450</b>	<b>50,450</b>
<b>BEGINNING FUND BALANCE</b>							
10-39-49900	BEGINNING FUND BALANCE	1,074,591	1,291,046	1,294,373	1,682,283	1,682,283	1,682,283
	<b>TOTAL BEGINNING FUND BALANCE</b>	<b>1,074,591</b>	<b>1,291,046</b>	<b>1,294,373</b>	<b>1,682,283</b>	<b>1,682,283</b>	<b>1,682,283</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,743,490</b>	<b>1,821,585</b>	<b>2,075,078</b>	<b>2,248,123</b>	<b>2,248,123</b>	<b>2,248,123</b>

## 2023-2024 GENERAL FUND RESOURCES / REVENUES FAQ

<u>Property Taxes</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	10-31-41010	Property Tax Current Year	Raise in property tax due to new homes.
<u>Fees &amp; Permits</u>			
	10-32-45120	Business License Fees	Estimate closer to historical data
	10-32-45150	Parkland Dedication	Parkland fee collected for new subdivisions. Heather Meadows
	10-32-45215	Plan Review Fees	Review fees based on Subdivision review fees for Heather Meadows
<u>Intergovernmental</u>			
	10-33-41400	Cigarette Tax	Historical data shows revenue decreasing each year.
	10-33-49000	Grants-Intergovernmental	Decrease to include only known grants.
<u>Francise Fees</u>			
	10-34-42110	Cable Francise Fees	Estimate to historical data
	10-34-42120	Telephone Franchise	Estimate to historical data
	10-41-42130	Garbage Franchise	City did increase this franchise this year, we will watch to get new data for next year.
	10-34-42110	Gas Franchise	Estimate to historical data
<u>Miscellaneous Revenue</u>			
	10-38-43500	Interest	Estimated increase to reflect the raise in interest rates, but remain cautious.
	10-38-49250	Donations	Donations received mostly for National Night Out event.
	10-38-49400	Lease / Rent Payments	Lease agreement with Santiam Hospital for old Public Works building for storage.
<u>Beginning Fund Balance:</u>			
	10-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until property tax revenue and other revenue sources are collected. Property tax revenue is not received until late November of each year.	

## CITY OF SUBLIMITY

## EXPENDITURES

FISCAL YEAR 2023-2024

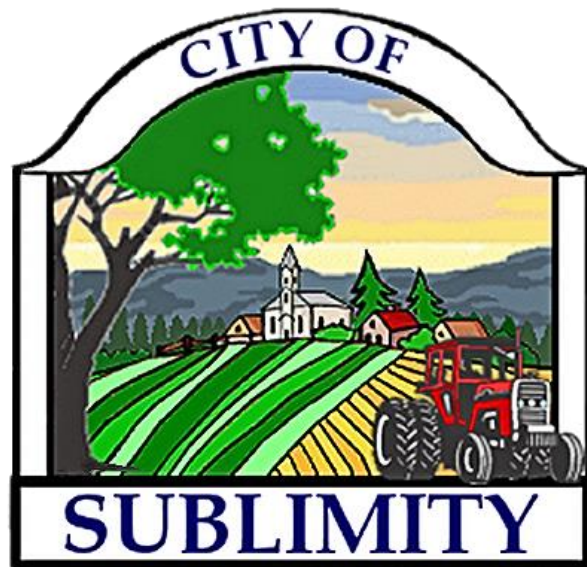
		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>GENERAL FUND</u>							
<u>ADMINISTRATION</u>							
<u>MATERIALS AND SERVICES:</u>							
10-41-52246	OFFICE SUPPLIES	36	1,165	250	250	250	250
10-41-52420	SOFTWARE/EQUIPMENT/MAINT	95	0	3,000	3,000	3,000	3,000
10-41-54130	TRAVEL, TRAINING AND MEETINGS	135	3,126	6,000	15,000	15,000	15,000
10-41-54135	DUES AND MEMBERSHIPS	6,393	7,046	12,000	12,250	12,250	12,250
10-41-59130	COMMUNITY SUPPORT	2,082	9,679	31,200	21,000	21,000	21,000
10-41-59140	EMERGENCY MANAGEMENT	66,475	0	10,000	10,000	10,000	10,000
10-41-62110	AWARDS AND RECOGNITION	1,323	1,746	3,500	4,000	4,000	4,000
10-41-62250	POLICE CONTRACT	185,311	201,014	225,000	250,000	250,000	250,000
	TOTAL MATERIALS AND SERVICES	261,851	223,777	290,950	315,500	315,500	315,500
<u>CONTINGENCY &amp; RESERVES:</u>							
10-41-98100	RESERVE- FUTURE EXPENDITURES	0	0	644,670	839,970	839,970	839,970
10-41-98150	RESERVE- POLICE OPERATIONS	0	0	225,000	250,000	250,000	250,000
10-41-99110	CONTINGENCY	0	0	310,537	110,910	110,910	110,910
	TOTAL CONTINGENCY & RESERVES	0	0	1,180,207	1,200,880	1,200,880	1,200,880
	TOTAL ADMINISTRATION	261,851	223,777	1,471,157	1,516,380	1,516,380	1,516,380

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<b>GENERAL FUND</b>						
<b>OPERATIONS</b>						
<b>PERSONNEL SERVICES:</b>						
10-86-51111 UTILITY BILLING CLERK/OFFICE	0	3,528	9,225	10,475	10,475	10,475
10-86-51112 FINANCE/OFFICE MANAGER	19,823	20,996	25,609	29,103	29,103	29,103
10-86-51113 CITY RECORDER/OFFICE ASSIT	8,850	14,478	17,976	26,551	26,551	26,551
10-86-51125 OT/COMP	0	0	802	1,844	1,844	1,844
10-86-51131 HEALTH AND LIFE INSURANCE	6,485	6,188	13,303	12,303	12,303	12,303
10-86-51132 TAXES AND WC ASSESSMENT	2,349	3,345	4,823	6,109	6,109	6,109
10-86-51133 RETIREMENT	7,464	4,257	6,433	8,157	8,157	8,157
<b>TOTAL PERSONNEL SERVICES</b>	<b>44,972</b>	<b>52,791</b>	<b>78,171</b>	<b>94,542</b>	<b>94,542</b>	<b>94,542</b>
<b>MATERIALS AND SERVICES:</b>						
10-86-52210 TELEPHONE	1,499	1,439	1,600	1,600	1,600	1,600
10-86-52215 POSTAGE	128	238	300	350	350	350
10-86-52246 OFFICE SUPPLIES	2,035	2,332	2,500	2,500	2,500	2,500
10-86-52270 OFFICE EQUIPMENT & MAINTENANCE	465	2,813	3,700	3,700	3,700	3,700
10-86-52300 BANK FEES AND CHARGES	661	437	750	650	650	650
10-86-52330 BUILDING/GROUNDS MAINTENANCE	514	3,144	3,000	8,000	8,000	8,000
10-86-52350 BEAUTIFICATION	688	899	6,200	3,000	3,000	3,000
10-86-52422 SOFTWARE CONTRACT SUPPORT	4,305	5,048	5,500	6,000	6,000	6,000
10-86-52510 ELECTRICITY	537	1,200	2,400	2,400	2,400	2,400
10-86-52520 GAS HEATING - CITY HALL	268	479	550	550	550	550
10-86-52530 ALARM/SECURITY SYSTEM	345	518	750	500	500	500
10-86-54110 PROTECTIVE CLOTHING/UNIFORMS	0	0	300	300	300	300
10-86-54130 TRAVEL, TRAINING AND MEETINGS	1,669	595	5,500	5,500	5,500	5,500
10-86-54135 DUES AND MEMBERSHIPS	969	1,113	1,200	1,800	1,800	1,800
10-86-61050 ADVERTISING EXPENSE	239	460	600	600	600	600
10-86-62120 CONTRACTUAL SERVICES	7,742	7,945	19,000	19,000	19,000	19,000
10-86-62130 PLANNING SERVICES	14,641	18,302	30,000	30,000	30,000	30,000
10-86-62150 LEGAL	21,972	31,860	50,000	75,000	75,000	75,000
10-86-62170 ENGINEER	19,727	10,554	30,000	30,000	30,000	30,000
10-86-63110 AUDIT SERVICES	3,163	3,743	4,500	5,500	5,500	5,500
10-86-63120 INSURANCE	5,067	5,688	7,000	9,000	9,000	9,000
10-86-63125 PENALTIES, FEES, AND INTEREST	24	72	100	100	100	100
10-86-65000 MISCELLANEOUS EXPENDITURES	89	230	300	300	300	300
<b>TOTAL MATERIALS AND SERVICES</b>	<b>86,744</b>	<b>99,110</b>	<b>175,750</b>	<b>206,350</b>	<b>206,350</b>	<b>206,350</b>
<b>CAPITAL OUTLAY:</b>						
10-86-71200 CAPITAL EQUIPMENT	8,068	0	0	73,000	73,000	73,000
10-86-74130 CITY HALL CAPITAL IMPROVEMENTS	810	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>8,878</b>	<b>0</b>	<b>0</b>	<b>73,000</b>	<b>73,000</b>	<b>73,000</b>
<b>TRANSFERS OUT:</b>						
10-86-90075 TRANSFER TO PARK SDC FUND	0	22,000	0	0	0	0
10-86-90089 TRANSFER TO STREET CIP FUND	0	0	300,000	307,851	307,851	307,851
10-86-90110 TRANSFER TO TOT (PARK)	50,000	50,000	50,000	50,000	50,000	50,000
<b>TOTAL TRANSFERS OUT</b>	<b>50,000</b>	<b>72,000</b>	<b>350,000</b>	<b>357,851</b>	<b>357,851</b>	<b>357,851</b>
<b>TOTAL OPERATIONS</b>	<b>190,594</b>	<b>223,901</b>	<b>603,921</b>	<b>731,743</b>	<b>731,743</b>	<b>731,743</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>452,445</b>	<b>447,678</b>	<b>2,075,078</b>	<b>2,248,123</b>	<b>2,248,123</b>	<b>2,248,123</b>

2023-2024 GENERAL FUND  
EXPENDITURES FAQ

<u>Administration</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	10-41-54130	Travel, Training & Meetings	Increase to include additional council attending meetings and conferences.
	10-41-59130	Community Support	Decrease estimate for budgeted council approved events & initiatives.
	10-41-62110	Awards & Recognition	Slight increase to recognise longevity for employees.
	10-41-62250	Police Contract	Per contract with Marion County Sherriff
<u>Contingency &amp; Reserves</u>			
	10-41-98100	Reserve	90 day or more emergency fund, Increase for future expeditures. These funds can not be used in current year other than for an emergency.
	10-41-98150	Reserve - Police	Reserve Fund to hire a possible second officer
	10-41-99110	Contingency	15% of estimated Net expenses
<u>Operations</u>			
<u>Personel Services:</u>			
	10-86-51111-22	Personnel	Council approval the annual Cola at 8.2% along with the allowable step increases. Health insurance had a 30% increase.
<u>Materials &amp; Services:</u>			
	10-86-52330	Building/Grounds	Increase to include remodel of City Hall restroom to ada standard.
	10-86-52350	Beautification	Line item is for the flowers along street poles and park gardens. Estimate to historical data.
	10-86-54135	Dues & Memberships	Increase due to rate increases.
	10-86-62150	Legal	Increase for Legal fee's. City attorney and Land use attorney. New City attorney with higher rates from past attorney along with utilizing land use attorney more frequently.
	10-86-63110	Audit Services	Increased rate for Audit contractor.
	10-86-63120	Insurance	Increased rates by 30%
<u>Capital Outlay:</u>			
	10-86-71200	Capital Equipment	Increase for Electronic Community Sign & Audio Equipment
<u>Transfers Out:</u>			
	10-86-90089	Transfer to Street CIP Fund	Transfer for Crest street project with ARPA grant funds received.



