

CITY OF SUBLIMITY
PROPOSED BUDGET
Fiscal Year 2022-2023

City of Sublimity
Budget Committee
Fiscal Year 2022-2023

Mayor

James Kingsbury

Council Members

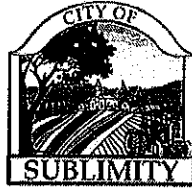
Michael Taylor
Jim Crowther
Brian Schumacher
Tass Morrison

Members of Community (5) 2022-2023

Alissa Angelo –appointed Jan 2019 term expires Dec 2022
Asia Reardon -appointed Jan 2020 term expires Dec 2023
Rachel Krieger – appointed Jan 2021 term expires Dec 2024
Dylan Heuburger– appointed Jan 2022 term expires Dec 2025
Kerst Bosma – appointed Jan 2022 term expires Dec 2025

Staff

Finance/Office Manager – Myrna Harding (Budget Officer)
Public Works Director – Alan Frost



City of Sublimity

BUDGET CALENDAR 2022-2023

1. Appoint Budget Officer January 10, 2022
2. Appoint Budget Committee (BC) Members January 10, 2022
3. Prepare proposed budget February thru April 2022
4. Publish 1st notice of BC meeting May 4, 2022
*(submit/post April 27) (5-30 before meeting paper only, post online 10 days before meeting online)
5. Deliver BC Documents May 9, 2022
6. **Budget Committee Meeting** May 16, 2022
City Hall – 245 Johnson St 6 PM
Second BC meeting if needed May 23, 2022
Third BC meeting if needed TBD
7. Publish Notice of Budget Hearing & Budget summary (5-25 days before meeting) June 1, 2022
*(submit/post May 25 to Newspaper)
8. Hold **budget hearing**, Levy Taxes, Adopt budget and make appropriations June 13, 2022
9. **Submit tax certification to Assessor** by July 15, 2022
10. Submit copy of complete budget document to county clerk by September 30, 2022

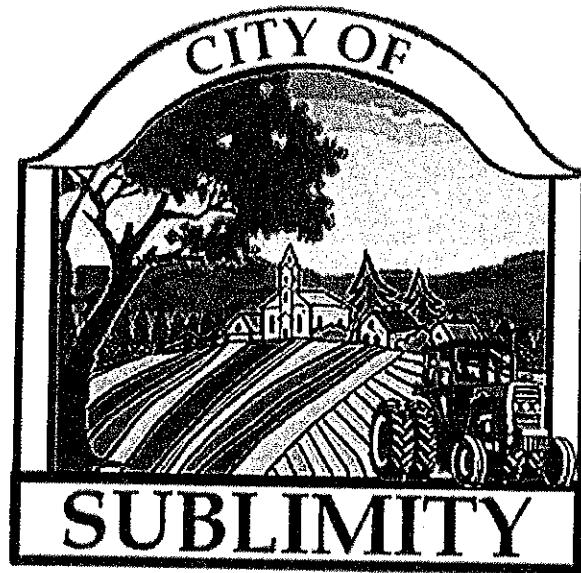
CITY OF SUBLIMITY
Table of Contents
2022-2023 Fiscal Year

Introductory Section

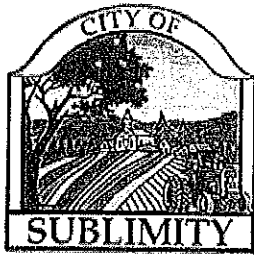
Budget Message.....	2
Summary by Fund Graph.....	7
Budget Summary.....	8
Capital Project Schedule.....	9

Budget Detail Section

General Fund.....	11-15
Revenue FAQ's.....	12
Expenditures FAQ's.....	15
Water Fund.....	17-21
Revenue FAQ's.....	18
Expenditures FAQ's.....	21
Sewer Fund.....	23-27
Revenue FAQ's.....	24
Expenditures FAQ's.....	27
Street Fund.....	29-33
Revenue FAQ's.....	30
Expenditures FAQ's.....	33
TOT (Park) Fund.....	35-38
Revenue FAQ's.....	36
Expenditures FAQ's.....	38
SDC Funds.....	39-51
Water/Sewer/Street SDC FAQ's.....	42
Park/Storm SDC FAQ's.....	45
Water Construction Fund.....	47-48
FAQ's.....	48
Capital Funds.....	50-53
FAQ's.....	53
Other information/FTE/Personnel.....	55-56



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Budget Message

May 23, 2022

Honorable Mayor Kingsbury
Members of the Sublimity City Council
Citizen Budget Committee Members
Citizens of the City of Sublimity

I am pleased to present the following proposed budget for the City of Sublimity for the fiscal year beginning July 1, 2022 and ending June 30, 2023. The Budget is prepared and organized by program and fund type and has been prepared to satisfy the legal requirements of the State of Oregon budget law and Local Government Accounting Standards. The proposed budget is the link between public policy, values, and available resources.

The City's budget procedure remains the same as in the past. The total proposed budget for fiscal year 2022-2023 for all funds is \$16,213,670. This is a 22% increase from the fiscal year 2021-2022 budget. A portion of the increase is due to the increase in beginning fund balance for the General Fund and Enterprise Funds. The other portion of the increase is due to the increase in system development charge related funds. This type of revenue is one-time revenues that are only received while new construction is viable.

The City continued to see an increase in new residential home construction and multifamily construction. We anticipate it to slow down this next fiscal year with fewer lots approved for building on at this time. The City currently has issued 39 permits for fiscal year 2021-2022 and has projected 10 new homes for the fiscal year 2022-2023. New construction provides additional tax revenues by increasing the assessed value within the City. However, these revenues can lag from the final construction by one fiscal year, depending on the completion date.

PERSONNEL

The City of Sublimity employees continue to be the most valuable resource in providing the services our residents deserve and expect. The City employs 5 full time positions, 1 parttime and 1 seasonal position. To meet the needs of the community and accomplish the priorities of the City Council, staffing needs have been evaluated for the fiscal year 2022-2023. The proposed budget includes a 7.29% cost of living adjustment per a blended US and West Region CPI average and a 10% increase in wages. The City does

have a Health Care opt out option that saves the City an average of 32% in health care costs if an employee's chose this option. The personnel costs have been appropriated among the operating funds to account for expenditures within the fund benefiting from the staff time.

GENERAL FUND

The proposed budget is within the permanent tax rate of .7135 per thousand of assessed value. Sublimity's assessed value per Marion County has increased to \$292,904,420 (last year Sublimity's assessed value was \$272,922,169). The amount budgeted to be received by the General Fund from current property taxes is \$202,000. Income for the General Fund is primarily from property taxes, franchise fees (power, gas, garbage, cablevision, and the phone company) and intergovernmental revenues. The State Shared Revenues are budgeted to be received by the General Fund as well as appropriate grant funds to be distributed.

PROPRIETARY FUNDS

The proprietary funds include the water and sewer funds. They provide a good or service to the public for a fee much like a private business.

The Water Fund revenues are from service fees that are approved by City Council. The City has approved a Water Master Plan that includes major capital projects needed to the system within the next 20 years. The Water Master Plan projects infrastructure needs of up to \$4,560,635 to be completed by the year 2040. To prioritize reducing financial impacts to utility customers, the staff will continue to look for grants and low-cost loans to help fund these projects and complete a utility rate study to keep the impact of a rate increase to a minimum. The City did receive a one-million-dollar grant that will begin the water reservoir. The current contingency is \$174,932 or 15% of the Water Fund.

The City contracts for Sewer treatment with the City of Stayton and is billed based on monthly flow-related fees. The Sewer Fund is in a healthy position and has a contingency of \$437,190 or 15% of the Sewer Fund. This year \$800,000 was moved to the Sewer Capital Project Fund to fund future capital projects as infrastructure ages and demand increases. The City of Stayton recently had a Sewer Master Plan completed and the City of Sublimity will be responsible for a portion of upgrades and infrastructure project costs that are part of the Sublimity sewer system. This Fund also has a reserve amount of \$621,982 for future expenditures. There is no proposed rate increase for this fund.

Capital outlay and improvements proposed in the Water and Sewer Funds budgets this fiscal year are the well five improvements to include a new reservoir, Wastewater Master Plan update, a push camera, and updated Neptune meter software. Appropriated between funds are a tractor mower, and fencing around the Public Works facility.

CAPITAL PROJECTS

The following is a list of capital purchases and improvements proposed in fiscal year 2022-2023 by fund. Certain projects or equipment purchases may be appropriated among funds and some of the projects may be projects that are carried over from the previous year that were not completed. Street, Park and Storm SDC and CIP Funds have projects allocated as well: (*split)

1) <u>General Fund (10)</u>	
No Projects	
2) <u>Water Fund (20)</u>	
Public Works Fencing	3,500
Tractor Mower*	1,750
Water Meter Software	<u>10,000</u>
	15,250
3) <u>Sewer Fund (30)</u>	
Push Camera	9,000
Tractor Mower*	1,750
Public Works Fencing*	<u>4,000</u>
	14,750
4) <u>Street Fund (40)</u>	
Curb / Line Painter	10,000
Public Works Fencing*	3,000
Tractor Mower*	<u>1,750</u>
	14,750
5) <u>TOT Park Fund (65)</u>	
Dog Park Equipment*	25,000
Tractor Mower*	<u>1,750</u>
	26,750
6) <u>Water SDC Fund (72)</u>	
Well 5 Improvements*	<u>588,700</u>
	588,700
7) <u>Sewer SDC Fund (73)</u>	
Wastewater Plan Update*	<u>200,000</u>
	200,000
8) <u>Street SDC Fund (74)</u>	
Transportation Master Plan	<u>170,000</u>
	170,000
9) <u>Park SDC Fund (75)</u>	
Dog Park Equipment*	<u>25,000</u>
	25,000
10) <u>Water CIP Fund (87)</u>	
Well 5 Improvements*	<u>1,061,300</u>
	1,061,300
11) <u>Sewer CIP Fund (88)</u>	
Wastewater Plan Update*	<u>50,000</u>
	50,000
12) <u>Street CIP Fund (89)</u>	
Crest Street Project	<u>300,000</u>
	300,000

CHANGES IN FUNDS OR PROGRAMS

The City added the Water CIP Fund, Sewer CIP Fund and the Street CIP Fund (Capital Improvement Funds) for the fiscal year 2021-2022. Transfers to those funds for current and future capital projects help the City plan for infrastructure projects and future needs of the community. With the Water Construction Fund project for recoating the reservoir not needed, those funds have been transferred to the Water CIP Fund.

Summary

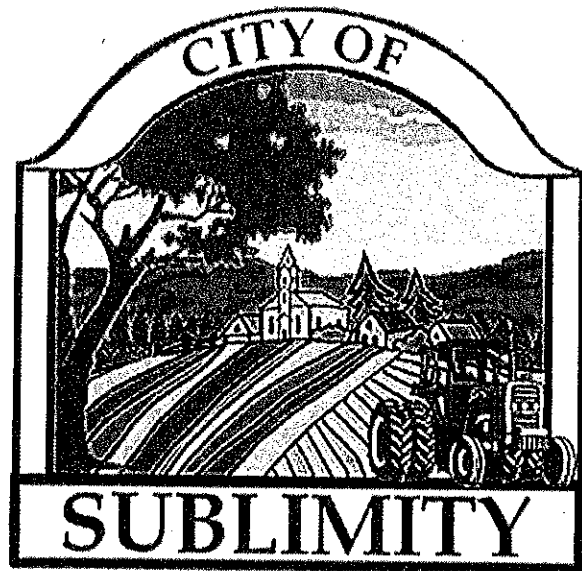
The City of Sublimity has continued to move forward to provide a quality place to live. We look forward to keeping the City in a healthy financial position as we provide the services and needs of our community. It has been a work in progress to reach the needed 90 to 180-day reserve in all operating funds to keep the City prepared for future expenditures. Staff continues to be proactive in working with the community, replacing the aging infrastructure, improving our parks and streets this coming year as well as continuing to apply for grants to complete some of our much-needed projects. The City has completed the new website and we have almost completed our codification and Park Master Plan, all with received grant funds. The City was also been successful in receiving a one-million-dollar grant to fund water infrastructure projects that will contribute to keeping the water rates stable for our residents.