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**CITY OF SUBLIMITY**  
**REVENUES**  
**FISCAL YEAR 2023-2024**

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER ENTERPRISE FUND</u>							
<u>WATER INCOME</u>							
20-32-44200	WATER SALES	573,807	640,748	560,000	560,000	560,000	560,000
20-32-44250	WATER METERS	19,959	13,138	2,600	1,685	1,685	1,685
20-32-44300	WATER CONNECTION INSPECTIONS	2,220	1,470	600	150	150	150
20-32-44320	UTILITY ADMIN FEES	1,250	1,300	900	1,200	1,200	1,200
20-32-44500	SDC ADMIN FEE	16,280	9,752	2,200	2,200	2,200	2,200
	TOTAL WATER INCOME	613,515	666,408	566,300	565,235	565,235	565,235
<u>SOURCE 33</u>							
20-33-49000	GRANTS - INTERGOVERNMENTAL	0	5,350	0	0	0	0
	TOTAL SOURCE 33	0	5,350	0	0	0	0
<u>MISCELLANEOUS INCOME</u>							
20-38-43500	INTEREST	4,183	4,336	3,000	10,000	10,000	10,000
20-38-43600	DELINQUENT CHARGES	10,965	16,278	12,000	14,000	14,000	14,000
20-38-49500	MISCELLANEOUS REVENUE	437	311	200	200	200	200
	TOTAL MISCELLANEOUS INCOME	15,585	20,925	15,200	24,200	24,200	24,200
<u>BEGINNING FUND BALANCE</u>							
20-39-49900	BEGINNING FUND BALANCE	422,093	674,243	595,500	472,386	472,386	472,386
	TOTAL BEGINNING FUND BALANCE	422,093	674,243	595,500	472,386	472,386	472,386
	TOTAL FUND REVENUE	1,051,193	1,366,926	1,177,000	1,061,821	1,061,821	1,061,821



## 2023-2024 WATER FUND RESOURCES / REVENUES FAQ's

<u>Water Income</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	20-32-44200	Water Sales	Council approved 3% increase to water rate base fee to attempt to keep up with operations and capital cost. No change due to Marion Homes demo
	20-32-44250	Water Meters	Decrease to estimated homes to be built
	20-32-44300	Water connection Inspection	Decrease to estimated homes to be built
	20-32-44320	Utility Admin Fees	Estimate closer to historical data. Fee charged for new water account set up on rentals.
<u>Misc Income</u>			
	20-38-43500	Interest	Estimated increase to reflect the raise in interest rates, but remain cautious.
	20-38-43600	Delinquent Charges	Estimate closer to historical data
<u>Beginning Fund Balance:</u>			
	20-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<b>WATER ENTERPRISE FUND</b>						
<b>OPERATIONS</b>						
<b>PERSONNEL SERVICES:</b>						
20-86-51111 UTILITY BILLING CLERK/OFFICE	0	7,056	18,446	29,103	29,103	29,103
20-86-51112 FINANCE/OFFICE MANAGER	18,266	20,996	25,609	13,276	13,276	13,276
20-86-51113 CITY RECORDER/OFFICE ASST	17,701	11,479	8,988	20,950	20,950	20,950
20-86-51116 PW SUPERVISOR	35,579	38,218	41,640	51,275	51,275	51,275
20-86-51120 SENIOR MAINTENANCE	27,762	29,672	33,246	40,883	40,883	40,883
20-86-51121 MAINTENANCE I	12,750	13,943	17,870	22,388	22,388	22,388
20-86-51125 OT/COMP	0	0	4,378	7,690	7,690	7,690
20-86-51131 HEALTH AND LIFE INSURANCE	25,564	23,574	44,931	43,215	43,215	43,215
20-86-51132 TAXES AND WC ASSESSMENT	12,900	11,817	21,628	26,917	26,917	26,917
20-86-51133 RETIREMENT	19,399	13,717	17,854	22,268	22,268	22,268
TOTAL PERSONNEL SERVICES	169,921	170,472	234,590	277,965	277,965	277,965
<b>MATERIALS AND SERVICES:</b>						
20-86-52210 TELEPHONE	1,626	1,609	2,360	3,120	3,120	3,120
20-86-52215 POSTAGE	2,609	2,401	3,000	3,000	3,000	3,000
20-86-52246 OFFICE SUPPLIES	2,869	3,204	3,500	3,500	3,500	3,500
20-86-52270 OFFICE EQUIPMENT & MAINTENANCE	483	1,608	1,500	1,500	1,500	1,500
20-86-52300 BANK FEES AND CHARGES	2,230	2,606	2,800	3,000	3,000	3,000
20-86-52330 BUILDING/GROUNDS MAINTENANCE	3,503	3,569	8,750	8,250	8,250	8,250
20-86-52410 MINORTOOLS & EQUIPMENT	1,869	162	3,750	2,200	2,200	2,200
20-86-52420 EQUIPMENT MAINTENANCE	866	392	1,500	1,500	1,500	1,500
20-86-52422 SOFTWARE CONTRACT SUPPORT	4,324	4,749	7,000	10,750	10,750	10,750
20-86-52510 ELECTRICITY	35,906	35,928	47,200	40,000	40,000	40,000
20-86-52520 GAS HEAT	314	266	500	500	500	500
20-86-52530 ALARM/SECURITY SYSTEM	1,123	1,322	1,500	1,500	1,500	1,500
20-86-53150 WATER SYSTEM MAINTENANCE	18,524	21,597	30,000	30,000	50,000	50,000
20-86-53175 WATER METERS	15,344	33,646	30,000	30,000	30,000	30,000
20-86-54110 PROTECTIVE CLOTHING/UNIFORMS	584	509	1,160	1,160	1,160	1,160
20-86-54130 TRAVEL, TRAINING AND MEETINGS	828	1,245	4,200	4,500	4,500	4,500
20-86-54135 DUES AND MEMBERSHIPS	843	1,433	1,800	1,800	1,800	1,800
20-86-55110 WATER CHEMICALS AND TESTING	13,793	13,813	19,500	28,500	28,500	28,500
20-86-58120 VEHICLE FUEL	1,366	2,658	6,000	5,000	5,000	5,000
20-86-58125 VEHICLE MAINTENANCE	1,846	2,208	3,000	3,000	3,000	3,000
20-86-58130 WATER TANK MAINTENANCE	0	0	1,500	1,500	1,500	1,500
20-86-61050 ADVERTISING EXPENSE	54	378	400	400	400	400
20-86-62120 CONTRACTUAL SERVICES	3,561	5,167	12,000	12,000	12,000	12,000
20-86-62130 PLANNING SERVICES	140	78	3,000	3,000	3,000	3,000
20-86-62150 LEGAL	137	51	3,500	3,500	3,500	3,500
20-86-62170 ENGINEER	1,031	3,217	3,000	3,000	3,000	3,000
20-86-63110 AUDIT SERVICES	4,713	4,063	5,000	5,500	5,500	5,500
20-86-63120 INSURANCE/GENERAL	6,266	7,110	9,000	11,500	11,500	11,500
20-86-65000 MISCELLANEOUS EXPENDITURES	0	210	250	250	250	250
TOTAL MATERIALS AND SERVICES	126,750	155,201	216,670	223,430	243,430	243,430
<b>CAPITAL OUTLAY:</b>						
20-86-71200 CAPITAL EQUIPMENT	6,093	14,128	11,750	22,500	22,500	22,500
20-86-74000 LAND ACQUISITION	0	7,270	0	0	0	0
20-86-74110 CAPITAL IMPROVEMENTS	23,873	21,535	3,500	3,500	3,500	3,500
20-86-74130 CITY HALL CAPITAL IMPROVEMENTS	313	0	0	0	0	0
TOTAL CAPITAL OUTLAY	30,279	42,933	15,250	26,000	26,000	26,000
<b>TRANSFERS OUT:</b>						
20-86-90082 TRANSFER TO WATER CONST FUND	50,000	100,000	0	0	0	0
20-86-90087 TRANSFER TO WATER CIP FUND	0	331,398	359,600	323,466	323,466	323,466
TOTAL TRANSFERS OUT	50,000	431,398	359,600	323,466	323,466	323,466

## CITY OF SUBLIMITY

## EXPENDITURES

FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER ENTERPRISE FUND</u>							
<u>CONTINGENCY &amp; RESERVES:</u>							
20-86-98100	RESERVE- FUTURE EXPENDITURES	0	0	178,708	131,850	111,850	111,850
20-86-99110	CONTINGENCY	0	0	172,182	79,110	79,110	79,110
	TOTAL CONTINGENCY & RESERVES	0	0	350,890	210,960	190,960	190,960
	TOTAL OPERATIONS	376,950	800,004	1,177,000	1,061,821	1,061,821	1,061,821
	TOTAL FUND EXPENDITURES	376,950	800,004	1,177,000	1,061,821	1,061,821	1,061,821

## 2023-2024 WATER FUND EXPENDITURES FAQ

### Operations

#### Personel Services:

20-86-51111 - 51122 Personnel	Council approval the annual Cola at 8.2% along with the allowable step increases. Health insurance had a 30% increase.
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#### Materials & Services:

20-86-52210 Telephone	Increase for possible new phone line with Water Meter reading system.
20-86-52330 Building & Grounds	Increase for PW building repairs, and portion of the City Hall restroom remodel.
20-86-52510 Electricity	Decrease estimate closer to actual cost.
20-86-55110 Water Chemicals & Testing	Increase due to new water hook ups increase cost to maintain system.
20-86-58120 Vehicle Fuel	Estimate closer to actual cost.
20-86-63120 Insurance	Increased rates by 30%

#### Capital Outlay:

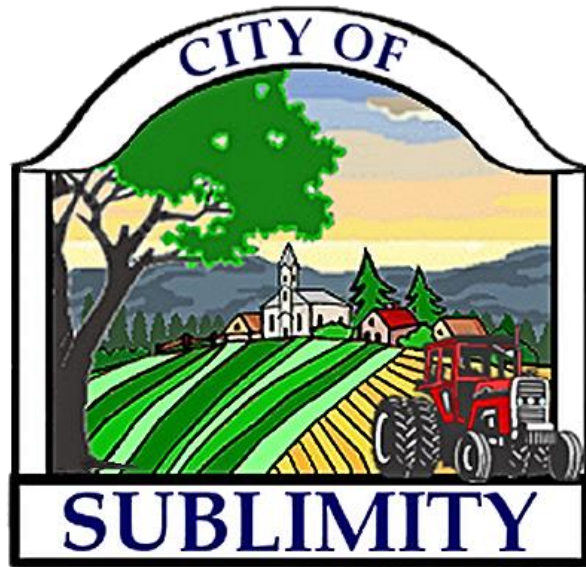
20-86-71200 Capital Equipment	Estimate for scheduled Capital Eq purchases Water Meter Software upgrade & portion of community sign.
20-86-74110 Capital Improvements	Fencing of PW property.

#### Transfers Out:

20-86-90082 Transfer to Water Construction Fund	Funds transferred to the CIP fund. This fund will go away.
20-86-90087 Transfer to Water CIP Fund	Transfer for future Capital Improvements.

#### Contingency & Reserves

20-86-98100 Reserve/ future expenditures	90 day or more emergency fund, Increase for future expenditures. These funds can not be used in current year other than for an emergency.
20-86-99110 Contingency	15% of estimated Net expenses



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## CITY OF SUBLIMITY

## REVENUES

FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>SEWER ENTERPRISE FUND</u>							
<u>SEWER</u>							
30-32-44200	SEWER SERVICE	1,091,031	973,813	950,000	840,000	840,000	840,000
30-32-44250	SEWER ASSESSMENT FEE	0	162,215	161,500	120,000	120,000	120,000
30-32-44300	SEWER CONNECTION INSPECTIONS	2,220	1,320	300	150	150	150
30-32-44500	SDC ADMIN FEE	15,614	9,355	2,110	1,200	1,200	1,200
TOTAL SEWER		1,108,865	1,146,702	1,113,910	961,350	961,350	961,350
<u>INTERGOVERNMENTAL</u>							
30-33-49000	GRANTS - INTERGOVERNMENTAL	0	2,385	0	0	0	0
TOTAL INTERGOVERNMENTAL		0	2,385	0	0	0	0
<u>MISCELLANEOUS INCOME</u>							
30-38-43500	INTEREST	18,621	14,027	7,800	33,600	33,600	33,600
30-38-49500	MISCELLANEOUS REVENUE	296	0	0	0	0	0
TOTAL MISCELLANEOUS INCOME		18,917	14,027	7,800	33,600	33,600	33,600
<u>BEGINNING FUND BALANCE</u>							
30-39-49900	BEGINNING FUND BALANCE	2,209,415	2,592,063	1,804,726	1,225,086	1,225,086	1,225,086
TOTAL BEGINNING FUND BALANCE		2,209,415	2,592,063	1,804,726	1,225,086	1,225,086	1,225,086
TOTAL FUND REVENUE		3,337,197	3,755,178	2,926,436	2,220,036	2,220,036	2,220,036

## 2023-2024 SEWER FUND RESOURCES/REVENUES FAQ's

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Sewer Income</u>			
	30-32-44200	Sewer Service	Decrease estimate for estimated reduction if charges due to Marion Home demo and removal of Sewer hook ups.
	30-32-44250	Sewer Assessment Fee	Decrease estimate for estimated reduction if charges due to Marion Home demo and removal of Sewer hook ups.
	30-32-44300	Sewer Connection Inspections	Estimate closer to estimated homes built
	30-32-44500	SDC Admin Fee	Estimate closer to estimated homes built
<u>Misc Income</u>			
	30-38-43500	Interest	Estimated increase to reflect the raise in interest rates, but remain cautious.
<u>Beginning Fund Balance:</u>			
	30-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<b>SEWER ENTERPRISE FUND</b>						
<b>OPERATIONS</b>						
<b>PERSONNEL SERVICES:</b>						
30-86-51111 UTILITY BILLING CLERK/OFFICE	0	6,174	16,140	29,103	29,103	29,103
30-86-51112 FINANCE/OFFICE MANAGER	19,044	20,996	25,609	13,276	13,276	13,276
30-86-51113 CITY RECORDER/OFFICE ASST	15,488	10,307	8,988	18,331	18,331	18,331
30-86-51116 PW SUPERVISOR	35,578	38,218	41,640	51,275	51,275	51,275
30-86-51120 SENIOR MAINTENANCE	27,762	29,672	33,246	40,883	40,883	40,883
30-86-51121 MAINTENANCE I	10,625	11,619	14,903	18,668	18,668	18,668
30-86-51125 OT/COMP	0	0	4,319	7,619	7,619	7,619
30-86-51131 HEALTH AND LIFE INSURANCE	24,369	22,498	42,775	41,361	41,361	41,361
30-86-51132 TAXES AND WC ASSESSMENT	11,951	11,280	21,004	26,159	26,159	26,159
30-86-51133 RETIREMENT	18,921	13,297	17,380	21,497	21,497	21,497
TOTAL PERSONNEL SERVICES	163,739	164,062	226,004	268,172	268,172	268,172
<b>MATERIALS AND SERVICES:</b>						
30-86-52210 TELEPHONE	5,375	5,207	6,700	5,500	5,500	5,500
30-86-52215 POSTAGE	2,609	2,851	3,550	3,000	3,000	3,000
30-86-52246 OFFICE SUPPLIES	2,869	2,879	3,500	3,500	3,500	3,500
30-86-52270 OFFICE EQUIPMENT & MAINTENACE	33	1,608	2,000	2,000	2,000	2,000
30-86-52300 BANK FEES AND CHARGES	2,718	2,951	3,300	3,500	3,500	3,500
30-86-52330 BUILDING/GROUNDS MAINTENANCE	4,803	3,569	8,750	8,250	8,250	8,250
30-86-52410 MINOR TOOLS & EQUIPMENT	1,127	170	5,000	2,200	2,200	2,200
30-86-52415 EQUIPMENT RENTAL	0	0	10,000	10,000	10,000	10,000
30-86-52420 EQUIPMENT MAINTENANCE	492	100	10,000	10,000	10,000	10,000
30-86-52422 SOFTWARE CONTRACT SUPPORT	4,265	6,241	8,000	10,000	10,000	10,000
30-86-52510 ELECTRICITY	5,671	6,182	8,000	9,000	9,000	9,000
30-86-52520 GAS HEAT	314	266	750	500	500	500
30-86-52530 ALARM/SECURITY SYSTEM	250	677	1,500	1,500	1,500	1,500
30-86-53150 SEWER COLLECTION MAINTENANCE	370	14,480	50,000	50,000	50,000	50,000
30-86-54110 PROTECTIVE CLOTHING/UNIFORMS	675	509	1,160	1,160	1,160	1,160
30-86-54130 TRAVEL, TRAINING AND MEETINGS	792	1,275	4,200	4,500	4,500	4,500
30-86-54135 DUES AND MEMBERSHIPS	718	1,019	1,700	1,700	1,700	1,700
30-86-58120 VEHICLE FUEL	2,352	2,658	6,000	5,000	5,000	5,000
30-86-58125 VEHICLE MAINTENANCE	2,072	2,248	3,000	3,000	3,000	3,000
30-86-61050 ADVERTISING EXPENSE	54	223	400	400	400	400
30-86-62120 CONTRACTUAL SERVICES	2,494	5,677	12,000	12,000	12,000	12,000
30-86-62130 PLANNING SERVICES	140	78	3,000	3,000	3,000	3,000
30-86-62140 TREATMENT CONTRACT	274,223	346,476	450,000	450,000	450,000	450,000
30-86-62145 TREATMENT CONTRACT - DEBT	191,844	191,853	200,000	200,000	200,000	200,000
30-86-62150 LEGAL	137	51	6,000	6,000	6,000	6,000
30-86-62170 ENGINEER	150	1,935	5,000	5,000	5,000	5,000
30-86-63110 AUDIT SERVICES	4,713	5,183	6,500	5,500	5,500	5,500
30-86-63120 INSURANCE	6,266	7,110	9,000	9,000	9,000	9,000
30-86-65000 MISCELLANEOUS EXPENDITURES	0	210	250	250	250	250
TOTAL MATERIALS AND SERVICES	517,524	613,686	829,260	825,460	825,460	825,460
<b>CAPITAL OUTLAY:</b>						
30-86-71200 CAPITAL EQUIPMENT	58,365	12,200	10,750	2,500	2,500	2,500
30-86-74000 LAND ACQUISITION	0	7,270	0	0	0	0
30-86-74110 CAPITAL IMPROVEMENTS	5,192	0	4,000	4,000	4,000	4,000
30-86-74130 CITY HALL CAPITAL IMPROVEMENTS	313	0	0	0	0	0
TOTAL CAPITAL OUTLAY	63,871	19,470	14,750	6,500	6,500	6,500
<b>TRANSFERS OUT:</b>						
30-86-90088 TRANSFER TO SEWER CIP FUND	0	1,134,111	800,000	500,000	500,000	500,000
TOTAL TRANSFERS OUT	0	1,134,111	800,000	500,000	500,000	500,000



## CITY OF SUBLIMITY

## EXPENDITURES

FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>SEWER ENTERPRISE FUND</u>							
<u>CONTINGENCY &amp; RESERVES:</u>							
30-86-98100	RESERVE- FUTURE EXPENDITURES	0	0	621,982	445,568	445,568	445,568
30-86-99110	CONTINGENCY	0	0	434,440	174,336	174,336	174,336
	TOTAL CONTINGENCY & RESERVES	0	0	1,056,422	619,904	619,904	619,904
	TOTAL OPERATIONS	745,133	1,931,329	2,926,436	2,220,036	2,220,036	2,220,036
	TOTAL FUND EXPENDITURES	745,133	1,931,329	2,926,436	2,220,036	2,220,036	2,220,036

## 2023-2024 SEWER FUND EXPENDITURES FAQ

### Operations

#### Personel Services:

30-86-51111 - 51122	Personnel	Council approval the annual Cola at 8.2% along with the allowable step increases. Health insurance had a 30% increase.
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#### Materials & Services:

30-86-52210	Telephone	Decrease estimate closer to actual cost.
30-86-52330	Building & Grounds Maintenance	Estimate PW building repairs, and portion of the City Hall restroom remodel.
30-86-52530	Alarm/Security	Lift Station monitoring
30-86-52410	Minor Tools & Equipment	Decrease estimate due to need .
30-86-58120	Vehicle Fuel	Estimate closer to actual cost.
30-86-58125	Vehicle Maintenance	Increase estimated for cost increase expected.
30-86-62120	Contractual Services	Services for intergovernment,service contracts and contracted positions.
30-86-62130	Planning Service	Increase to allocate funds equally.
30-86-62150	Legal	Increase for estimated Legal fee's. City attorney and Land use attorney.

#### Capital Outlay:

30-86-71200	Capital Equipment	Decrease estimate for scheduled Capital Eq purchases
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#### Transfers Out:

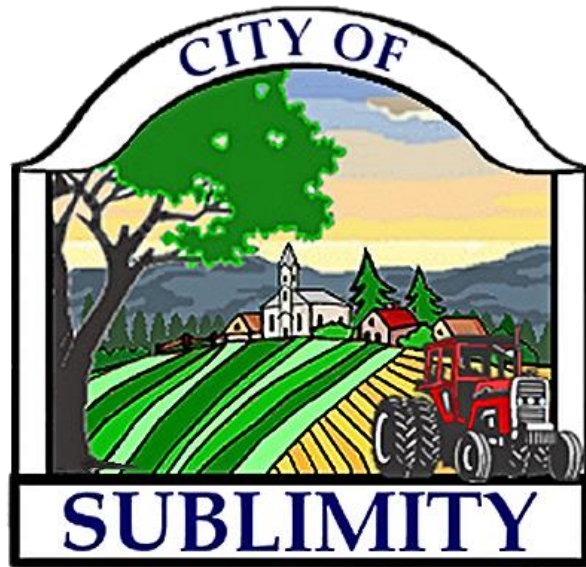
30-86-90088	Transfer to Sewer CIP	Decrease estimate for Capital Improvement Fund.
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#### Transfers Out:

20-86-90082	Transfer to Water Construction Fund	Decrease estimate as this fund will go away and funds will be transferred to the CIP fund.
20-86-90087	Transfer to Water CIP Fund	Estimate for future Capital Improvements

#### Contingency & Reserves

30-86-98100	Reserves	Reserve account, city is working toward a 90-180 day reserve.
30-86-99110	Contingency	15% of estimated Net expenses



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**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STREET FUND</u>							
<u>FEES AND PERMITS</u>							
40-32-44500	SDC ADMIN FEE	10,928	5,680	1,280	725	725	725
40-32-44600	ROW PERMIT FEE	600	200	100	100	100	100
	TOTAL FEES AND PERMITS	11,528	5,880	1,380	825	825	825
<u>INTERGOVERNMENTAL</u>							
40-33-43650	HIGHWAY FUNDS	216,782	245,774	240,000	240,000	240,000	240,000
40-33-49000	GRANTS - INTERGOVERNMENTAL	0	1,805	0	0	0	0
	TOTAL INTERGOVERNMENTAL	216,782	247,579	240,000	240,000	240,000	240,000
<u>MISCELLANEOUS INCOME</u>							
40-38-43500	INTEREST	2,720	2,022	1,650	5,100	5,100	5,100
40-38-49500	MISCELLANEOUS REVENUE	49	0	0	0	0	0
	TOTAL MISCELLANEOUS INCOME	2,770	2,022	1,650	5,100	5,100	5,100
<u>BEGINNING FUND BALANCE</u>							
40-39-49900	BEGINNING FUND BALANCE	344,158	351,415	332,578	431,990	431,990	431,990
	TOTAL BEGINNING FUND BALANCE	344,158	351,415	332,578	431,990	431,990	431,990
	TOTAL FUND REVENUE	575,237	606,896	575,608	677,915	677,915	677,915