Housing demands continue to increase as we see more development within the City limits. With growth, comes new demands on current infrastructure. Sublimity needs to make sure it places itself in a financially stable arena to be able to address the demands placed on the current infrastructure.

Staff looks forward to working with the Budget Committee and City Council. We want to thank our Budget Committee members for the volunteer hours they offer to ensure an open and transparent budget process. I appreciate your confidence in me as I present you the fiscal year 2022-2023 budget for your review and approval.

Thank you,

Myrna Harding, Budget Officer

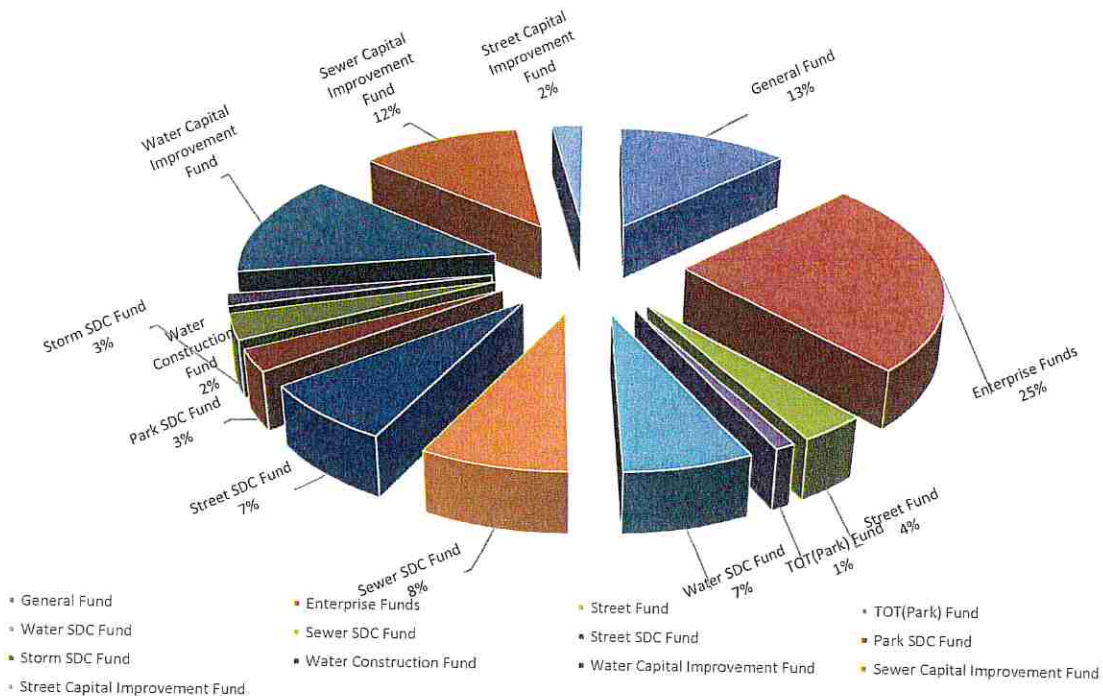


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CITY OF SUBLIMITY

Summary By Fund Type

Fiscal Year 2022-2023



Fund Type	Amount
General Fund	\$2,075,078
Enterprise Funds	4,103,436
Street Fund	575,608
TOT(Park) Fund	172,406
Water SDC Fund	1,102,233
Sewer SDC Fund	1,254,663
Street SDC Fund	1,202,228
Park SDC Fund	448,425
Storm SDC Fund	522,625
Water Construction Fund	247,934
Water Capital Improvement Fund	2,183,033
Sewer Capital Improvement Fund	1,940,111
Street Capital Improvement Fund	385,890
Total	\$16,213,670

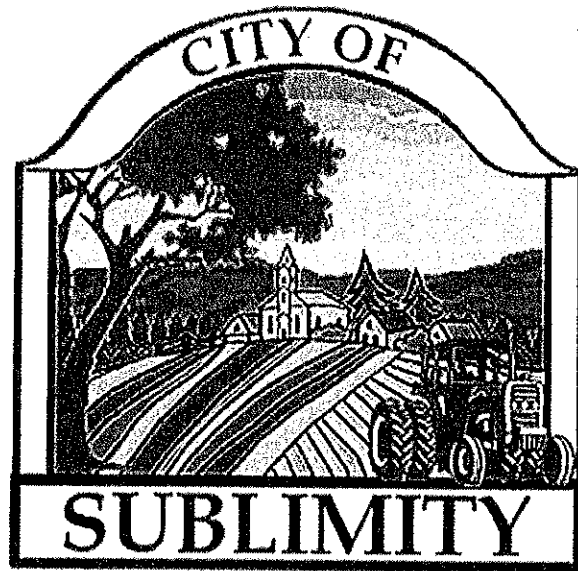
The graph above depicts the total budget by fund type. The category with the largest portion of the expenditures is related to Enterprise Funds, which are all the funds related to the water and sewer utilities. The remaining is related to Operation Funds and SDC Funds for future growth.

CITY OF SUBLIMITY
BUDGET SUMMARY
FISCAL YEAR 2022-2023

	General Fund	Water Fund	Sewer Fund	Street Fund	TOT (Park) Fund	Water SDC Funds	Sewer SDC Fund	Street SDC Fund	Park SDC Fund	Strom SDC Funds	Water Construction Fund	Water CIP Fund	Sewer CIP Fund	Street CIP Fund	Total
Property Taxes current year	\$1,294,373	\$595,500	\$1,804,726	\$332,578	\$86,706	\$1,053,113	\$1,206,963	\$1,077,818	\$432,075	\$514,865	\$247,934	\$574,999	\$1,135,311	\$85,590	\$10,442,551
Fees, Licenses, Permits, Assmnts, Fires & Charge	204,000														204,000
Intergovernmental & Grants	51,905	566,300	1,113,910	1,380	35,400	44,020	42,200	19,610	15,000	5,560					1,895,285
Franchise Fees	398,500			240,000				100,000				1,000,000			1,739,500
All Other Revenues	107,500														107,500
Transfers In	17,800	15,200	7,800	1,650	300	5,100	5,500	4,800	1,350	2,200	0	500	4,800	300	67,300
	0			0	50,000	0	0		0	0	0	607,534	800,000	300,000	1,757,534
Total Resources	2,075,078	1,177,000	2,926,436	575,608	172,406	1,102,233	1,254,663	1,202,228	448,425	522,625	247,934	2,183,033	1,940,111	385,890	16,213,670
Administration															
Personnel	290,950														290,950
Materials & Services	78,171	234,590	226,004	68,059	79,169										685,993
Debt Service	175,750	213,920	826,510	181,475	24,920	85,000	450,000	170,000	10,000	5,000	0	30,000	50,000	50,000	2,272,575
Capital	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	544,871	483,760	1,067,264	268,284	130,839	1,102,233	1,254,663	1,202,228	448,425	522,625	0	2,183,033	1,940,111	385,890	8,264,708
Transfers Out															
Reserves	350,000	359,600	800,000	0	0	0	0	0	0	0	247,934				1,757,534
Reserves - Police	644,670	178,708	621,982	221,580	0	0	0	0	0	0	0				1,666,940
Contingency	225,000														225,000
Total Other Uses	310,537	174,932	437,190	85,744	41,567										1,049,970
	1,530,207	713,240	1,859,172	307,324	41,567	0	0	0	0	0	247,934	0	0	0	4,699,444
Total Expenditures & Other Uses	2,075,078	1,177,000	2,926,436	575,608	172,406	1,102,233	1,254,663	1,202,228	448,425	522,625	247,934	2,183,033	1,940,111	385,890	16,213,670

City of Sublimity
Capital Project Schedule
Fiscal Year 2022-2023

Description	FUND	CE-Capital EQ Cl- Capital Imp	Dept Head Requested Amount	10-General														72-Water SDC				75-Park SDC				76-Storm SDC				87-Water CIP				88-Sewer CIP				Amount Total
				20-Water		30-Sewer		40-Street		65-Park		73-Sewer SDC		74-Street SDC		75-Park SDC		76-Storm SDC		87-Water CIP		88-Sewer CIP																
Tractor Mower Attachment	20-30-40-65	CE	\$ 7,000	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750																							\$ 7,000								
Water Meter Software	Water-20	CE	\$ 10,000	\$ 10,000																										\$ 10,000								
Curbline Painter streets	Street-40	CE	\$ 10,000			\$ 10,000																								\$ 10,000								
Push Camera	Sewer-30	CE	\$ 9,000		\$ 9,000																									\$ 9,000								
Street Project- Crest St	Street CIP-89	CI	\$ 300,000																											\$ 300,000								
Hobson Whitnev & Well 5 Improvements	Water CIP-87	CI	\$ 1,650,000												\$ 588,700															\$ 1,650,000								
Waste Water Plan Update	Sewer/ Sewer CIP	CI	\$ 250,000												\$ 200,000															\$ 250,000								
Dog Park Imp	Park-65	CI	\$ 50,000						\$ 25,000																						\$ 50,000							
Fencing PW	20-30-40	CI	\$ 10,500	\$ 3,500	\$ 4,000	\$ 3,000																								\$ 10,500								
Transportation Plan	74- 89	CI	\$ 170,000																											\$ 170,000								
Totals			\$ 2,466,500	\$ -	\$ 15,250	\$ 14,750	\$ 14,750	\$ 26,750	\$ 26,750	\$ 588,700	\$ 200,000	\$ 170,000	\$ 25,000	\$ -	\$ 1,061,300	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 2,466,500								
Capital Equipment		CE	\$ 27,000	\$ -	\$ 11,750	\$ 10,750	\$ 11,750	\$ 1,750																							\$ 36,000							
Capital Improvement		CI	\$ 2,439,500	\$ -	\$ 3,500	\$ 4,000	\$ 3,000	\$ 25,000	\$ 25,000	\$ 588,700	\$ 200,000	\$ 170,000	\$ 25,000	\$ -	\$ 1,061,300	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 2,430,500								
			\$ 2,466,500	\$ -	\$ 15,250	\$ 14,750	\$ 14,750	\$ 26,750	\$ 26,750	\$ 588,700	\$ 200,000	\$ 170,000	\$ 25,000	\$ -	\$ 1,061,300	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 50,000	\$ 300,000	\$ 2,466,500								
Totals				General	Water	Sewer	Street	Park	Park	Water SDC	Sewer SDC	Street SDC	Park SDC	Storm SDC	Water CIP	Sewer CIP	Street CIP	Water CIP	Sewer CIP	Street CIP	Water CIP	Sewer CIP	Street CIP	Water CIP	Sewer CIP	Street CIP	Water CIP	Sewer CIP	Street CIP	\$ 2,466,500								



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CITY OF SUBLIMITY

REVENUES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
GENERAL FUND					
PROPERTY TAXES					
10-31-41010 PROPERTY TAX - CURRENT YEAR	170,188	186,870	186,911	197,620	202,000
10-31-41011 PROPERTY TAX - PRIOR YEAR	3,603	2,387	1,360	2,380	2,000
TOTAL PROPERTY TAXES	173,791	189,257	188,271	200,000	204,000
FEES AND PERMITS					
10-32-44500 SDC ADMIN FEE	7,209	9,132	4,020	4,900	1,340
10-32-45090 RV OCCUPATIONAL PERMIT FEES	0	200	50	0	50
10-32-45100 GARAGE SALE PERMIT FEES	87	174	200	350	150
10-32-45120 BUSINESS LICENSE FEES	705	430	165	375	165
10-32-45150 PARK LAND DEDICATION FEE	70,629	56,000	0	0	44,450
10-32-45200 BUILDING PERMIT ADMIN FEE	28,298	39,478	20,000	23,881	5,000
10-32-45215 PLAN REVIEW FEE	60,386	54,167	2,500	50	0
10-32-46000 SCHOOL EXCISE TAX ADMIN FEE	1,526	2,369	1,000	1,200	250
10-32-47000 LAND USE	5,700	7,100	500	13,400	500
TOTAL FEES AND PERMITS	174,539	169,050	28,435	44,156	51,905
INTERGOVERNMENTAL					
10-33-41400 CIGARETTE TAX	3,234	2,855	2,500	2,550	2,500
10-33-41500 LIQUOR TAX	47,242	58,479	40,000	57,000	50,000
10-33-41600 STATE REVENUE SHARING	23,067	26,024	20,000	27,000	25,000
10-33-49000 GRANTS - INTERGOVERNMENTAL	0	102,306	15,000	15,000	322,000
TOTAL INTERGOVERNMENTAL	73,542	189,664	77,500	101,550	399,500
FRANCHISE FEES					
10-34-42110 CABLE FRANCHISE	11,442	10,648	11,000	9,450	9,000
10-34-42120 TELEPHONE FRANCHISE	4,065	4,899	4,500	6,550	5,500
10-34-42130 GARBAGE FRANCHISE	15,749	17,765	14,000	21,000	20,000
10-34-42140 POWER FRANCHISE	54,836	55,939	52,000	57,000	55,000
10-34-42150 GAS FRANCHISE	18,171	18,354	17,500	20,387	18,000
TOTAL FRANCHISE FEES	104,264	107,605	99,000	114,387	107,500
FINES AND FORFEITURES					
10-35-45100 CITATIONS/FINES	0	0	200	0	50
TOTAL FINES AND FORFEITURES	0	0	200	0	50
MISCELLANEOUS REVENUE					
10-38-43500 INTEREST	22,237	9,642	7,500	8,500	8,500
10-38-49250 DONATIONS	13,655	3,300	2,500	4,218	3,000
10-38-49400 LEASE/RENT PAYMENTS	0	0	10,000	3,500	6,000
10-38-49500 MISCELLANEOUS REVENUE	18,418	380	10	344	250
TOTAL MISCELLANEOUS REVENUE	54,311	13,323	20,010	16,562	17,750
BEGINNING FUND BALANCE					
10-39-49900 BEGINNING FUND BALANCE	895,262	1,074,591	1,180,168	1,291,046	1,294,373
TOTAL BEGINNING FUND BALANCE	895,262	1,074,591	1,180,168	1,291,046	1,294,373
TOTAL FUND REVENUE	1,475,708	1,743,480	1,593,584	1,767,701	2,075,078

2022-2023 GENERAL FUND RESOURCES / REVENUES FAQ

<u>Property Taxes</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	10-31-41010	Property Tax Current Year	Raise in property tax due to new homes.
	10-31-41011	Property Tax Prior Year	Estimate closer to historical data
<u>Fees & Permits</u>			
	10-32-44500	SDC Admin Fee	Lower due to estimated homes being built
	10-32-45090	RV Occupational Permit Fees	Line Item added to track RV Permits, Moved from Misc Fees
	10-32-45100	Garage Sale Permit Fees	Estimate closer to historical data
	10-32-45120	Business License Fees	Based on the number of Business Licenses issued in city
	10-32-45150	Parkland Dedication	Parkland fee collected for new subdivisions. Heather Meadows
	10-32-45200	Building Permit Admin Fee	Lower due to estimated homes being built
	10-32-45215	Plan Review Fees	Lower, Review fees based on Subdivison review fees.
	10-32-46000	School Excise Tax Admin fee	Lower due to estimated homes being built
<u>Intergovernmental</u>			
	10-33-41500	Liquor Tax	Estimate closer to historical data
	10-33-41600	State Reveue Sharing	Estimate closer to historical data
	10-33-49000	Grants-Intergovernmental	Increase to include estimated grants to be received.nts
<u>Francise Fees</u>			
	10-34-42110	Cable Francise Fees	Estimate closer to historical data
	10-34-42120	Telephone Franchise	Estimate closer to historical data
	10-41-42130	Garbage Franchise	Estimate closer to historical data
	10-47-42140	Power Franchise	Estimate closer to historical data
	10-34-42110	Gas Franchise	Estimate closer to historical data
<u>Fines and Forfietures</u>			
	10-35-45100	Citations/Fines	Estimate closer to historical data
<u>Miscellaneous Revenue</u>			
	10-38-43500	Interest	Estimated interest with slight increase
	10-38-49250	Donations	Estimate closer to historical data
	10-38-49400	Lease / Rent Payments	Estimate revenue to rental contract
	10-38-49500	Miscellaneous Revenue	Estimate closer to historical data
<u>Beginning Fund Balance:</u>			
	10-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until property tax revenue and other revenue sources are collected. Property tax revenue is not received until late November of each year.	

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

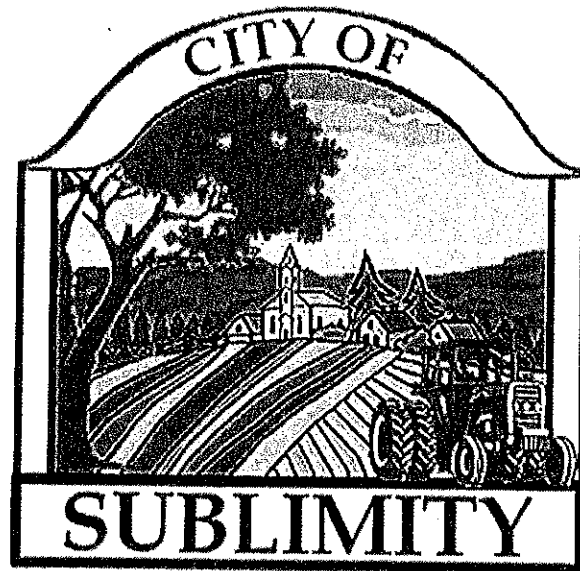
	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>GENERAL FUND</u>					
<u>ADMINISTRATION</u>					
<u>MATERIALS AND SERVICES:</u>					
10-41-52246 OFFICE SUPPLIES	72	36	250	240	250
10-41-52420 SOFTWARE/EQUIPMENT/MAINT	4,228	95	3,000	0	3,000
10-41-54130 TRAVEL, TRAINING AND MEETINGS	2,067	135	6,000	4,000	6,000
10-41-54135 DUES AND MEMBERSHIPS	3,672	6,393	7,000	7,000	12,000
10-41-59130 COMMUNITY SUPPORT	19,183	2,082	10,000	10,000	31,200
10-41-59140 EMERGENCY MANAGEMENT	0	66,475	10,000	0	10,000
10-41-62110 AWARDS AND RECOGNITION	1,218	1,323	3,000	2,500	3,500
10-41-62250 POLICE CONTRACT	187,176	185,311	230,000	203,000	225,000
TOTAL MATERIALS AND SERVICES	217,594	261,851	269,250	226,740	290,950
<u>CONTINGENCY & RESERVES:</u>					
10-41-98100 RESERVE- FUTURE EXPENDITURES	0	0	596,578	0	644,670
10-41-98150 RESERVE- POLICE OPERATIONS	0	0	230,000	0	225,000
10-41-99110 CONTINGENCY	0	0	219,165	0	310,537
TOTAL CONTINGENCY & RESERVES	0	0	1,045,743	0	1,180,207
TOTAL ADMINISTRATION	217,594	261,851	1,314,993	226,740	1,471,157

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
GENERAL FUND					
OPERATIONS					
PERSONNEL SERVICES:					
10-86-51111 UTILITY BILLING CLERK/OFFICE	0	0	0	3,620	9,225
10-86-51112 FINANCE/OFFICE MANAGER	17,622	19,823	22,321	21,395	25,609
10-86-51113 CITY RECORDER/OFFICE ASSIT	8,096	8,850	9,784	15,500	17,976
10-86-51125 OT/COMP	0	0	473	0	802
10-86-51131 HEALTH AND LIFE INSURANCE	5,708	6,485	13,002	6,500	13,303
10-86-51132 TAXES AND WC ASSESSMENT	2,179	2,349	3,002	3,500	4,823
10-86-51133 RETIREMENT	3,086	7,464	3,909	4,400	6,433
TOTAL PERSONNEL SERVICES	36,691	44,972	52,491	54,915	78,171
MATERIALS AND SERVICES:					
10-86-52210 TELEPHONE	1,484	1,499	2,500	1,500	1,600
10-86-52215 POSTAGE	244	128	300	250	300
10-86-52246 OFFICE SUPPLIES	1,724	2,035	2,500	2,400	2,500
10-86-52270 OFFICE EQUIPMENT & MAINTENANCE	1,126	465	3,700	3,700	3,700
10-86-52300 BANK FEES AND CHARGES	802	681	800	710	750
10-86-52330 BUILDING/GROUNDS MAINTENANCE	907	514	2,500	3,200	3,000
10-86-52350 BEAUTIFICATION	4,833	686	6,200	750	6,200
10-86-52422 SOFTWARE CONTRACT SUPPORT	7,195	4,305	5,500	5,380	5,500
10-86-52510 ELECTRICITY	482	537	750	1,565	2,400
10-86-52520 GAS HEATING - CITY HALL	175	268	300	500	550
10-86-52530 ALARM/SECURITY SYSTEM	155	345	500	518	750
10-86-54110 PROTECTIVE CLOTHING/UNIFORMS	0	0	250	250	300
10-86-54130 TRAVEL, TRAINING AND MEETINGS	2,347	1,669	5,000	1,200	5,500
10-86-54135 DUES AND MEMBERSHIPS	1,035	969	1,200	750	1,200
10-86-61050 ADVERTISING EXPENSE	424	239	600	600	600
10-86-62120 CONTRACTUAL SERVICES	7,741	7,742	19,000	8,000	19,000
10-86-62130 PLANNING SERVICES	31,584	14,641	30,000	20,000	30,000
10-86-62150 LEGAL	21,616	21,972	30,000	38,000	50,000
10-86-62170 ENGINEER	14,919	19,727	30,000	20,000	30,000
10-86-63110 AUDIT SERVICES	2,933	3,163	4,500	4,000	4,500
10-86-63120 INSURANCE	5,998	5,067	7,000	6,000	7,000
10-86-63125 PENALTIES, FEES, AND INTEREST	8	24	500	100	100
10-86-65000 MISCELLANEOUS EXPENDITURES	124	89	500	300	300
TOTAL MATERIALS AND SERVICES	107,856	86,744	154,100	119,673	175,750
CAPITAL OUTLAY:					
10-86-71200 CAPITAL EQUIPMENT	0	8,068	0	0	0
10-86-74130 CITY HALL CAPITAL IMPROVEMENTS	3,975	810	0	0	0
TOTAL CAPITAL OUTLAY	3,975	8,878	0	0	0
TRANSFERS OUT:					
10-86-90075 TRANSFER TO PARK SDC FUND	0	0	22,000	22,000	0
10-86-90089 TRANSFER TO STREET CIP FUND	0	0	0	0	300,000
10-86-90110 TRANSFER TO TOT (PARK)	35,000	50,000	50,000	50,000	50,000
TOTAL TRANSFERS OUT	35,000	50,000	72,000	72,000	350,000
TOTAL OPERATIONS	183,523	190,594	278,591	246,588	603,921
TOTAL FUND EXPENDITURES	401,117	452,445	1,593,584	473,328	2,075,078