## 2023-2024 STREET FUND RESOURCES/REVENUES FAQ's

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Fees &amp; Permits</u>	40-86-44500	SDC Admin Fees	Decrease estimate for lower number of expected new homes.
<u>Intergovernmental</u>	No changes		
<u>Misc Income</u>	40-38-43500	Interest	Estimated increase to reflect the raise in interest rates, but remain cautious. Amount based on fund balance.
<u>Beginning Fund Balance:</u>	40-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<b>STREET FUND</b>						
<b>OPERATIONS</b>						
<b>PERSONNEL SERVICES:</b>						
40-86-51111 UTILITY BILLING CLERK/OFFICE	0	882	2,306	2,619	2,619	2,619
40-86-51112 FINANCE/OFFICE MANAGER	6,348	6,998	8,536	9,701	9,701	9,701
40-86-51113 CITY RECORDER/OFFICE ASST	2,213	1,173	0	0	0	0
40-86-51116 PW SUPERVISOR	14,259	14,332	15,615	19,228	19,228	19,228
40-86-51120 SENIOR MAINTENANCE	11,140	11,127	12,467	15,331	15,331	15,331
40-86-51121 MAINTENANCE I	2,125	2,324	2,978	3,731	3,731	3,731
40-86-51125 OT/COMP	0	0	1,485	2,602	2,602	2,602
40-86-51131 HEALTH AND LIFE INSURANCE	7,538	6,777	12,698	12,664	12,664	12,664
40-86-51132 TAXES AND WC ASSESSMENT	5,410	3,952	6,768	8,396	8,396	8,396
40-86-51133 RETIREMENT	6,882	4,315	5,206	6,385	6,385	6,385
TOTAL PERSONNEL SERVICES	55,915	51,879	68,059	80,657	80,657	80,657
<b>MATERIALS AND SERVICES:</b>						
40-86-52210 TELEPHONE	1,626	1,605	2,000	2,000	2,000	2,000
40-86-52215 POSTAGE	14	0	150	150	150	150
40-86-52246 OFFICE SUPPLIES	404	201	400	400	400	400
40-86-52270 OFFICE EQUIPMENT & MAINTENANCE	33	1,337	1,000	1,000	1,000	1,000
40-86-52300 BANK FEES AND CHARGES	470	389	600	500	500	500
40-86-52330 BUILDING/GROUNDS MAINTENANCE	1,966	3,568	6,750	9,750	9,750	9,750
40-86-52410 MINOR TOOLS & EQUIPMENT	967	635	3,750	2,500	2,500	2,500
40-86-52420 EQUIPMENT MAINTENANCE	488	944	1,500	1,500	1,500	1,500
40-86-52422 SOFTWARE CONTRACT SUPPORT	56-	298	600	1,250	1,250	1,250
40-86-52510 ELECTRICITY	967	1,061	2,000	2,000	2,000	2,000
40-86-52515 STREET LIGHTS	30,892	31,244	36,000	36,000	36,000	36,000
40-86-52520 GAS HEAT	314	266	400	400	400	400
40-86-52530 ALARM/SECURITY SYSTEM	250	173	500	500	500	500
40-86-53150 STREET SIGNS	1,101	0	1,500	1,500	1,500	1,500
40-86-54110 PROTECTIVE CLOTHING/UNIFORMS	407	259	500	500	500	500
40-86-54130 TRAVEL, TRAINING AND MEETINGS	432	248	2,200	2,200	2,200	2,200
40-86-54135 DUES AND MEMBERSHIPS	388	828	575	475	475	475
40-86-58120 VEHICLE FUEL	2,717	2,649	6,000	5,000	5,000	5,000
40-86-58125 VEHICLE MAINTENANCE	1,711	1,193	3,500	3,500	3,500	3,500
40-86-58130 STREET MAINTENANCE	3,230	4,423	60,000	60,000	60,000	60,000
40-86-61050 ADVERTISING EXPENSE	0	90	200	350	350	350
40-86-62120 CONTRACTUAL SERVICES	1,961	5,641	10,000	10,000	10,000	10,000
40-86-62130 PLANNING SERVICES	1,423	365	10,000	5,000	5,000	5,000
40-86-62150 LEGAL	5,106	1,938	10,000	5,000	5,000	5,000
40-86-62170 ENGINEER	2,220	7,258	10,000	10,000	10,000	10,000
40-86-63110 AUDIT SERVICES	3,163	3,263	4,500	5,500	5,500	5,500
40-86-63120 INSURANCE	6,266	7,110	7,500	11,000	11,000	11,000
40-86-65000 MISCELLANEOUS EXPENDITURES	100	0	100	100	100	100
TOTAL MATERIALS AND SERVICES	68,556	76,987	182,225	178,075	178,075	178,075
<b>CAPITAL OUTLAY:</b>						
40-86-71200 CAPITAL EQUIPMENT	0	6,100	11,750	2,500	2,500	2,500
40-86-74000 LAND ACQUISITION	0	33,926	0	0	0	0
40-86-74110 CAPITAL IMPROVEMENTS	99,037	0	3,000	3,000	3,000	3,000
40-86-74130 CITY HALL CAPITAL IMPROVEMENTS	313	0	0	0	0	0
40-86-74500 BICYCLE AND FOOTPATH ODOT 1%	0	0	4,000	5,000	5,000	5,000
TOTAL CAPITAL OUTLAY	99,350	40,026	18,750	10,500	10,500	10,500
<b>TRANSFERS OUT:</b>						
40-86-90089 TRANSFER TO STREET CIP FUND	0	85,500	0	300,000	300,000	300,000
TOTAL TRANSFERS OUT	0	85,500	0	300,000	300,000	300,000

## CITY OF SUBLIMITY

## EXPENDITURES

FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STREET FUND</u>							
<u>CONTINGENCY &amp; RESERVES:</u>							
40-86-98100	RESERVE- FUTURE EXPENDITURES	0	0	221,580	68,298	68,298	68,298
40-86-99110	CONTINGENCY	0	0	84,994	40,385	40,385	40,385
	TOTAL CONTINGENCY & RESERVES	0	0	306,574	108,683	108,683	108,683
	TOTAL OPERATIONS	223,822	254,392	575,608	677,915	677,915	677,915
	TOTAL FUND EXPENDITURES	223,822	254,392	575,608	677,915	677,915	677,915

## 2023-2024 STREET FUND EXPENDITURES FAQ's

### Operations

#### Personnel Services:

40-86-51111 - 51122	Personnel	Council approval the annual Cola at 8.2% along with the allowable step increases. Health insurance had a 30% increase.
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#### Materials & Services:

40-86-52330	Building & Grounds Maintenance	Estimate for planned repairs, and portion of the City Hall restroom remodel.
40-86-52410	Minor Tools & Equipment	Decrease estimate due to need .
40-86-52422	Software Contract Support	Increase to actual cost.
40-86-58120	Vehicle Fuel	Estimate closer to actual cost.
40-86-62130	Planning	Estimate lower cost to city.
40-86-62150	Legal	Estimate lower cost to city.
40-86-63110	Audit Service	Increase in rate.
40-86-63120	Insurance	Increased rates by 30%

#### Capital Outlay:

40-86-71200	Capital Equipment	Decrease for scheduled Equipment purchases.
40-86-74500	Bike/Footpath ODOT	Required 1% ODOT state revenue source

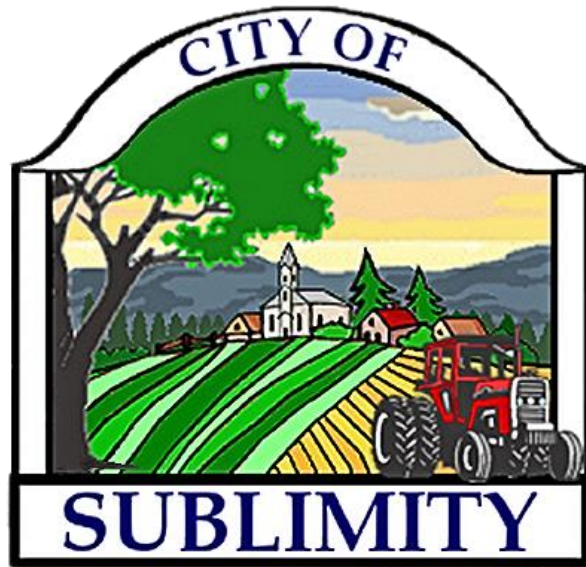
#### Transfers Out:

40-86-90089	Transfer to Street CIP Fund	Increase for future Street Improvements
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#### Contingency & Reserves

40-86-98100	Reserves	Reserve 90-180 day reserve. Includes street sweeper reserve.
40-86-99110	Contingency	15% of estimated Net expenses





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## CITY OF SUBLIMITY

## REVENUES

FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>TRANSIENT TAX (PARKS) FUND</u>							
<u>FEEES AND PERMITS</u>							
65-32-44675	DOG PARK/POND MAINT FEE	3,147	3,192	3,400	3,700	3,700	3,700
65-32-48000	PARK RESERVATION FEES	3,950	4,950	2,000	4,500	4,500	4,500
65-32-48600	MOTEL TAX	38,412	54,694	30,000	35,000	35,000	35,000
	TOTAL FEES AND PERMITS	45,508	62,837	35,400	43,200	43,200	43,200
<u>SOURCE 33</u>							
65-33-49000	GRANTS - INTERGOVERNMENTAL	0	5,415	0	0	0	0
	TOTAL SOURCE 33	0	5,415	0	0	0	0
<u>TRANSFERS IN</u>							
65-37-47010	TRANSFER FROM GENERAL FUND	50,000	50,000	50,000	50,000	50,000	50,000
	TOTAL TRANSFERS IN	50,000	50,000	50,000	50,000	50,000	50,000
<u>MISCELLANEOUS INCOME</u>							
65-38-43500	INTEREST	335	471	300	3,500	3,500	3,500
65-38-49500	MISCELLANEOUS REVENUE	320	0	0	0	0	0
	TOTAL MISCELLANEOUS INCOME	655	471	300	3,500	3,500	3,500
<u>BEGINNING FUND BALANCE</u>							
65-39-49900	BEGINNING FUND BALANCE	38,410	60,297	86,706	95,823	95,823	95,823
	TOTAL BEGINNING FUND BALANCE	38,410	60,297	86,706	95,823	95,823	95,823
	TOTAL FUND REVENUE	134,574	179,020	172,406	192,523	192,523	192,523

## 2023 -2024 TOT(Park) FUND RESOURCES/REVENUES FAQ's

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Fees &amp; Permits</u>			
	65-32-44675	DogPark/Pond Maint	Increase by contract cola
	65-32-48000	Park Reservation Fees	Increase due to actual historical data.
	65-32-48600	Motel Tax Revenue	Decrease estimate to refect current revenues coming in lower.
<u>Misc Income</u>			
	65-38-43500	Interest	
<u>Beginning Fund Balance:</u>			
	65-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	
	TOT abv.	Transient Occupation Tax	