2022-2023 GENERAL FUND
EXPENDITURES FAQ

<u>Administration</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	104154135	Due & Memberships	Increase due to increase in annual dues to include MS subscription
	10-41-59130	Community Support	Increase for the refurbish of the Veterans Memorial with Prosperity funds
	10-41-62250	Police Contract	Per contract with Marion County Sherriff
<u>Contingency & Reserves</u>			
	10-41-98100	Reserve	90 day or more emergency fund, Increase for future expenditures. These funds can not be used in current year other than for an emergency.
	10-41-98150	Reserve - Police	Reserve Fund to hire a possible second officer
	10-41-99110	Contingency	15% of estimated Net expenses
<u>Operations</u>			
<u>Personel Services:</u>			
	10-86-51111-22	Personnel	Council approval the annual Cola at 7.29 and a 10% wage increase. New Partime position added.
<u>Materials & Services:</u>			
	10-86-52210	Telephone Service	Estimate closer to historical data
	10-86-52330	Building/Grounds	Higher this year due to ballot box install. Increase for repairs in city hall.
	10-86--52510	Electricity	Increase to include Main St Bldg.
	10-86-52520	Gas Heating - City Hall	Increase to include Main St Bldg.
	10-86-52530	Alarm	Increase for additional camera
	10-86-54130	Travel, Training & Meetings	Increase for estimated training with new position.
	10-86-62150	Legal	Increase for estimated Legal fee's. City attorney and Land use attorney.
	10-86-63125	Penalties & Fees	Decrease, esimate for possible fees.
	10-86-65000	Miscellaneous Expenses	Estimate closer to historical data
<u>Capital Outlay:</u>			
<u>Transfers Out:</u>			
	10-86-90075	Transfer to Park SDC Fund	No transfer scheduled.
	10-86-90089	Transfer to Street CIP Fund	Transfer for possible street project with grant funds. (ARPA)



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CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER ENTERPRISE FUND</u>					
<u>WATER INCOME</u>					
20-32-44200 WATER SALES	545,983	573,807	550,000	637,000	560,000
20-32-44250 WATER METERS	15,676	19,959	7,800	12,000	2,600
20-32-44300 WATER CONNECTION INSPECTIONS	1,529	2,220	900	1,360	600
20-32-44320 UTILITY ADMIN FEES	900	1,250	900	1,000	900
20-32-44500 SDC ADMIN FEE	11,735	16,280	6,600	8,940	2,200
TOTAL WATER INCOME	575,823	613,515	566,200	660,300	566,300
<u>MISCELLANEOUS INCOME</u>					
20-38-43500 INTEREST	5,298	4,183	3,000	3,500	3,000
20-38-43600 DELINQUENT CHARGES	11,936	10,965	10,000	14,000	12,000
20-38-49500 MISCELLANEOUS REVENUE	200	437	200	311	200
TOTAL MISCELLANEOUS INCOME	17,434	15,585	13,200	17,811	15,200
<u>BEGINNING FUND BALANCE</u>					
20-39-49900 BEGINNING FUND BALANCE	245,889	422,093	608,856	674,243	595,500
TOTAL BEGINNING FUND BALANCE	245,889	422,093	608,856	674,243	595,500
TOTAL FUND REVENUE	839,145	1,051,193	1,188,266	1,352,354	1,177,000

**2022-2023 WATER FUND
RESOURCES / REVENUES FAQ's**

<u>Water Income</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	20-32-44200	Water Sales	Increase, estimate to include new homes and closer to actual .
	20-32-44250	Water Meters	Decrease to estimated homes to be built
	20-32-44300	Water connection Inspection	Decrease to estimated homes to be built
	20-32-44500	SDC Admin Fee	Estimate closer to estimated homes built
<u>Misc Income</u>			
	20-38-43600	Delinquent Charges	Estimate closer to historical data
<u>Beginning Fund Balance:</u>			
	20-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
WATER ENTERPRISE FUND					
OPERATIONS					
PERSONNEL SERVICES:					
20-86-51111 UTILITY BILLING CLERK/OFFICE	0	0	0	7,675	18,446
20-86-51112 FINANCE/OFFICE MANAGER	17,622	18,266	22,321	21,285	25,609
20-86-51113 CITY RECORDER/OFFICE ASST	16,191	17,701	19,569	11,732	8,988
20-86-51116 PW SUPERVISOR	34,212	35,579	35,268	39,175	41,640
20-86-51120 SENIOR MAINTENANCE	27,238	27,762	27,813	29,815	33,246
20-86-51121 MAINTENANCE I	9,262	12,750	13,741	14,225	17,870
20-86-51125 OT/COMP	0	0	3,517	0	4,378
20-86-51131 HEALTH AND LIFE INSURANCE	20,925	25,564	47,044	24,845	44,931
20-86-51132 TAXES AND WC ASSESSMENT	11,911	12,900	17,773	12,084	21,628
20-86-51133 RETIREMENT	12,076	19,399	14,767	13,932	17,854
TOTAL PERSONNEL SERVICES	149,437	169,921	201,813	174,768	234,590
MATERIALS AND SERVICES:					
20-86-52210 TELEPHONE	1,567	1,626	2,000	1,660	2,360
20-86-52215 POSTAGE	2,771	2,609	3,000	2,710	3,000
20-86-52246 OFFICE SUPPLIES	2,140	2,869	2,500	3,050	3,500
20-86-52270 OFFICE EQUIPMENT & MAINTENANCE	1,263	483	1,500	1,800	1,500
20-86-52300 BANK FEES AND CHARGES	1,341	2,230	2,500	2,650	2,800
20-86-52330 BUILDING/GROUNDS MAINTENANCE	1,203	3,503	5,000	5,000	8,750
20-86-52410 MINORTOOLS & EQUIPMENT	465	1,869	2,000	2,000	3,750
20-86-52420 EQUIPMENT MAINTENANCE	1,362	866	1,500	1,000	1,500
20-86-52422 SOFTWARE CONTRACT SUPPORT	6,619	4,324	7,000	4,800	7,000
20-86-52510 ELECTRICITY	36,759	35,906	40,000	40,000	47,200
20-86-52520 GAS HEAT	442	314	500	400	500
20-86-52530 ALARM/SECURITY SYSTEM	1,229	1,123	1,500	1,500	1,500
20-86-53150 WATER SYSTEM MAINTENANCE	27,787	18,524	30,000	15,000	30,000
20-86-53175 WATER METERS	19,265	15,344	30,000	33,000	30,000
20-86-54110 PROTECTIVE CLOTHING/UNIFORMS	533	584	1,005	600	1,160
20-86-54130 TRAVEL, TRAINING AND MEETINGS	2,505	828	4,150	1,500	4,200
20-86-54135 DUES AND MEMBERSHIPS	813	843	1,400	1,400	1,800
20-86-55110 WATER CHEMICALS AND TESTING	12,870	13,793	16,500	16,500	19,500
20-86-58120 VEHICLE FUEL	2,024	1,366	2,500	2,700	6,000
20-86-58125 VEHICLE MAINTENANCE	314	1,846	2,500	2,500	3,000
20-86-58130 WATER TANK MAINTENANCE	4,000	0	1,500	0	1,500
20-86-61050 ADVERTISING EXPENSE	97	54	250	425	400
20-86-62120 CONTRACTUAL SERVICES	5,851	3,561	12,000	10,000	12,000
20-86-62130 PLANNING SERVICES	1,000	140	3,000	0	3,000
20-86-62150 LEGAL	2,741	137	3,000	1,000	3,500
20-86-62170 ENGINEER	510	1,031	3,000	4,000	3,000
20-86-63110 AUDIT SERVICES	4,073	4,713	5,000	4,063	5,000
20-86-63120 INSURANCE/GENERAL	5,897	6,266	7,000	7,110	9,000
20-86-65000 MISCELLANEOUS EXPENDITURES	0	0	0	209	250
TOTAL MATERIALS AND SERVICES	147,441	126,750	191,805	166,577	216,670
CAPITAL OUTLAY:					
20-86-71200 CAPITAL EQUIPMENT	3,773	6,093	31,500	15,000	11,750
20-86-74000 LAND ACQUISITION	0	0	7,270	7,270	0
20-86-74110 CAPITAL IMPROVEMENTS	354	23,873	3,500	21,535	3,500
20-86-74130 CITY HALL CAPITAL IMPROVEMENTS	7,722	313	0	0	0
TOTAL CAPITAL OUTLAY	11,849	30,279	42,270	43,805	15,250
TRANSFERS OUT:					
20-86-90082 TRANSFER TO WATER CONST FUND	25,000	50,000	100,000	100,000	0
20-86-90087 TRANSFER TO WATER CIP FUND	0	0	331,398	331,398	359,600
TOTAL TRANSFERS OUT	25,000	50,000	431,398	431,398	359,600

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

		2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER ENTERPRISE FUND</u>						
<u>CONTINGENCY & RESERVES:</u>						
20-86-98100	RESERVE- FUTURE EXPENDITURES	0	0	150,000	0	178,708
20-86-99110	CONTINGENCY	0	0	170,970	0	172,182
	TOTAL CONTINGENCY & RESERVES	0	0	320,970	0	350,890
<u>DEBT SERVICE:</u>						
20-86-97001	SEWER FUND LOAN - PRIN	83,325	0	0	0	0
	TOTAL DEBT SERVICE	83,325	0	0	0	0
	TOTAL OPERATIONS	417,052	376,950	1,188,256	816,548	1,177,000
	TOTAL FUND EXPENDITURES	417,052	376,950	1,188,256	816,548	1,177,000

2022-2023 WATER FUND EXPENDITURES FAQ

Operations

Personel Services:

20-86-51111 - 51122 Personnel	Council approval the annual Cola at 7.29 and a 10% wage increase. New Partime position added.
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Materials & Services:

20-86-52210 Telephone	Increase for possible new phone line with Water Meter reading system.
20-86-52246 Office Supplies	Increase due to cost increase for printing.
20-86-52300 Bank Fees & charges	Increase for estimated fees and increases
20-86-52330 Building & Grounds	Increase for PW building repairs, structural beam lights & gutters.
20-86-52410 Minor Tools & Equipment	Increase for equipment at PW (blower, edger, trash cans, concrete saw, compactor).
20-86-52510 Electricity	Increase estimated for rate increase expected.
20-86-54135 Dues & Memberships	Increase for Dues and memberships to include Maint employee.
20-86-55110 Water Chemicals & Testing	Increase due to new water hook ups
20-86-58120 Vehicle Fuel	Increase estimated for cost increase expected.
20-86-58125 Vehicle Maintenance	Increase estimated for rate increase expected.
20-86-61050 Advertisement	Increase to allocate evenly with all funds.
20-86-62150 Legal	Increase estimate for ballott measure cost.
20-86-63120 Insurance	Increase estimated for insurance cost.
20-86-65000 Miscellaneous	Estimate for unknown expense.