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>TRANSIENT TAX (PARKS) FUND</u>							
<u>OPERATIONS</u>							
<u>PERSONNEL SERVICES:</u>							
65-86-51116	PW SUPERVISOR	3,530	4,777	5,205	6,409	6,409	6,409
65-86-51120	SENIOR MAINTENANCE	2,741	3,709	4,156	5,110	5,110	5,110
65-86-51121	MAINTENANCE I	17,000	18,590	23,827	29,851	29,851	29,851
65-86-51122	PW MAINT/ OFFICE ASST	12,968	11,762	22,733	30,528	30,528	30,528
65-86-51125	OT/COMP	0	0	668	1,036	1,036	1,036
65-86-51131	HEALTH AND LIFE INSURANCE	3,725	3,843	7,492	7,901	7,901	7,901
65-86-51132	TAXES AND WC ASSESSMENT	4,793	4,265	8,297	10,691	10,691	10,691
65-86-51133	RETIREMENT	6,117	4,661	6,791	8,752	8,752	8,752
	<b>TOTAL PERSONNEL SERVICES</b>	<b>50,874</b>	<b>51,607</b>	<b>79,169</b>	<b>100,278</b>	<b>100,278</b>	<b>100,278</b>
<u>MATERIALS AND SERVICES:</u>							
65-86-52246	OFFICE SUPPLIES	105	0	150	150	150	150
65-86-52300	BANK FEES AND CHARGES	12	16	20	30	30	30
65-86-52410	MINOR TOOLS & EQUIPMENT	602	282	500	4,500	4,500	4,500
65-86-52420	EQUIPMENT MAINTENANCE	614	595	1,000	1,000	1,000	1,000
65-86-52510	ELECTRICITY	369	300	400	700	700	700
65-86-53150	BUILDING / EQUIPMENT MAINT	1,618	1,071	1,500	3,750	3,750	3,750
65-86-54110	PROTECTIVE CLOTHING/UNIFORMS	121	152	500	500	500	500
65-86-54130	TRAVEL, TRAINING AND MEETINGS	153	71	400	450	450	450
65-86-54135	DUES AND MEMBERSHIPS	0	0	0	100	100	100
65-86-58120	FUEL/EQUITMENT & VEHICLE	1,859	2,649	6,000	5,000	5,000	5,000
65-86-58125	VEHICLE MAINTENANCE	246	282	500	500	500	500
65-86-58130	PARK/GROUNDS MAINTENANCE	5,362	3,546	8,000	8,000	8,000	8,000
65-86-62120	CONTRACTUAL SERVICES	5,033	0	5,000	5,000	5,000	5,000
65-86-63120	INSURANCE	1,253	1,422	1,500	2,200	2,200	2,200
65-86-63950	PARK RESERVATION REFUND	450	0	450	0	0	0
	<b>TOTAL MATERIALS AND SERVICES</b>	<b>17,797</b>	<b>10,386</b>	<b>25,920</b>	<b>31,880</b>	<b>31,880</b>	<b>31,880</b>
<u>CAPITAL OUTLAY:</u>							
65-86-71200	CAPITAL EQUIPMENT	5,606	6,100	1,750	0	0	0
65-86-74110	CAPITAL IMPROVEMENTS	0	0	25,000	25,000	25,000	25,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>5,606</b>	<b>6,100</b>	<b>26,750</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<u>CONTINGENCY &amp; RESERVES:</u>							
65-86-99110	CONTINGENCY	0	0	40,567	35,365	35,365	35,365
	<b>TOTAL CONTINGENCY &amp; RESERVES</b>	<b>0</b>	<b>0</b>	<b>40,567</b>	<b>35,365</b>	<b>35,365</b>	<b>35,365</b>
	<b>TOTAL OPERATIONS</b>	<b>74,276</b>	<b>68,093</b>	<b>172,406</b>	<b>192,523</b>	<b>192,523</b>	<b>192,523</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>74,276</b>	<b>68,093</b>	<b>172,406</b>	<b>192,523</b>	<b>192,523</b>	<b>192,523</b>

## 2023-2024 TOT(Park) FUND EXPENDITURES FAQ's

### Operations

#### Personnel Services:

65-86-51111 - 51122	Personnel	Council approval the annual Cola at 8.2% along with the allowable step increases. Health insurance had a 30% increase.
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#### Materials & Services:

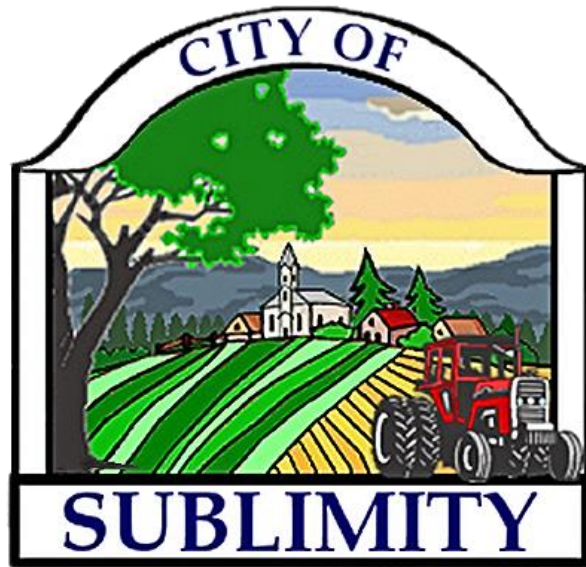
65-86-52410	Minor Tools & Equipment	Increase for new tables in parks.
65-86-52510	Electricity	Increase closer to actual cost.
65-86-53150	Building & Grounds Maintenance	Estimate for planned repairs. PW and parks.
65-86-58120	Fuel/Equipment & Vehicle	Estimate closer to actual cost.
65-86-58125	Vehicle Maintenance	Increase estimated for cost increase expected.
65-86-63120	Insurance	Increased rates by 30%
65-86-63950	Park Reservation refunds	Zero amount to reflect reservation policy of no refunds.

#### Capital Outlay:

65-86-71200	Capital Equipment	No planned equipment purchases.
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#### Contingency & Reserves

65-86-98100	Reserves	None at this time
65-86-99110	Contingency	15% of estimated Net expenses



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## CITY OF SUBLIMITY

REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER SDC FUND</u>							
<u>WATER SDCS</u>							
72-35-43100	WATER IMPROVEMENT SDCS	274,688	164,570	37,120	38,000	38,000	38,000
72-35-43200	WATER REIMBURSEMENT SDCS	51,504	30,858	6,900	6,750	6,750	6,750
	TOTAL WATER SDCS	326,192	195,428	44,020	44,750	44,750	44,750
<u>MISCELLANEOUS INCOME</u>							
72-38-43500	INTEREST	6,296	6,220	5,100	40,000	40,000	40,000
	TOTAL MISCELLANEOUS INCOME	6,296	6,220	5,100	40,000	40,000	40,000
<u>BEGINNING FUND BALANCE</u>							
72-39-49900	BEGINNING FUND BALANCE	669,650	998,013	1,053,113	1,271,061	1,271,061	1,271,061
	TOTAL BEGINNING FUND BALANCE	669,650	998,013	1,053,113	1,271,061	1,271,061	1,271,061
	TOTAL FUND REVENUE	1,002,138	1,199,661	1,102,233	1,355,811	1,355,811	1,355,811

## CITY OF SUBLIMITY

EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER SDC FUND</u>							
<u>WATER IMPROVEMENTS</u>							
<u>MATERIALS AND SERVICES:</u>							
72-86-52000	WATER SDC	0	0	55,000	50,000	50,000	50,000
72-86-62120	CONTRACTUAL SERVICES	4,125	0	30,000	50,000	50,000	50,000
	TOTAL MATERIALS AND SERVICES	4,125	0	85,000	100,000	100,000	100,000
<u>CAPITAL OUTLAY:</u>							
72-86-74100	DESIGN/ENGINEER SERVICES	0	0	50,000	50,000	50,000	50,000
72-86-74110	CAPITAL IMPROVEMENTS	0	0	967,233	1,205,811	1,205,811	1,205,811
	TOTAL CAPITAL OUTLAY	0	0	1,017,233	1,255,811	1,255,811	1,255,811
	TOTAL WATER IMPROVEMENTS	4,125	0	1,102,233	1,355,811	1,355,811	1,355,811
	TOTAL FUND EXPENDITURES	4,125	0	1,102,233	1,355,811	1,355,811	1,355,811

## CITY OF SUBLIMITY

## REVENUES

FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>SEWER SDC FUND</u>							
<u>SEWER SDCS</u>							
73-35-43100	SEWER IMPROVEMENT SDCS	241,018	144,400	32,500	64,000	64,000	64,000
73-35-43200	SEWER REIMBURSEMENT SDCS	71,780	43,004	9,700	18,000	18,000	18,000
	TOTAL SEWER SDCS	312,798	187,404	42,200	82,000	82,000	82,000
<u>MISCELLANEOUS INCOME</u>							
73-38-43500	INTEREST	7,090	6,736	5,500	80,000	80,000	80,000
	TOTAL MISCELLANEOUS INCOME	7,090	6,736	5,500	80,000	80,000	80,000
<u>BEGINNING FUND BALANCE</u>							
73-39-49900	BEGINNING FUND BALANCE	774,874	1,094,763	1,206,963	2,717,206	2,717,206	2,717,206
	TOTAL BEGINNING FUND BALANCE	774,874	1,094,763	1,206,963	2,717,206	2,717,206	2,717,206
	TOTAL FUND REVENUE	1,094,763	1,288,902	1,254,663	2,879,206	2,879,206	2,879,206

## CITY OF SUBLIMITY

## EXPENDITURES

FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>SEWER SDC FUND</u>							
<u>CAPITAL IMPROVEMENTS</u>							
<u>MATERIALS AND SERVICES:</u>							
73-86-52000	SEWER SDC	0	0	250,000	0	0	0
73-86-62120	CONTRACTUAL SERVICES	0	0	200,000	400,000	400,000	400,000
	TOTAL MATERIALS AND SERVICES	0	0	450,000	400,000	400,000	400,000
<u>CAPITAL OUTLAY:</u>							
73-86-74100	DESIGN/ENGINEER SERVICES	0	0	0	100,000	100,000	100,000
73-86-74110	CAPITAL IMPROVEMENTS	0	0	804,663	2,379,206	2,379,206	2,379,206
	TOTAL CAPITAL OUTLAY	0	0	804,663	2,479,206	2,479,206	2,479,206
	TOTAL CAPITAL IMPROVEMENTS	0	0	1,254,663	2,879,206	2,879,206	2,879,206
	TOTAL FUND EXPENDITURES	0	0	1,254,663	2,879,206	2,879,206	2,879,206



**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STREET SDC FUND</u>							
<u>INTERGOVERNMENTAL</u>							
74-33-49000	STREET PROJECT GRANTS	0	0	100,000	0	0	0
	TOTAL INTERGOVERNMENTAL	0	0	100,000	0	0	0
<u>REVENUE</u>							
74-35-43100	STREET IMPROVEMENT SDGS	167,122	86,096	19,000	28,000	28,000	28,000
74-35-43200	STREET REIMBURSEMENT SDGS	5,251	2,702	610	780	780	780
	TOTAL REVENUE	172,374	88,798	19,610	28,780	28,780	28,780
<u>MISCELLANEOUS INCOME</u>							
74-38-43500	INTEREST	6,948	5,829	4,800	34,000	34,000	34,000
	TOTAL MISCELLANEOUS INCOME	6,948	5,829	4,800	34,000	34,000	34,000
<u>BEGINNING FUND BALANCE</u>							
74-39-49900	BEGINNING FUND BALANCE	835,377	989,928	1,077,818	1,125,665	1,125,665	1,125,665
	TOTAL BEGINNING FUND BALANCE	835,377	989,928	1,077,818	1,125,665	1,125,665	1,125,665
	TOTAL FUND REVENUE	1,014,699	1,084,555	1,202,228	1,188,445	1,188,445	1,188,445

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STREET SDC FUND CAPITAL</u>							
<u>IMPROVEMENTS MATERIALS</u>							
<u>AND SERVICES:</u>							
74-86-62120	CONTRACTUAL SERVICES	712	310	170,000	170,000	170,000	170,000
	TOTAL MATERIALS AND SERVICES	712	310	170,000	170,000	170,000	170,000
<u>CAPITAL OUTLAY:</u>							
74-86-74100	DESIGN/ENGINEER SERVICES	0	0	25,000	25,000	25,000	25,000
74-86-74110	CAPITAL IMPROVEMENTS	24,060	0	1,007,228	993,445	993,445	993,445
	TOTAL CAPITAL OUTLAY TOTAL	24,060	0	1,032,228	1,018,445	1,018,445	1,018,445
	CAPITAL IMPROVEMENTS	24,771	310	1,202,228	1,188,445	1,188,445	1,188,445
	TOTAL FUND EXPENDITURES	24,771	310	1,202,228	1,188,445	1,188,445	1,188,445

## 2023-2024 WATER SDC FUND Revenues/Expenses FAQ's

### **REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Water SDC</u>			
	72-35-43100	Water SDC	Estimate closer to estimated homes built
	72-35-43200	Water SDC Reimbursement	Estimate closer to estimated homes built
<u>Misc Income</u>			
	72-38-43500	Interest	Estimated increase to reflect the raise in interest rates.