Capital Outlay:

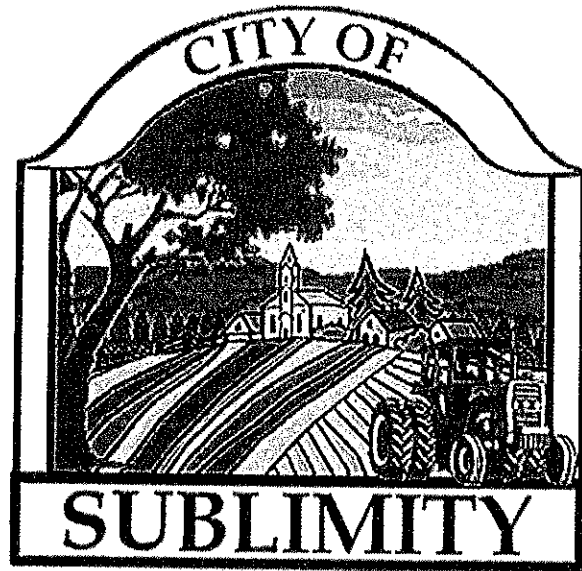
20-86-71200 Capital Equipment	Decrease estimate for scheduled Capital Eq purchases
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Transfers Out:

20-86-90082 Transfer to Water Construction Fund	Decrease estimate as this fund will go away and funds will be transferred to the CIP fund.
20-86-90087 Transfer to Water CIP Fund	Increase estimate for Capital Improvements and transfer of Water Construction Fund.

Contingency & Reserves

20-86-98100 Reserve/ future expeditures	90 day or more emergency fund, Increase for future expeditures. These funds can not be used in current year other than for an emergency.
20-86-99110 Contingency	15% of estimated Net expenses



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CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>SEWER ENTERPRISE FUND</u>					
<u>SEWER</u>					
30-32-44200 SEWER SERVICE	1,044,230	1,091,031	900,000	950,000	950,000
30-32-44250 SEWER ASSESSMENT FEE	0	0	100,000	161,500	161,500
30-32-44300 SEWER CONNECTION INSPECTIONS	1,529	2,220	900	1,230	300
30-32-44500 SDC ADMIN FEE	11,256	15,614	6,330	8,600	2,110
TOTAL SEWER	1,057,014	1,108,865	1,007,230	1,121,330	1,113,910
<u>INTERGOVERNMENTAL</u>					
30-33-49000 GRANTS - INTERGOVERNMENTAL	0	0	0	1,482	0
TOTAL INTERGOVERNMENTAL	0	0	0	1,482	0
<u>MISCELLANEOUS INCOME</u>					
30-38-43400 WATER LOAN PROCEEDS	83,325	0	0	0	0
30-38-43500 INTEREST	44,438	18,621	12,000	12,000	7,800
30-38-49500 MISCELLANEOUS REVENUE	78	296	0	0	0
TOTAL MISCELLANEOUS INCOME	127,841	18,917	12,000	12,000	7,800
<u>BEGINNING FUND BALANCE</u>					
30-39-49900 BEGINNING FUND BALANCE	1,866,391	2,209,415	2,471,779	2,592,063	1,804,726
TOTAL BEGINNING FUND BALANCE	1,866,391	2,209,415	2,471,779	2,592,063	1,804,726
TOTAL FUND REVENUE	3,051,246	3,337,197	3,491,009	3,726,875	2,926,436

**2022-2023 SEWER FUND
RESOURCES/REVENUES FAQ's**

<u>Sewer Income</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	30-32-44200	Sewer Service	Increase estimate for estimated sewer hook-ups.
	30-32-44250	Sewer Assessment Fee	Increase estimate for estimated sewer hook-ups.
	30-32-44300	Sewer Connection Inspections	Estimate closer to estimated homes built
	30-32-44500	SDC Admin Fee	Estimate closer to estimated homes built
<u>Misc Income</u>			
	30-38-43500	Interest	Decrease due to lower interest rates and lower fund balance.
<u>Beginning Fund Balance:</u>			
	30-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
SEWER ENTERPRISE FUND					
OPERATIONS					
PERSONNEL SERVICES:					
30-86-51111 UTILITY BILLING CLERK/OFFICE	0	0	0	6,653	16,140
30-86-51112 FINANCE/OFFICE MANAGER	17,822	19,044	22,321	21,314	25,609
30-86-51113 CITY RECORDER/OFFICE ASST	14,167	15,488	17,123	10,535	8,988
30-86-51116 PW SUPERVISOR	34,212	35,578	35,268	40,225	41,640
30-86-51120 SENIOR MAINTENANCE	27,239	27,762	27,813	29,799	33,246
30-86-51121 MAINTENANCE I	7,719	10,625	11,451	11,849	14,903
30-86-51125 OT/COMP	0	0	3,474	0	4,319
30-86-51131 HEALTH AND LIFE INSURANCE	20,032	24,369	44,924	23,773	42,775
30-86-51132 TAXES AND WC ASSESSMENT	11,093	11,951	17,224	11,590	21,004
30-86-51133 RETIREMENT	11,726	18,921	14,194	13,762	17,380
TOTAL PERSONNEL SERVICES	143,809	163,739	193,792	169,500	226,004
MATERIALS AND SERVICES:					
30-86-52210 TELEPHONE	5,278	5,375	5,750	5,800	6,700
30-86-52215 POSTAGE	2,767	2,609	3,000	3,000	3,550
30-86-52246 OFFICE SUPPLIES	2,160	2,869	2,500	3,050	3,500
30-86-52270 OFFICE EQUIPMENT & MAINTENANCE	2,131	33	2,000	2,000	2,000
30-86-52300 BANK FEES AND CHARGES	1,854	2,718	3,000	3,000	3,300
30-86-52330 BUILDING/GROUNDS MAINTENANCE	2,857	4,803	5,000	5,000	8,750
30-86-52410 MINOR TOOLS & EQUIPMENT	460	1,127	2,000	2,000	5,000
30-86-52415 EQUIPMENT RENTAL	0	0	10,000	0	10,000
30-86-52420 EQUIPMENT MAINTENANCE	199	492	10,000	5,000	10,000
30-86-52422 SOFTWARE CONTRACT SUPPORT	8,901	4,265	8,000	6,000	8,000
30-86-52510 ELECTRICITY	7,812	5,671	8,000	6,750	8,000
30-86-52520 GAS HEAT	442	314	750	375	750
30-86-52530 ALARM/SECURITY SYSTEM	155	250	500	700	1,500
30-86-53150 SEWER COLLECTION MAINTENANCE	2,526	370	50,000	20,000	50,000
30-86-54110 PROTECTIVE CLOTHING/UNIFORMS	548	675	1,005	600	1,160
30-86-54130 TRAVEL, TRAINING AND MEETINGS	2,051	792	4,150	1,600	4,200
30-86-54135 DUES AND MEMBERSHIPS	778	718	600	750	1,700
30-86-58120 VEHICLE FUEL	2,256	2,352	3,000	3,000	6,000
30-86-58125 VEHICLE MAINTENANCE	314	2,072	2,500	2,500	3,000
30-86-61050 ADVERTISING EXPENSE	97	54	400	340	400
30-86-62120 CONTRACTUAL SERVICES	3,054	2,494	10,550	10,000	12,000
30-86-62130 PLANNING SERVICES	2,033	140	2,500	0	3,000
30-86-62140 TREATMENT CONTRACT	224,675	274,223	450,000	310,000	450,000
30-86-62145 TREATMENT CONTRACT - DEBT	189,669	191,844	200,000	192,000	200,000
30-86-62150 LEGAL	2,840	137	5,500	0	6,000
30-86-62170 ENGINEER	510	150	5,000	2,800	5,000
30-86-63110 AUDIT SERVICES	4,293	4,713	6,500	5,183	6,500
30-86-63120 INSURANCE	5,997	6,266	9,000	7,110	9,000
30-86-65000 MISCELLANEOUS EXPENDITURES	0	0	250	210	250
TOTAL MATERIALS AND SERVICES	476,556	517,524	811,455	598,768	829,260
CAPITAL OUTLAY:					
30-86-71200 CAPITAL EQUIPMENT	2,455	58,365	24,000	12,500	10,750
30-86-74000 LAND ACQUISITION	0	0	7,270	7,270	0
30-86-74110 CAPITAL IMPROVEMENTS	211,289	5,192	4,000	0	4,000
30-86-74130 CITY HALL CAPITAL IMPROVEMENTS	7,722	313	0	0	0
TOTAL CAPITAL OUTLAY	221,466	63,871	35,270	19,770	14,750
TRANSFERS OUT:					
30-86-90088 TRANSFER TO SEWER CIP FUND	0	0	1,134,111	1,134,111	800,000
TOTAL TRANSFERS OUT	0	0	1,134,111	1,134,111	800,000

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

		2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>SEWER ENTERPRISE FUND</u>						
<u>CONTINGENCY & RESERVES:</u>						
30-86-98100	RESERVE- FUTURE EXPENDITURES	0	0	800,000	0	621,982
30-86-99110	CONTINGENCY	0	0	516,381	0	434,440
	TOTAL CONTINGENCY & RESERVES	0	0	1,316,381	0	1,056,422
	TOTAL OPERATIONS	841,832	745,133	3,491,009	1,922,149	2,926,436
	TOTAL FUND EXPENDITURES	841,832	745,133	3,491,009	1,922,149	2,926,436

2022-2023 SEWER FUND EXPENDITURES FAQ

Operations

Personel Services:

30-86-51111 - 51122	Personnel	Council approval the annual Cola at 7.29 and a 10% wage increase. New Partime position added.
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Materials & Services:

30-86-52210	Telephone	Increase estimate for estimated rates.
30-86-52215	Postage	Increase estimate for estimated rates.
30-86-52300	Bank Fees & Charges	Increase for estimated fees and increases
30-86-52330	Building & Grounds Maintenance	Increase for PW building repairs, structural beam lights & gutters.
30-86-52410	Minor Tools & Equipment	Increase for equipment at PW (blower, edger, trash cans, concrete saw, compactor).
30-86-52530	Alarm/Security	Lift Station monitoring
30-86-54135	Dues & Memberships	Increase for Dues and memberships to include Maint employee.
30-86-58120	Vehicle Fuel	Increase estimated for cost increase expected.
30-86-58125	Vehicle Maintenance	Increase estimated for cost increase expected.
30-86-62120	Contractual Services	Services for intergovernment,service contracts and contracted positions.
30-86-62130	Planning Service	Increase to allocate funds equally.
30-86-62150	Legal	Increase for estimated Legal fee's. City attorney and Land use attorney.