### **Operations**

**No Changes**

### Capital Outlay

	72-86-74110	Capital Improvements	Capital projects to include new water resevoir
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## 2023 -2024 SEWER SDC FUND Revenues/Expenses FAQ's

### **REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Sewer SDC</u>			
	72-35-43100	Sewer Improvement SDC	Estimate closer to estimated homes built
	72-35-43200	Sewer SDC Reimbursement	Estimate closer to estimated homes built
<u>Misc Income</u>			
	73-38-43500	Interest	Estimated increase to reflect the raise in interest rates.

### **Operations**

	73-86-62120	Contract Services	Sewer Master plan
	73-86-74110	Capital Improvments	Capital Projects to include SDC portion of Master plan

### Capital Outlay

## 2023-2024 STREET SDC FUND Revenues/Expenses FAQ's

### **REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Intergovernmental</u>			
	No Items		
<u>Water SDC</u>			
	74-35-43100	Street Improvement SDC	Estimate closer to estimated homes built
	74-35-43200	Street Reimbursement SDC	Estimate closer to estimated homes built
<u>Misc Income</u>			
	74-38-43500	Interest	Estimated increase to reflect the raise in interest rates.

### **Operations**

#### Materials & Services

	74-86-62120	Contractual Services	Estimate for Master plan
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### Capital Outlay

	74-86-74110	Capital Improvements	Street Capital Improvements
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**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>PARK SDC FUND</u>							
<u>INTERGOVERNMENTAL</u>							
75-33-49010	GRANTS - OPRD	0	12,405	0	0	0	0
	TOTAL INTERGOVERNMENTAL	0	12,405	0	0	0	0
<u>PARK SDCS</u>							
75-35-43100	PARK IMPROVEMENT SDCS	181,964	104,820	15,000	39,000	39,000	39,000
	TOTAL PARK SDCS	181,964	104,820	15,000	39,000	39,000	39,000
<u>TRANSFERS IN</u>							
75-37-47010	TRANSFER FROM GENERAL FUND	0	22,000	0	0	0	0
	TOTAL TRANSFERS IN	0	22,000	0	0	0	0
<u>MISCELLANEOUS INCOME</u>							
75-38-43500	INTEREST	1,760	2,217	1,350	12,000	12,000	12,000
	TOTAL MISCELLANEOUS INCOME	1,760	2,217	1,350	12,000	12,000	12,000
<u>BEGINNING FUND BALANCE</u>							
75-39-49900	BEGINNING FUND BALANCE	147,001	330,725	432,075	470,961	470,961	470,961
	TOTAL BEGINNING FUND BALANCE	147,001	330,725	432,075	470,961	470,961	470,961
	TOTAL FUND REVENUE	330,725	472,168	448,425	521,961	521,961	521,961

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>PARK SDC FUND</u>							
<u>CAPITAL IMPROVEMENTS</u>							
<u>MATERIALS AND SERVICES:</u>							
75-86-62120	CONTRACTUAL SERVICES	0	15,506	10,000	10,000	10,000	10,000
	TOTAL MATERIALS AND SERVICES	0	15,506	10,000	10,000	10,000	10,000
<u>CAPITAL OUTLAY:</u>							
75-86-74100	DESIGN/ENGINEER SERVICES	0	0	10,000	10,000	10,000	10,000
75-86-74110	CAPITAL IMPROVEMENTS	0	0	428,425	501,961	501,961	501,961
	TOTAL CAPITAL OUTLAY TOTAL	0	0	438,425	511,961	511,961	511,961
	CAPITAL IMPROVEMENTS	0	15,506	448,425	521,961	521,961	521,961
	TOTAL FUND EXPENDITURES	0	15,506	448,425	521,961	521,961	521,961

**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STORM WATER SDC FUND</u>							
<u>STORM SDCS</u>							
76-35-43100	STORM IMPROVEMENT SDCS	44,657	24,650	5,560	3,700	3,700	3,700
	TOTAL STORM SDCS	44,657	24,650	5,560	3,700	3,700	3,700
<u>MISCELLANEOUS INCOME</u>							
76-38-43500	INTEREST	4,058	2,725	2,200	12,000	12,000	12,000
	TOTAL MISCELLANEOUS INCOME	4,058	2,725	2,200	12,000	12,000	12,000
<u>BEGINNING FUND BALANCE</u>							
76-39-49900	BEGINNING FUND BALANCE	574,382	490,665	514,865	512,286	512,286	512,286
	TOTAL BEGINNING FUND BALANCE	574,382	490,665	514,865	512,286	512,286	512,286
	TOTAL FUND REVENUE	623,098	518,040	522,625	527,986	527,986	527,986

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STORM WATER SDC FUND</u>							
<u>CAPITAL IMPROVEMENTS</u>							
<u>MATERIALS AND SERVICES:</u>							
76-86-62120	CONTRACTUAL SERVICES	0	0	5,000	5,000	5,000	5,000
	TOTAL MATERIALS AND SERVICES	0	0	5,000	5,000	5,000	5,000
<u>CAPITAL OUTLAY:</u>							
76-86-74100	DESIGN/ENGINEER SERVICES	6,118	0	5,000	5,000	5,000	5,000
76-86-74110	CAPITAL IMPROVEMENTS	126,315	21,953	512,625	517,986	517,986	517,986
	TOTAL CAPITAL OUTLAY TOTAL	132,433	21,953	517,625	522,986	522,986	522,986
	CAPITAL IMPROVEMENTS	132,433	21,953	522,625	527,986	527,986	527,986
	TOTAL FUND EXPENDITURES	132,433	21,953	522,625	527,986	527,986	527,986

**2023 -2024 Park SDC FUND**  
**Revenues/Expenses FAQ's**

**REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Intergovernmental</u>			
<u>Park SDC</u>			
	75-35-43100	Park Improvement SDC	Estimate closer to estimated homes built
<u>Transfers In</u>			
<u>Misc Income</u>			
	75-38-43500	Interest	Estimated increase to reflect the raise in interest rates.

**Operations**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Materials &amp; Services</u>			
	75-86-62120	Contract Services	Estimated Park improvements-contract services
<u>Capital Outlay</u>			
	75-86-74110	Capital Improvements	Capital projects for Dog Parks and Fund balance

**2023-2024 STORM WATER SDC FUND**  
**Revenues/Expenses FAQ's**

**REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Storm SDC</u>			
	76-35-43100	Storm Improvements SDC	Estimate closer to estimated homes built & credit for the R2 zone.
<u>Misc Income</u>			
	76-38-43500	Interest	Estimated increase to reflect the raise in interest rates.

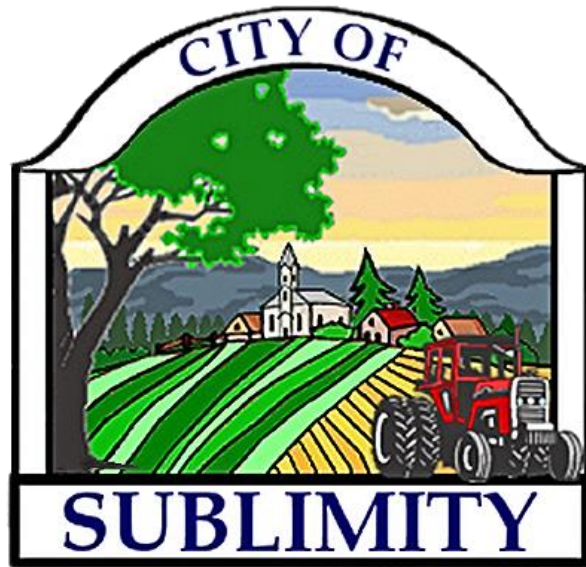
**Operations:**

Materials & Services

**No Changes**

Capital Outlay

76-86-74110	Capital Improvements	Capital projects
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## CITY OF SUBLIMITY

## REVENUES

FISCAL YEAR 2023-2024

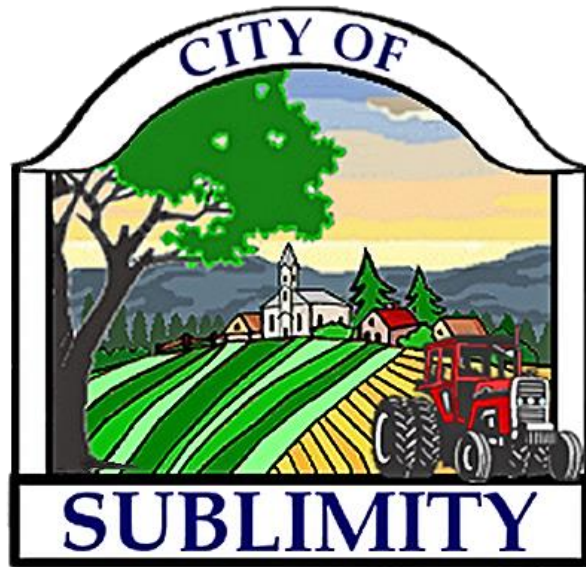
	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER CONSTRUCTION FUND</u>						
<u>TRANSFERS IN</u>						
82-37-47020 TRANSFER FROM WATER FUND	50,000	100,000	0	0	0	0
TOTAL TRANSFERS IN	50,000	100,000	0	0	0	0
<u>MISCELLANEOUS INCOME</u>						
82-38-43500 INTEREST	907	962	0	0	0	0
TOTAL MISCELLANEOUS INCOME	907	962	0	0	0	0
<u>BEGINNING FUND BALANCE</u>						
82-39-49900 BEGINNING FUND BALANCE	96,326	147,234	247,934	0	0	0
TOTAL BEGINNING FUND BALANCE	96,326	147,234	247,934	0	0	0
TOTAL FUND REVENUE	147,234	248,196	247,934	0	0	0

## CITY OF SUBLIMITY

## EXPENDITURES

FISCAL YEAR 2023-2024

	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER CONSTRUCTION FUND</u>						
<u>CAPITAL IMPROVEMENTS</u>						
<u>TRANSFERS OUT:</u>						
82-86-90087 TRANSFER TO WATER CIP FUND	0	0	247,934	0	0	0
TOTAL TRANSFERS OUT TOTAL	0	0	247,934	0	0	0
CAPITAL IMPROVEMENTS	0	0	247,934	0	0	0
TOTAL FUND EXPENDITURES	0	0	247,934	0	0	0



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**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER CIP FUND</u>							
<u>INTERGOVERNMENTAL</u>							
87-33-49000	WATER PROJECT GRANTS	0	307,851	1,000,000	1,000,000	1,000,000	1,000,000
	TOTAL INTERGOVERNMENTAL	0	307,851	1,000,000	1,000,000	1,000,000	1,000,000
<u>TRANSFERS IN</u>							
87-37-47020	TRANSFER FROM WATER FUND	0	331,398	359,600	323,466	323,466	323,466
87-37-47082	TRANSFER FROM WATER CONST FUND	0	0	247,934	0	0	0
	TOTAL TRANSFERS IN	0	331,398	607,534	323,466	323,466	323,466
<u>MISCELLANEOUS INCOME</u>							
87-38-43500	INTEREST	0	1,449	500	20,000	20,000	20,000
	TOTAL MISCELLANEOUS INCOME	0	1,449	500	20,000	20,000	20,000
<u>BEGINNING FUND BALANCE</u>							
87-39-49900	BEGINNING FUND BALANCE	0	0	574,999	1,130,937	1,130,937	1,130,937
	TOTAL BEGINNING FUND BALANCE	0	0	574,999	1,130,937	1,130,937	1,130,937
	TOTAL FUND REVENUE	0	640,698	2,183,033	2,474,403	2,474,403	2,474,403