Capital Outlay:

30-86-71200	Capital Equipment	Decrease estimate for scheduled Capital Eq purchases
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Transfers Out:

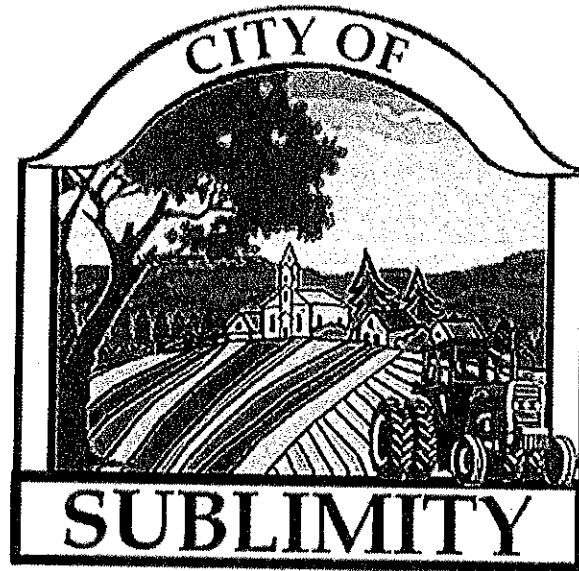
30-86-90088	Transfer to Sewer CIP	Decrease estimate for Capital Improvement Fund.
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Transfers Out:

20-86-90082	Fund	Decrease estimate as this fund will go away and funds will be transferred to the CIP fund.
20-86-90087	Transfer to Water CIP Fund	Increase estimate for Capital Improvements and transfer of Water Construction Fund.

Contingency & Reserves

30-86-85110	Sewer Capital Reserve	Decrease, Line Item replaced with CIP Fund
30-86-98100	Reserves	Reserve account, city is working toward a 90-180 day reserve.
30-86-99110	Contingency	15% of estimated Net expenses



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CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STREET FUND</u>					
<u>FEES AND PERMITS</u>					
40-32-44500 SDC ADMIN FEE	7,129	10,928	3,800	5,256	1,280
40-32-44600 ROW PERMIT FEE	0	600	.100	125	100
TOTAL FEES AND PERMITS	7,129	11,528	3,900	5,381	1,380
<u>INTERGOVERNMENTAL</u>					
40-33-43650 HIGHWAY FUNDS	207,378	216,782	180,000	245,000	240,000
40-33-49000 GRANTS - INTERGOVERNMENTAL	100,000	0	0	0	0
TOTAL INTERGOVERNMENTAL	307,378	216,782	180,000	245,000	240,000
<u>MISCELLANEOUS INCOME</u>					
40-38-43500 INTEREST	6,723	2,720	2,400	1,750	1,650
40-38-49500 MISCELLANEOUS REVENUE	25	49	0	0	0
TOTAL MISCELLANEOUS INCOME	6,748	2,770	2,400	1,750	1,650
<u>BEGINNING FUND BALANCE</u>					
40-39-49900 BEGINNING FUND BALANCE	364,174	344,158	297,647	351,415	332,578
TOTAL BEGINNING FUND BALANCE	364,174	344,158	297,647	351,415	332,578
TOTAL FUND REVENUE	685,429	575,237	483,947	603,546	575,608

2022-2023 STREET FUND RESOURCES/REVENUES FAQ's

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Fees & Permits</u>	40-86-44500	SDC Admin Fees	Estimate closer to estimated homes built
<u>Intergovernmental</u>	40-33-43650	HWY Funds	Estimate closer to current year revenue
<u>Misc Income</u>	40-38-43500	Interest	Estimate closer to current year revenue
<u>Beginning Fund Balance:</u>	40-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
STREET FUND					
OPERATIONS					
PERSONNEL SERVICES:					
40-86-51111 UTILITY BILLING CLERK/OFFICE	0	0	0	952	2,306
40-86-51112 FINANCE/OFFICE MANAGER	5,874	8,348	7,440	7,115	8,536
40-86-51113 CITY RECORDER/OFFICE ASST	2,024	2,213	2,446	1,173	0
40-86-51116 PW SUPERVISOR	17,108	14,259	13,226	16,590	15,615
40-86-51120 SENIOR MAINTENANCE	13,619	11,140	10,430	11,168	12,467
40-86-51121 MAINTENANCE I	1,544	2,125	2,290	2,376	2,978
40-86-51125 OT/COMP	0	0	1,238	0	1,485
40-86-51131 HEALTH AND LIFE INSURANCE	7,586	7,538	13,573	7,989	12,698
40-86-51132 TAXES AND WC ASSESSMENT	6,164	5,410	5,721	4,226	6,768
40-86-51133 RETIREMENT	4,742	6,882	4,486	4,798	5,206
TOTAL PERSONNEL SERVICES	58,659	55,915	60,848	56,387	68,059
MATERIALS AND SERVICES:					
40-86-52210 TELEPHONE	1,567	1,626	2,000	1,750	2,000
40-86-52215 POSTAGE	154	14	150	0	150
40-86-52246 OFFICE SUPPLIES	557	404	600	400	400
40-86-52270 OFFICE EQUIPMENT & MAINTENANCE	779	33	1,000	1,300	1,000
40-86-52300 BANK FEES AND CHARGES	450	470	800	500	600
40-86-52330 BUILDING/GROUNDS MAINTENANCE	2,454	1,966	4,000	4,000	6,750
40-86-52410 MINOR TOOLS & EQUIPMENT	514	967	2,000	1,000	3,750
40-86-52420 EQUIPMENT MAINTENANCE	365	488	1,500	1,200	1,500
40-86-52422 SOFTWARE CONTRACT SUPPORT	792	56-	1,250	500	600
40-86-52510 ELECTRICITY	1,756	967	2,000	1,080	2,000
40-86-52515 STREET LIGHTS	30,307	30,892	40,000	32,000	36,000
40-86-52520 GAS HEAT	442	314	500	500	400
40-86-52530 ALARM/SECURITY SYSTEM	155	250	500	300	500
40-86-53150 STREET SIGNS	211	1,101	1,500	1,000	1,500
40-86-54110 PROTECTIVE CLOTHING/UNIFORMS	533	407	500	500	500
40-86-54130 TRAVEL, TRAINING AND MEETINGS	1,499	432	2,200	500	2,200
40-86-54135 DUES AND MEMBERSHIPS	546	388	350	325	575
40-86-58120 VEHICLE FUEL	2,248	2,717	3,000	3,000	6,000
40-86-58125 VEHICLE MAINTENANCE	423	1,711	3,000	1,500	3,500
40-86-58130 STREET MAINTENANCE	24,977	3,230	60,000	5,000	60,000
40-86-61050 ADVERTISING EXPENSE	97	0	200	100	200
40-86-62120 CONTRACTUAL SERVICES	8,369	1,961	10,000	4,000	10,000
40-86-62130 PLANNING SERVICES	2,205	1,423	10,000	5,000	10,000
40-86-62150 LEGAL	2,741	5,106	10,000	5,000	10,000
40-86-62170 ENGINEER	1,747	2,220	10,000	8,000	10,000
40-86-63110 AUDIT SERVICES	3,953	3,163	4,500	3,300	4,500
40-86-63120 INSURANCE	5,500	6,266	7,500	7,200	7,500
40-86-65000 MISCELLANEOUS EXPENDITURES	0	100	100	0	100
TOTAL MATERIALS AND SERVICES	95,361	68,556	179,150	88,955	182,225
CAPITAL OUTLAY:					
40-86-71200 CAPITAL EQUIPMENT	2,455	0	8,500	6,200	11,750
40-86-74000 LAND ACQUISITION	0	0	33,926	33,926	0
40-86-74110 CAPITAL IMPROVEMENTS	179,777	99,037	3,000	0	3,000
40-86-74130 CITY HALL CAPITAL IMPROVEMENTS	5,019	313	0	0	0
40-86-74500 BICYCLE AND FOOTPATH ODOT 1%	0	0	4,000	0	4,000
TOTAL CAPITAL OUTLAY	187,251	99,350	49,426	40,126	18,750
TRANSFERS OUT:					
40-86-90089 TRANSFER TO STREET CIP FUND	0	0	85,500	85,500	0
TOTAL TRANSFERS OUT	0	0	85,500	85,500	0

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

		2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STREET FUND</u>						
<u>CONTINGENCY & RESERVES:</u>						
40-86-98100	RESERVE- FUTURE EXPENDITURES	0	0	75,000	0	221,580
40-86-99110	CONTINGENCY	0	0	34,024	0	84,994
	TOTAL CONTINGENCY & RESERVES	0	0	109,024	0	306,574
	TOTAL OPERATIONS	341,271	223,822	483,947	270,968	575,608
	TOTAL FUND EXPENDITURES	341,271	223,822	483,947	270,968	575,608

2022-2023 STREET FUND EXPENDITURES FAQ's

Operations

Personnel Services:

40-86-51111 - 51122	Personnel	Council approval the annual Cola at 7.29 and a 10% wage increase. New Partime position added.
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Materials & Services:

40-86-52246	Office Supply	Increase due to cost increase for printing.
40-86-52300	Bank Fees	Decrease Budget to a closer actual cost
40-86-52330	Building & Grounds	Increase for PW building repairs, structural beam lights & gutters.
40-86-52410	Minor Tools & Equipment	compactor).
40-86-52422	Software Contract Support	Decrease Budget to a closer actual cost
40-86-52515	Street Lights	Decrease estimate to historical amounts
40-86-52520	Gas Heat	Decrease Budget to a closer actual cost
40-86-54135	Dues & Membership	Increase for additional employee cost
40-86-58120	Vehicle Fuel	Increase estimated for cost increase expected.
40-86-58125	Vehicle Maintenance	Increase estimated for cost increase expected.

Capital Outlay:

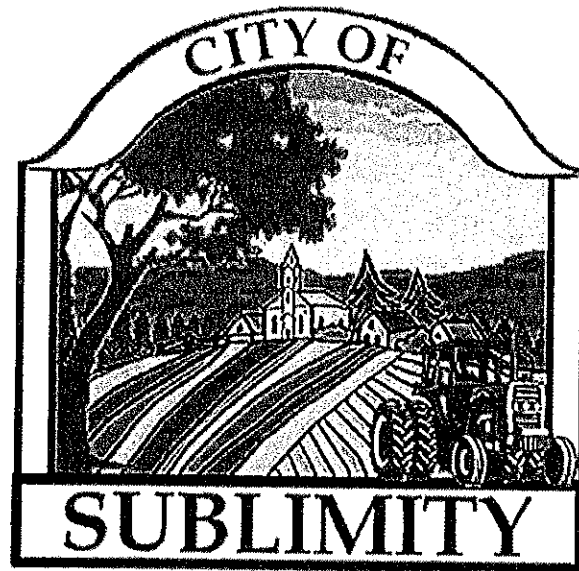
40-86-71200	Capital Equipment	Increase estimate for scheduled Capital Eq purchases
40-86-74500	Bike/Footpath ODOT	Required 1% ODOT state revenue source

Transfers Out:

40-86-90089	Transfer to Street CIP Fund	Decrease, no funds to transfer
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Contingency & Reserves

40-86-98100	Reserves	Reserve 90-180 day reserve. Includes street sweeper reserve.
40-86-99110	Contingency	15% of estimated Net expenses



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CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>TRANSIENT TAX (PARKS) FUND</u>					
<u>FEES AND PERMITS</u>					
65-32-44875 DOG PARK/POND MAINT FEE	3,071	3,147	3,200	3,192	3,400
65-32-48000 PARK RESERVATION FEES	2,300	3,950	2,000	3,200	2,000
65-32-48600 MOTEL TAX	23,578	38,412	20,000	55,000	30,000
TOTAL FEES AND PERMITS	28,949	45,508	25,200	61,392	35,400
<u>TRANSFERS IN</u>					
65-37-47010 TRANSFER FROM GENERAL FUND	35,000	50,000	50,000	50,000	50,000
TOTAL TRANSFERS IN	35,000	50,000	50,000	50,000	50,000
<u>MISCELLANEOUS INCOME</u>					
65-38-43500 INTEREST	720	335	120	335	300
65-38-49500 MISCELLANEOUS REVENUE	0	320	0	0	0
TOTAL MISCELLANEOUS INCOME	720	655	120	335	300
<u>BEGINNING FUND BALANCE</u>					
65-39-49900 BEGINNING FUND BALANCE	30,683	38,410	41,806	60,297	86,706
TOTAL BEGINNING FUND BALANCE	30,683	38,410	41,806	60,297	86,706
TOTAL FUND REVENUE	95,352	134,574	117,126	172,024	172,406

2022-2023 TOT(Park) FUND RESOURCES/REVENUES FAQ's

<u>Fees & Permits</u>	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
	65-32-44675	DogPark/Pond Maint	Increase by contract cola
	65-32-48600	Motel Tax Revenue	Increase for esitmated revenue expected. Current year increase due to Canyon fire residents.
<u>Misc Income</u>			
	65-38-43500	Interest	Estimate closer to historical data
<u>Beginning Fund Balance:</u>			
	65-39-49900	Includes funds carried forward from the previous year. This revenue source provides funding for services until revenue sources are collected during the current fiscal year.	

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>TRANSIENT TAX (PARKS) FUND</u>					
<u>OPERATIONS</u>					
<u>PERSONNEL SERVICES:</u>					
65-86-51116 PW SUPERVISOR	0	3,530	4,409	4,894	5,205
65-86-51120 SENIOR MAINTENANCE	0	2,741	3,477	3,727	4,156
65-86-51121 MAINTENANCE I	12,350	17,000	18,332	18,867	23,827
65-86-51122 PW MAINT/ OFFICE ASST	14,512	12,968	21,744	15,794	22,733
65-86-51125 OT/COMP	0	0	551	0	668
65-86-51131 HEALTH AND LIFE INSURANCE	1,626	3,725	7,844	3,986	7,492
65-86-51132 TAXES AND WC ASSESSMENT	3,533	4,793	7,103	5,170	8,297
65-86-51133 RETIREMENT	2,583	8,117	5,833	5,137	6,791
TOTAL PERSONNEL SERVICES	34,604	50,874	69,293	57,675	79,169
<u>MATERIALS AND SERVICES:</u>					
65-86-52246 OFFICE SUPPLIES	0	105	150	50	150
65-86-52300 BANK FEES AND CHARGES	10	12	20	18	20
65-86-52410 MINOR TOOLS & EQUIPMENT	517	602	500	350	500
65-86-52420 EQUIPMENT MAINTENANCE	681	614	1,000	1,000	1,000
65-86-52510 ELECTRICITY	306	369	500	320	400
65-86-53150 BUILDING / EQUIPMENT MAINT	5,928	1,618	7,500	1,600	1,500
65-86-54110 PROTECTIVE CLOTHING/UNIFORMS	6	121	500	400	500
65-86-54130 TRAVEL, TRAINING AND MEETINGS	334	153	400	80	400
65-86-58120 FUEL/EQUIPMENT & VEHICLE	971	1,859	2,000	3,000	6,000
65-86-58125 VEHICLE MAINTENANCE	107	246	250	300	500
65-86-58130 PARK/GROUNDS MAINTENANCE	3,827	5,362	5,500	5,500	8,000
65-86-62120 CONTRACTUAL SERVICES	0	5,033	5,000	1,500	5,000
65-86-63120 INSURANCE	295	1,253	1,500	1,425	1,500
65-86-63950 PARK RESERVATION REFUND	350	450	450	0	450
TOTAL MATERIALS AND SERVICES	13,332	17,797	25,270	15,543	25,920
<u>CAPITAL OUTLAY:</u>					
65-86-71200 CAPITAL EQUIPMENT	9,006	5,606	14,500	12,100	1,750
65-86-74110 CAPITAL IMPROVEMENTS	0	0	0	0	25,000
TOTAL CAPITAL OUTLAY	9,006	5,606	14,500	12,100	26,750
<u>CONTINGENCY & RESERVES:</u>					
65-86-99110 CONTINGENCY	0	0	8,063	0	40,567
TOTAL CONTINGENCY & RESERVES	0	0	8,063	0	40,567
TOTAL OPERATIONS	56,942	74,276	117,126	85,318	172,406
TOTAL FUND EXPENDITURES	56,942	74,276	117,126	85,318	172,406

2022-2023 TOT(Park) FUND EXPENDITURES FAQ's

Operations

Personnel Services:

65-86-51111 - 51122	Personnel	Council approval the annual Cola at 7.29 and a 10% wage increase. New Partime position added.
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Materials & Services:

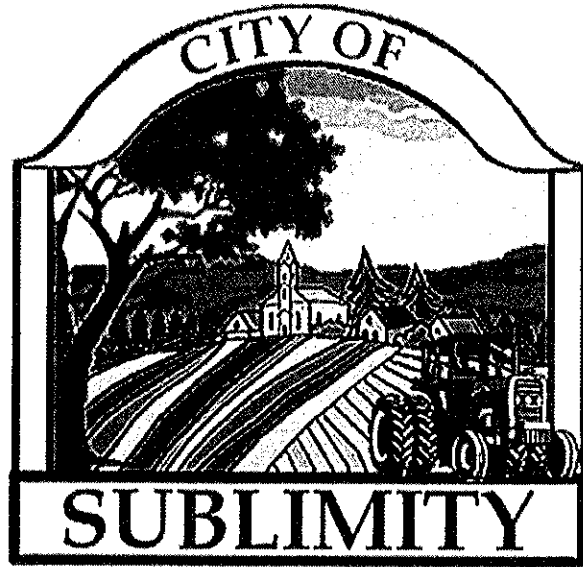
65-86-52510	Electricity	Decrease for estimated cost and allocation.
65-86-53150	Building & Grounds Maintenance	Decrease for estimated cost and allocation.
65-86-58120	Fuel/Equipment & Vehicle	Increase estimated for cost increase expected.
65-86-58125	Vehicle Maintenance	Increase estimated for cost increase expected.
65-86-58130	Park/Grounds Maint	Increase for PW building repairs, structural beam lights & gutters.
65-86-63950	Park Reservation refunds	Increase due to previous year costs.

Capital Outlay:

65-86-74130	Capital Improvements	Increase for Capital Equipment for Dog Park EQ
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Contingency & Reserves

65-86-98100	Reserves	None at this time
65-86-99110	Contingency	15% of estimated Net expenses



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CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER SDC FUND</u>					
<u>WATER SDCS</u>					
72-35-43100 WATER IMPROVEMENT SDCS	197,973	274,688	110,000	156,000	37,120
72-35-43200 WATER REIMBURSEMENT SDCS	37,119	51,504	20,000	29,000	6,900
TOTAL WATER SDCS	235,092	326,192	130,000	185,000	44,020
<u>MISCELLANEOUS INCOME</u>					
72-38-43500 INTEREST	11,425	6,296	5,400	5,100	5,100
TOTAL MISCELLANEOUS INCOME	11,425	6,296	5,400	5,100	5,100
<u>BEGINNING FUND BALANCE</u>					
72-39-49900 BEGINNING FUND BALANCE	444,033	669,650	940,482	998,013	1,053,113
TOTAL BEGINNING FUND BALANCE	444,033	669,650	940,482	998,013	1,053,113
TOTAL FUND REVENUE	690,550	1,002,138	1,075,882	1,188,113	1,102,233

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER SDC FUND</u>					
<u>WATER IMPROVEMENTS</u>					
<u>MATERIALS AND SERVICES:</u>					
72-86-52000 WATER SDC	0	0	55,000	55,000	55,000
72-86-62120 CONTRACTUAL SERVICES	20,900	4,125	30,000	30,000	30,000
TOTAL MATERIALS AND SERVICES	20,900	4,125	85,000	85,000	85,000
<u>CAPITAL OUTLAY:</u>					
72-86-74100 DESIGN/ENGINEER SERVICES	0	0	50,000	50,000	50,000
72-86-74110 CAPITAL IMPROVEMENTS	0	0	940,882	0	967,233
TOTAL CAPITAL OUTLAY	0	0	990,882	50,000	1,017,233
TOTAL WATER IMPROVEMENTS	20,900	4,125	1,075,882	135,000	1,102,233
TOTAL FUND EXPENDITURES	20,900	4,125	1,075,882	135,000	1,102,233

CITY OF SUBLIMITY

REVENUES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>SEWER SDC FUND</u>					
<u>SEWER SDCS</u>					
73-35-43100 SEWER IMPROVEMENT SDCS	171,786	241,018	97,000	136,000	32,500
73-35-43200 SEWER REIMBURSEMENT SDCS	51,734	71,780	29,000	39,000	9,700
TOTAL SEWER SDCS	223,520	312,798	126,000	175,000	42,200
<u>MISCELLANEOUS INCOME</u>					
73-38-43500 INTEREST	13,566	7,090	6,000	5,200	5,500
TOTAL MISCELLANEOUS INCOME	13,566	7,090	6,000	5,200	5,500
<u>BEGINNING FUND BALANCE</u>					
73-39-49900 BEGINNING FUND BALANCE	537,788	774,874	1,063,874	1,094,763	1,206,963
TOTAL BEGINNING FUND BALANCE	537,788	774,874	1,063,874	1,094,763	1,206,963
TOTAL FUND REVENUE	774,874	1,094,763	1,195,874	1,274,963	1,254,663

CITY OF SUBLIMITY

EXPENDITURES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>SEWER SDC FUND</u>					
<u>CAPITAL IMPROVEMENTS</u>					
<u>MATERIALS AND SERVICES:</u>					
73-86-52000 SEWER SDC	0	0	68,000	68,000	250,000
73-86-62120 CONTRACTUAL SERVICES	0	0	5,000	0	200,000
TOTAL MATERIALS AND SERVICES	0	0	73,000	68,000	450,000
<u>CAPITAL OUTLAY:</u>					
73-86-74110 CAPITAL IMPROVEMENTS	0	0	1,122,874	0	804,663
TOTAL CAPITAL OUTLAY	0	0	1,122,874	0	804,663
TOTAL CAPITAL IMPROVEMENTS	0	0	1,195,874	68,000	1,254,663
TOTAL FUND EXPENDITURES	0	0	1,195,874	68,000	1,254,663

CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STREET SDC FUND</u>					
<u>INTERGOVERNMENTAL</u>					
74-33-49000 STREET PROJECT GRANTS	0	0	100,000	0	100,000
TOTAL INTERGOVERNMENTAL	0	0	100,000	0	100,000
<u>REVENUE</u>					
74-35-43100 STREET IMPROVEMENT SDCS	99,042	167,122	58,000	81,000	19,000
74-35-43200 STREET REIMBURSEMENT SDCS	3,111	6,251	1,800	2,400	610
TOTAL REVENUE	102,153	172,374	59,800	83,400	19,610
<u>MISCELLANEOUS INCOME</u>					
74-38-43500 INTEREST	16,316	6,948	5,400	4,800	4,800
TOTAL MISCELLANEOUS INCOME	16,316	6,948	5,400	4,800	4,800
<u>BEGINNING FUND BALANCE</u>					
74-39-49900 BEGINNING FUND BALANCE	719,853	835,377	974,977	989,928	1,077,818
TOTAL BEGINNING FUND BALANCE	719,853	835,377	974,977	989,928	1,077,818
TOTAL FUND REVENUE	838,321	1,014,699	1,140,177	1,078,128	1,202,228