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>WATER CIP FUND</u>							
<u>OPERATIONS</u>							
<u>MATERIALS AND SERVICES:</u>							
87-86-62120	CONTRACTUAL SERVICES	0	0	30,000	30,000	30,000	30,000
	TOTAL MATERIALS AND SERVICES	0	0	30,000	30,000	30,000	30,000
<u>CAPITAL OUTLAY:</u>							
87-86-74100	DESIGN/ENGINEER SERVICES	0	33,549	0	312,000	312,000	312,000
87-86-74110	CAPITAL IMPROVEMENTS	0	0	2,153,033	2,132,403	2,132,403	2,132,403
	TOTAL CAPITAL OUTLAY	0	33,549	2,153,033	2,444,403	2,444,403	2,444,403
	TOTAL OPERATIONS	0	33,549	2,183,033	2,474,403	2,474,403	2,474,403
	TOTAL FUND EXPENDITURES	0	33,549	2,183,033	2,474,403	2,474,403	2,474,403

**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>SEWER CIP FUND</u>							
<u>TRANSFERS IN</u>							
88-37-47030	TRANSFER FROM SEWER FUND	0	1,134,111	800,000	500,000	500,000	500,000
	TOTAL TRANSFERS IN	0	1,134,111	800,000	500,000	500,000	500,000
<u>MISCELLANEOUS INCOME</u>							
88-38-43500	INTEREST	0	1,562	4,800	60,000	60,000	60,000
	TOTAL MISCELLANEOUS INCOME	0	1,562	4,800	60,000	60,000	60,000
<u>BEGINNING FUND BALANCE</u>							
88-39-49900	BEGINNING FUND BALANCE	0	0	1,135,311	1,977,673	1,977,673	1,977,673
	TOTAL BEGINNING FUND BALANCE	0	0	1,135,311	1,977,673	1,977,673	1,977,673
	TOTAL FUND REVENUE	0	1,135,673	1,940,111	2,537,673	2,537,673	2,537,673

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>SEWER CIP FUND CAPITAL</u>							
<u>IMPROVEMENTS</u>							
<u>MATERIALS AND SERVICES:</u>							
88-86-62120	CONTRACTUAL SERVICES	0	0	50,000	50,000	50,000	50,000
	TOTAL MATERIALS AND SERVICES	0	0	50,000	50,000	50,000	50,000
<u>CAPITAL OUTLAY:</u>							
88-86-74110	CAPITAL IMPROVEMENTS	0	0	1,890,111	2,487,673	2,487,673	2,487,673
	TOTAL CAPITAL OUTLAY TOTAL	0	0	1,890,111	2,487,673	2,487,673	2,487,673
	CAPITAL IMPROVEMENTS	0	0	1,940,111	2,537,673	2,537,673	2,537,673
	TOTAL FUND EXPENDITURES	0	0	1,940,111	2,537,673	2,537,673	2,537,673

**CITY OF SUBLIMITY**  
REVENUES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMIN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STREET CIP FUND</u>							
<u>TRANSFERS IN</u>							
89-37-47010	TRANSFER FROM GENERAL FUND	0	0	300,000	307,851	307,851	307,851
89-37-47040	TRANSFER FROM STREET FUND	0	85,500	0	300,000	300,000	300,000
	TOTAL TRANSFERS IN	0	85,500	300,000	607,851	607,851	607,851
<u>MISCELLANEOUS INCOME</u>							
89-38-43500	INTEREST	0	118	300	2,500	2,500	2,500
	TOTAL MISCELLANEOUS INCOME	0	118	300	2,500	2,500	2,500
<u>BEGINNING FUND BALANCE</u>							
89-39-49900	BEGINNING FUND BALANCE	0	0	85,590	87,718	87,718	87,718
	TOTAL BEGINNING FUND BALANCE	0	0	85,590	87,718	87,718	87,718
	TOTAL FUND REVENUE	0	85,618	385,890	698,069	698,069	698,069

**CITY OF SUBLIMITY**  
EXPENDITURES  
FISCAL YEAR 2023-2024

		2020-2021 FISCAL ACTUAL	2021-2022 FISCAL ACTUAL	2022-2023 FISCAL BUDGET	2023-2024 CITY ADMN PROPOSED	2023-2024 BDGT COMM APPROVED	2023-2024 COUNCIL ADOPTED
<u>STREET CIP FUND CAPITAL</u>							
<u>IMPROVEMENTS</u>							
<u>MATERIALS AND SERVICES:</u>							
89-86-62120	CONTRACTUAL SERVICES	0	0	50,000	50,000	50,000	50,000
	TOTAL MATERIALS AND SERVICES	0	0	50,000	50,000	50,000	50,000
<u>CAPITAL OUTLAY:</u>							
89-86-74110	CAPITAL IMPROVEMENTS	0	0	335,890	548,069	548,069	548,069
	TOTAL CAPITAL OUTLAY	0	0	335,890	548,069	548,069	548,069
<u>CONTINGENCY &amp; RESERVES:</u>							
89-86-98200	RESERVE- FUTURE EQUIPMENT	0	0	0	100,000	100,000	100,000
	TOTAL CONTINGENCY & RESERVES	0	0	0	100,000	100,000	100,000
	TOTAL CAPITAL IMPROVEMENTS	0	0	385,890	698,069	698,069	698,069
	TOTAL FUND EXPENDITURES	0	0	385,890	698,069	698,069	698,069

**2023-2024 WATER CIP Fund 87**  
**Revenues/Expenses FAQ's**

**REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Intergovernmental</u>			
<u>Transfers In</u>			
	87-37-47020	Transfer/Water Fund	Capital Improvement Transfer In from Water Fund
<u>Misc Income</u>			
	87-38-49000	Interest	Estimated increase to reflect the raise in interest rates.
<b><u>Operations</u></b>			
<u>Materials &amp; Services</u>			
	87-86-62120	Contractual Services	Increase for contract service for reservoir project
<u>Capital Outlay</u>			
	87-86-74100	Design/Engineering	Engineering Cost
	87-86-74110	Capital Improvements	New Water reservoir & Capital projects

**2023 -2024 SEWER CIP Fund 88**  
**Revenues/Expenses FAQ's**

**REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Transfers In</u>			
	88-37-47030	Transfer/Sewer Fund	Capital Improvement Transfer In from SewerFund
<u>Misc Income</u>			
	88-38-49000	Interest	Estimated increase to reflect the raise in interest rates.

**Operations**

<u>Capital Outlay</u>			
	88-86-62120	Contract Services	Estimated contract serves for plan update.
	88-86-74110	Capital Improvements	Capital projects

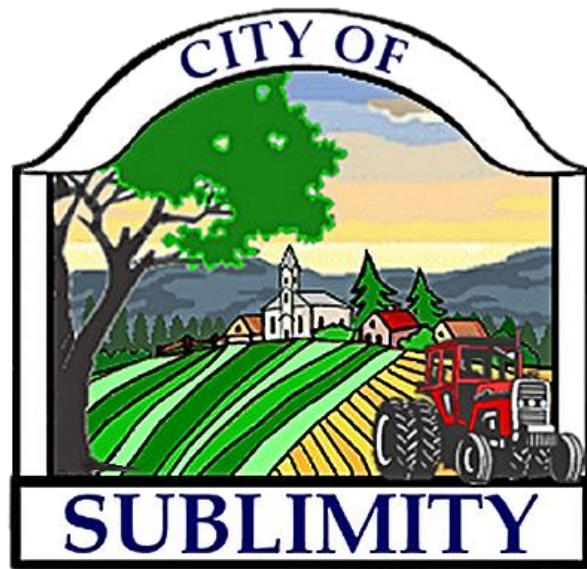
**2023-2024 Street CIP Fund 89**  
**Revenues/Expenses FAQ's**

**REVENUE**

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Transfers In</u>			
	89-37-47040	Transfer/StreetFund	Capital Improvement Transfer In from Street Fund
<u>Misc Income</u>			
	89-38-49000	Interest	Estimated increase to reflect the raise in interest rates.

**Operations**

<u>Capital Outlay</u>			
	89-86-62120	Contract Services	Contract services for street project
	89-86-74110	Capital Improvements	Capital projects



## **Discontinued Funds/Other information**

Notice of Property Tax and Certification of Intent to Impose a  
Tax, Fee, Assessment or Charge on Property

To assessor of Marion County

FORM OR-LB-50  
2023-2024

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☐ Check here if this is  
an amended form.

The City of Sublimity has the responsibility and authority to place the following property tax, fee, charge or assessment  
on the tax roll of Marion County County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>PO Box 146</u> Mailing Address of District	<u>Sublimity</u> City	<u>OR</u> State	<u>97385</u> ZIP code	<u>7/5/2023</u> Date
<u>Myrna Harding</u> Contact Person	<u>Finance/Office Manager</u> Title	<u>503-769-5475</u> Daytime Telephone	<u>myrna.harding@cityofsublimity.com</u> Contact Person E-Mail	

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- ☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

		Subject to General Government Limits Rate -or- Dollar Amount	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . . .	1	0.7135	
2. Local option operating tax . . . . .	2		
3. Local option capital project tax . . . . .	3		
4. City of Portland Levy for pension and disability obligations . . . . .	4		
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	5a.		
5b. Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.	0	

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	0.1735
7. Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	7	
8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

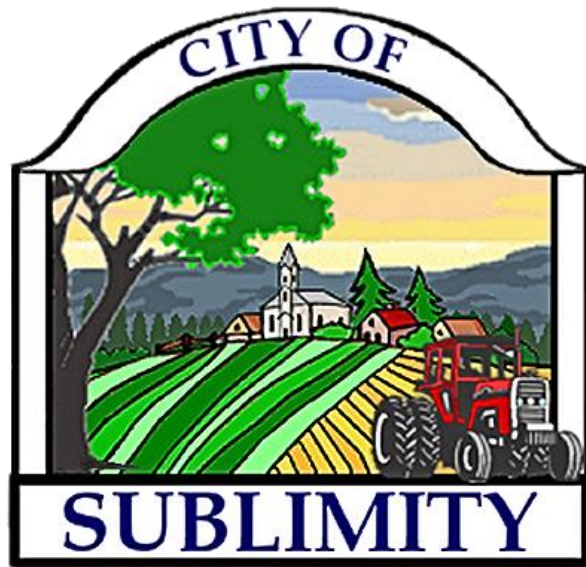
Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES\***

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

\*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

\*\*The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.



**LB-1/LB-50**

**Signed Resolutions**

City of Sublimity  
Staff Allocation  
Fiscal Year 2023-2024

Job Title	General Fund Allocation	Water Fund Allocation	Sewer Fund Allocation	Street Fund Allocation	TOT Fund Allocation	FTE Total
Finance/ Office Manager	0.30	0.30	0.30	0.10		1.00
City Recorder/ Office Asst	0.25	0.125	0.125	0.00	0.00	0.50
Utility Clerk / Office Assit	0.20	0.40	0.35	0.05		1.00
Public Works Supervisor		0.40	0.40	0.15	0.05	1.00
PW Senior Maint Worker		0.40	0.40	0.15	0.05	1.00
PW Maint - Parttime		0.30	0.25	0.05	0.40	1.00
PW / Office - Seasonal					0.50	0.50
	0.75	1.93	1.83	0.50	1.00	6.00



## FORM LB-1

## NOTICE OF BUDGET HEARING

A public meeting of the City of Sublimity will be held on June 12, 2023 at 6:00 pm at 245 NW Johnson St, Sublimity, Oregon. This meeting can also be attended remotely via electronic communication. Please call 503-769-5475 to receive the call in information between the hours of 8:00am and 4:30pm Monday-Friday. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Sublimity Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained by emailing, [information@cityofsublimity.org](mailto:information@cityofsublimity.org) or online at [www.cityofsublimity.org](http://www.cityofsublimity.org). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Myrna Harding

Telephone: 503-769-5475

Email: [myrna.harding@cityofsublimity.org](mailto:myrna.harding@cityofsublimity.org)

## FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget This Year 2022-2023	Approved Budget Next Year 2023-2024
Beginning Fund Balance/Net Working Capital	9,020,392	10,442,551	13,201,075
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,649,519	2,002,785	1,974,730
Federal, State & all Other Grants, Gifts, Allocations & Donations	721,182	1,739,500	1,332,000
Interfund Transfers / Internal Service Reimbursements	1,723,009	1,757,534	1,481,317
All Other Resources Except Current Year Property Tax	86,064	67,300	377,350
Current Year Property Taxes Estimated to be Received	202,950	204,000	217,500
<b>Total Resources</b>	<b>14,403,116</b>	<b>16,213,670</b>	<b>18,583,972</b>

## FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	578,237	685,993	821,614
Materials and Services	1,646,846	2,563,525	2,595,695
Capital Outlay	145,502	8,264,708	11,409,554
Debt Service	0	0	0
Interfund Transfers	1,726,009	1,757,534	1,481,317
Contingencies	997,068	1,049,970	440,106
Unappropriated Ending Balance and Reserved for Future Expenditure	9,309,454	1,891,940	1,835,686
<b>Total Requirements</b>	<b>14,403,116</b>	<b>16,213,670</b>	<b>18,583,972</b>

## FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM \*

Name of Organizational Unit or Program FTE for that unit or program			
General Operations	52,491	78,171	94,542
FTE	0.5	0.5	0.8
Water Operations	201,813	234,590	277,965
FTE	1.8	1.8	1.9
Sewer Operations	193,792	226,004	268,172
FTE	1.7	1.7	1.8
Street Operations	60,848	68,059	80,657
FTE	0.5	0.5	0.5
Parks Operations	69,293	79,169	100,278
FTE	1.0	1.0	1.0
Not Allocated to Organizational Unit or Program	13,824,879	15,527,677	17,762,358
<b>Total Requirements</b>	<b>14,403,116</b>	<b>16,213,670</b>	<b>18,583,972</b>
<b>Total FTE</b>	<b>5.1</b>	<b>5.5</b>	<b>6.0</b>

## PROPERTY TAX LEVIES

	Rate or Amount Imposed 2021-2022	Rate or Amount Imposed This Year 2022-2023	Rate or Amount Approved Next Year 2023-2024
Permanent Rate Levy (rate limit 0.7135 per \$1,000)	0.7135	0.7135	0.7135

## STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
Other Borrowings	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

## Sublimity Staff Step Plans 2023-2024

### ADMINISTRATION

#### *FINANCE/OFFICE MANAGER*

Step	Step	Step	Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7	8	9	10
34.80	36.54	38.37	40.29	42.30	44.42	46.64	48.97	51.42	53.99

#### *CITY CLERK/RECORDER - PART TIME*

Step	Step	Step	Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7	8	9	10
25.41	26.68	28.01	29.41	30.88	32.42	34.04	35.74	37.53	39.41

#### *Utility Billing Clerk / Office Assistant*

Step	Step	Step	Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7	8	9	10
22.84	23.98	25.18	26.44	27.76	29.15	30.61	32.14	33.75	35.44

### PUBLIC WORKS DIRECTOR

Step	Step	Step	Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7	8	9	10
42.70	44.84	47.08	49.43	51.90	54.50	57.23	60.09	63.09	66.24

#### *SENIOR MAINTENANCE WORKER*

Step	Step	Step	Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7	8	9	10
33.82	35.51	37.29	39.15	41.11	43.17	45.33	47.60	49.98	52.48

#### *UTILITY MAINTENANCE WORKER 1*

Step	Step	Step	Step	Step	Step	Step	Step	Step	Step
	2	3	4	5	6	7	8	9	10
29.66	31.14	32.70	34.34	36.06	37.86	39.75	41.74	43.83	46.02

#### *SEASONAL MAINTENANCE 1*

Step	Step	Step	Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7	8	9	10
22.60	23.73	24.92	26.17	27.48	28.85	30.29	31.80	33.39	35.06

City of Sublimity

**RESOLUTION NO. 2324-1**

**A RESOLUTION DETERMINING ELIGIBILITY TO RECEIVE STATE SHARED REVENUES**

**WHEREAS**, City Officials recognize the desirability of assisting the State Officer responsible for determining the eligibility of cities to receive such funds in accordance with Oregon Revised Statute (ORS) 221.760; and

**WHEREAS**, ORS 221.760 provides: Prerequisites for cities in counties of over 100,000 population to receive revenues from cigarette, gas and liquor taxes. (1) The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall disburse such funds in the case of a city located within a county having more than 100,000 inhabitants, according to the most recent federal decennial census, only if the officer reasonably is satisfied that the city meets the requirements set out in subsection (2) of this section, or if the city provides four or more of the following municipal services:

- (a) Police protection.
- (b) Fire protection.
- (c) Street construction, maintenance and lighting.
- (d) Sanitary sewers.
- (e) Storm sewers.
- (f) Planning, zoning and subdivision control.
- (g) One or more utility services.

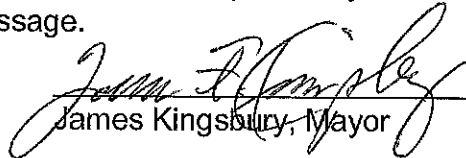
**NOW, THEREFORE, BE IT RESOLVED THAT:**

**Section 1:** the City of Sublimity hereby certifies that it provides the following services enumerated in Section 1, ORS 221.760:

- 1. Police Protection
- 2. Street construction, maintenance, and lighting
- 3. Sanitary sewers
- 4. Storm sewers
- 5. Planning, zoning, and subdivision control
- 6. Water service

**Section 2:** This resolution shall be effective upon adoption by Council.

**Adopted** by Council this June 12, 2023, and signed by the Mayor and City Recorder in approval and authentication of its passage.

  
James Kingsbury, Mayor

ATTEST:

  
Katie Scott, City Recorder

City of Sublimity

**RESOLUTION NO. 2324-2**

**A RESOLUTION DECLARING THE CITY'S ELECTION TO  
RECEIVE STATE SHARED REVENUES**

**WHEREAS**, Oregon Revised Statute (ORS) 221.770 allows the City to elect to receive state shared revenues each fiscal year;

**WHEREAS**, the City has or will hold at least one public hearing with adequate notice for citizens to provide comment in accord with ORS 221.770; and

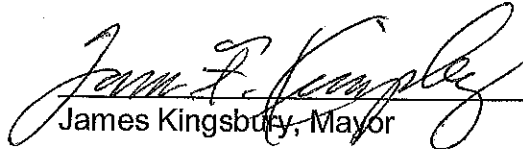
**WHEREAS**, the City has certified that it provides sufficient services required under ORS 221.760 to qualify to receive state shared revenues.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

**Section 1:** Pursuant to ORS 221.770 the City hereby elects to receive state revenues for the fiscal year 2023-2024.

**Section 2:** This resolution shall be effective upon adoption by Council.

**Adopted** by Council this June 12, 2023, and signed by the Mayor and City Recorder in approval and authentication of its passage.

  
James Kingsbury, Mayor

ATTEST:

  
Katie Scott, City Recorder

I certify that a public hearing before the Budget Committee was held on May 15, 2023 and a public hearing before the City Council was held on June 12, 2023, giving citizens an opportunity to comment on the use of State Revenue Sharing Funds.

  
Katie Scott  
City Recorder

City of Sublimity

**RESOLUTION NO. 2324-3**

**A RESOLUTION ADOPTING THE BUDGET, IMPOSING AND CATEGORIZING THE TAX,  
AND APPROPRIATING FUNDS FOR FISCAL YEAR 2023-2024**

**WHEREAS**, Council has the responsibility to adopt a budget, impose and categorize taxes, and appropriate funds each fiscal year for operating the city for its citizens.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

**Section 1:** Council hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$18,583,972. The budget is now on file at 245 NW Johnson St, in Sublimity, Oregon.

**Section 2:** The following ad valorem property taxes are hereby imposed for tax year 2023-2024 upon the assessed value of all taxable property within the district in the amount of \$0.7135 per \$1,000 of assessed value for permanent rate tax.

**Section 3:** Taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	General Government Limitation	Excluded from Limitation
General Fund	0.7135	

**Section 4:** The amounts for the fiscal year beginning July 1, 2023, and for the purpose shown below are hereby appropriated as follows:

**GENERAL FUND**

Administrations	\$315,500
General Operations	\$300,892
Capital Outlay	\$73,000
Contingency	\$110,910
Transfers	<u>\$357,851</u>
Subtotal General Fund	\$1,158,153
Reserve- Future Expenditures*	\$839,970
Reserve- Future Expenditures*	<u>\$250,000</u>
Total General Fund	\$2,248,123

**WATER FUND**

Water Operations	\$521,395
Capital Outlay	\$26,000
Transfers	\$323,466
Contingency	<u>\$79,110</u>
Subtotal Water Fund	\$949,971
Reserve- Future Expenditures*	<u>\$111,850</u>
Total Water Fund	\$1,061,821

City of Sublimity

**RESOLUTION NO. 2324-3**

**SEWER FUND**

Sewer Operations	\$1,093,632
Capital Outlay	\$6,500
Transfers	\$500,000
Contingency	<u>\$174,336</u>
Subtotal	\$1,774,468
Reserve- Future Expenditures*	<u>\$445,568</u>
Total Sewer Fund	\$2,220,036

**STREETS FUND**

Street Operations	\$258,732
Capital Outlay	\$10,500
Transfers	\$300,000
Contingency	<u>\$40,385</u>
Subtotal	\$609,617

Reserve- Future Expenditures*	<u>\$68,298</u>
Total Streets Fund	\$677,915

**TRANSIENT TAX (PARKS) FUND**

Parks Operations	\$132,158
Capital Outlay	\$25,000
Contingency	<u>\$35,365</u>
Total Parks Fund	\$192,523

**WATER SDC FUND**

Operations	\$100,000
Capital Outlay	<u>\$1,255,811</u>
Total Water SDC Fund	\$1,355,811

**SEWER SDC FUND**

Operations	\$400,000
Capital Outlay	<u>\$2,479,206</u>
Total Sewer SDC Fund	\$2,879,206

**STREET SDC FUND**

Operations	\$170,000
Capital Outlay	<u>\$1,018,445</u>
Total Street SDC Fund	\$1,188,445

**PARK SDC FUND**

Operations	\$10,000
Capital Outlay	<u>\$511,961</u>
Total Park SDC Fund	\$521,961

**STORM WATER SDC FUND**

Operations	\$5,000
Capital Outlay	<u>\$522,986</u>
Total Storm SDC Fund	\$527,986

City of Sublimity

**RESOLUTION NO. 2324-3**

**Water CIP Fund**

Operations	\$30,000
Capital Outlay	<u>\$2,444,403</u>
Total Water CIP Fund	\$2,474,403

**Sewer CIP Fund**

Operations	\$50,000
Capital Outlay	<u>\$2,487,673</u>
Total Sewer CIP Fund	\$2,537,673

**Street CIP Fund**

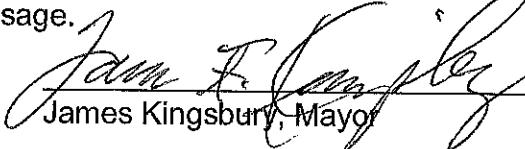
Operations	\$50,000
Capital Outlay	<u>\$548,069</u>
Total Street CIP Fund	\$598,069
Reserve- Future Expenditures*	<u>\$100,000</u>
Total Street CIP Fund	\$698,069

Total Appropriations, All funds	<u>\$16,768,268</u>
Total Unappropriated	
And Reserve Amounts, All funds	<u>\$ 1,815,686</u>
<b>Total Appropriations, All funds</b>	<b>\$18,583,972</b>

**Section 5:** The City Recorder shall certify to the County Assessor of Marion County, and the Department of Revenue, in Salem, Oregon, the tax levy made by this resolution, and shall file with them a copy of the budget as adopted.

**Section 6:** This resolution shall be effective upon adoption by Council.

**Adopted** by Council this June 12, 2023, and signed by the Mayor and City Recorder in approval and authentication of its passage.

  
James Kingsbury, Mayor

ATTEST:

  
Katie Scott, City Recorder

# City of Sublimity

## ORG Chart