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STREET SDC FUND</u>					
<u>CAPITAL IMPROVEMENTS</u>					
<u>MATERIALS AND SERVICES:</u>					
74-86-62120 CONTRACTUAL SERVICES	2,944	712	165,000	310	170,000
TOTAL MATERIALS AND SERVICES	2,944	712	165,000	310	170,000
<u>CAPITAL OUTLAY:</u>					
74-86-74000 LAND ACQUISITION	0	0	40,000	0	0
74-86-74100 DESIGN/ENGINEER SERVICES	0	0	25,000	0	25,000
74-86-74110 CAPITAL IMPROVEMENTS	0	24,060	910,177	0	1,007,228
TOTAL CAPITAL OUTLAY	0	24,060	975,177	0	1,032,228
TOTAL CAPITAL IMPROVEMENTS	2,944	24,771	1,140,177	310	1,202,228
TOTAL FUND EXPENDITURES	2,944	24,771	1,140,177	310	1,202,228

2022-2023 WATER SDC FUND
Revenues/Expenses FAQ's

REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Water SDC</u>	72-35-43100	Water SDC	Estimate closer to estimated homes built
	72-35-43200	Water SDC Reimbursement	Estimate closer to estimated homes built
<u>Misc Income</u>	72-38-43500	Interest	Estimate closer to historical data

Operations

No Changes

Capital Outlay

72-86-74110	Capital Improvements	Capital projects to include new water resevoir
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2022-2023 SEWER SDC FUND
Revenues/Expenses FAQ's

REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Sewer SDC</u>	72-35-43100	Sewer Improvement SDC	Estimate closer to estimated homes built
	72-35-43200	Sewer SDC Reimbursement	Estimate closer to estimated homes built
<u>Misc Income</u>	73-38-43500	Interest	Estimate closer to historical data

Operations

73-86-52000	Sewer SDC	Estimate for possible SDC's due to developer
73-86-62120	Contract Services	Sewer Master plan
73-86-74110	Capital Improvents	Capital Projects to include SDC portion of Master plan

Capital Outlay

2022-2023 STREET SDC FUND
Revenues/Expenses FAQ's

REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Intergovernmental</u>	74-33-49000	Grants- Intergovernmental	Transportation Plan Grant
<u>Water SDC</u>	74-35-43100	Street Improvement SDC	Decrease for estimated homes being built.
	74-35-43200	Street Reimbursement SDC	Decrease for estimated homes being built.
<u>Misc Income</u>	74-38-43500	Interest	Decrease to reflect lower fund balance

Operations

Materials & Services

74-86-62120	Contractual Services	Increase for Master plan
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Capital Outlay

74-86-74110	Capital Improvements	Street Capital Improvements
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CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>PARK SDC FUND</u>					
<u>INTERGOVERNMENTAL</u>					
75-33-49010 GRANTS - OPRD	1,002	0	28,000	28,000	0
TOTAL INTERGOVERNMENTAL	1,002	0	28,000	28,000	0
<u>PARK SDCS</u>					
75-35-43100 PARK IMPROVEMENT SDCS	133,815	181,964	80,000	95,000	15,000
TOTAL PARK SDCS	133,815	181,964	80,000	95,000	15,000
<u>TRANSFERS IN</u>					
75-37-47010 TRANSFER FROM GENERAL FUND	0	0	22,000	22,000	0
TOTAL TRANSFERS IN	0	0	22,000	22,000	0
<u>MISCELLANEOUS INCOME</u>					
75-38-43500 INTEREST	1,428	1,760	1,400	1,350	1,350
TOTAL MISCELLANEOUS INCOME	1,428	1,760	1,400	1,350	1,350
<u>BEGINNING FUND BALANCE</u>					
75-39-49900 BEGINNING FUND BALANCE	10,756	147,001	313,601	330,725	432,075
TOTAL BEGINNING FUND BALANCE	10,756	147,001	313,601	330,725	432,075
TOTAL FUND REVENUE	147,001	330,725	445,001	477,075	448,425

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>PARK SDC FUND</u>					
<u>CAPITAL IMPROVEMENTS</u>					
<u>MATERIALS AND SERVICES:</u>					
75-86-62120 CONTRACTUAL SERVICES	0	0	50,000	35,000	10,000
TOTAL MATERIALS AND SERVICES	0	0	50,000	35,000	10,000
<u>CAPITAL OUTLAY:</u>					
75-86-74100 DESIGN/ENGINEER SERVICES	0	0	10,000	10,000	10,000
75-86-74110 CAPITAL IMPROVEMENTS	0	0	385,001	0	428,425
TOTAL CAPITAL OUTLAY	0	0	395,001	10,000	438,425
TOTAL CAPITAL IMPROVEMENTS	0	0	445,001	45,000	448,425
TOTAL FUND EXPENDITURES	0	0	445,001	45,000	448,425

CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STORM WATER SDC FUND</u>					
<u>STORM SDCS</u>					
76-35-43100 STORM IMPROVEMENT SDCS	35,037	44,657	16,000	22,000	5,560
TOTAL STORM SDCS	35,037	44,657	16,000	22,000	5,560
<u>MISCELLANEOUS INCOME</u>					
76-38-43500 INTEREST	11,596	4,058	2,400	2,200	2,200
TOTAL MISCELLANEOUS INCOME	11,596	4,058	2,400	2,200	2,200
<u>BEGINNING FUND BALANCE</u>					
76-39-49900 BEGINNING FUND BALANCE	532,749	574,382	492,064	490,665	514,865
TOTAL BEGINNING FUND BALANCE	532,749	574,382	492,064	490,665	514,865
TOTAL FUND REVENUE	579,382	623,098	510,464	514,865	522,625

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STORM WATER SDC FUND</u>					
<u>CAPITAL IMPROVEMENTS</u>					
<u>MATERIALS AND SERVICES:</u>					
76-86-82120 CONTRACTUAL SERVICES	5,000	0	5,000	0	5,000
TOTAL MATERIALS AND SERVICES	5,000	0	5,000	0	5,000
<u>CAPITAL OUTLAY:</u>					
76-86-74100 DESIGN/ENGINEER SERVICES	0	6,118	0	0	5,000
76-86-74110 CAPITAL IMPROVEMENTS	0	126,315	505,464	0	512,625
TOTAL CAPITAL OUTLAY	0	132,433	505,464	0	517,625
TOTAL CAPITAL IMPROVEMENTS	5,000	132,433	510,464	0	522,625
TOTAL FUND EXPENDITURES	5,000	132,433	510,464	0	522,625

2022-2023 Park SDC FUND
Revenues/Expenses FAQ's

REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
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Park SDC

	75-35-43100	Park Improvement SDC	Decrease for estimated homes being built.
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Transfers In

Misc Income

	75-38-43500	Interest	Decrease to reflect lower fund balance
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Operations

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
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Materials & Services

	75-86-62120	Contract Services	Estimated Park improvements-contract services
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Capital Outlay

	75-86-74110	Capital Improvements	Capital projects for Dog Parks and Fund balance
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2022-2023 STORM WATER SDC FUND
Revenues/Expenses FAQ's

REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
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Storm SDC

	76-35-43100	Storm Improvements SDC	Decrease for estimated homes being built.
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Misc Income

	76-38-43500	Interest	Decrease to reflect lower int rate
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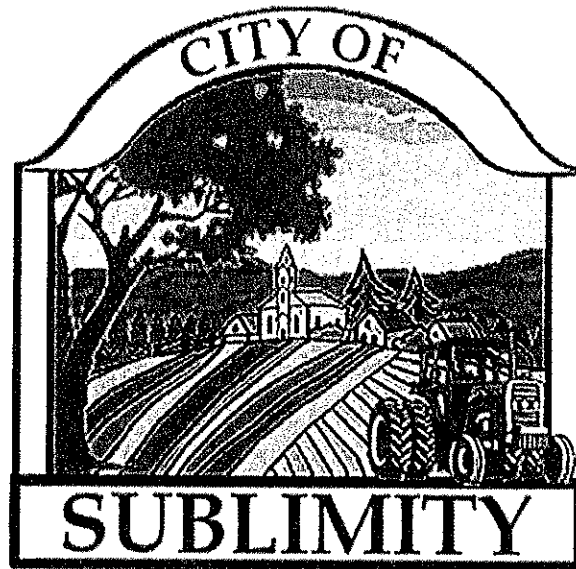
Operations:

Materials & Services

No Changes

Capital Outlay

	76-86-74110	Capital Improvements	Capital projects
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CITY OF SUBLIMITY
REVENUES
FISCAL YEAR 2022-2023

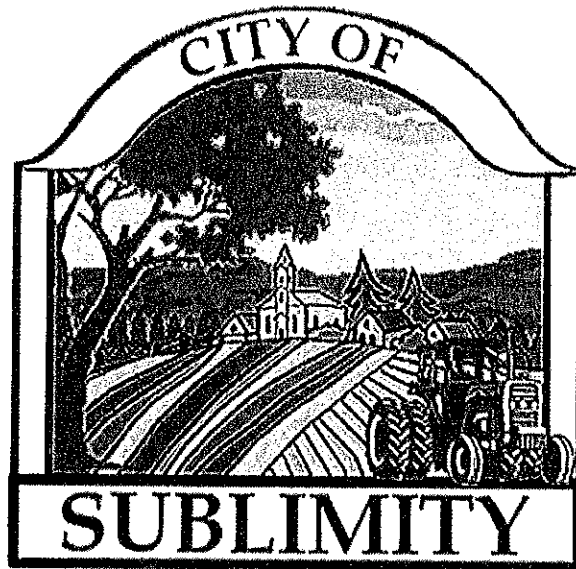
		2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER CONTRUCTION FUND</u>						
<u>TRANSFERS IN</u>						
82-37-47020	TRANSFER FROM WATER FUND	25,000	50,000	100,000	100,000	0
	TOTAL TRANSFERS IN	25,000	50,000	100,000	100,000	0
<u>MISCELLANEOUS INCOME</u>						
82-38-43500	INTEREST	1,663	907	600	700	0
	TOTAL MISCELLANEOUS INCOME	1,663	907	600	700	0
<u>BEGINNING FUND BALANCE</u>						
82-39-49900	BEGINNING FUND BALANCE	69,664	96,326	147,164	147,234	247,934
	TOTAL BEGINNING FUND BALANCE	69,664	96,326	147,164	147,234	247,934
	TOTAL FUND REVENUE	96,326	147,234	247,764	247,934	247,934

CITY OF SUBLIMITY
EXPENDITURES
FISCAL YEAR 2022-2023

		2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER CONTRUCTION FUND</u>						
<u>CAPITAL IMPROVEMENTS</u>						
<u>CAPITAL OUTLAY:</u>						
82-86-74110	CAPITAL IMPROVEMENTS	0	0	247,764	0	0
	TOTAL CAPITAL OUTLAY	0	0	247,764	0	0
<u>TRANSFERS OUT:</u>						
82-86-90087	TRANSFER TO WATER CIP FUND	0	0	0	0	247,934
	TOTAL TRANSFERS OUT	0	0	0	0	247,934
	TOTAL CAPITAL IMPROVEMENTS	0	0	247,764	0	247,934
	TOTAL FUND EXPENDITURES	0	0	247,764	0	247,934

2022-2023 WATER CONSTRUCTION FUND
Revenues/Expenses FAQ's

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Transfers In</u>			
	82-37-47020	Transfer/ Water Fund	Decrease, fund to be transferred to Water CIP fund
<u>Misc Income</u>			
	82-38-43500	Interest	Decrease, fund to be transferred to Water CIP fund
<u>Operations</u>			
	82-86-74110	Capital Improvements	Transfer funds to Water CIP
	82-86-90087	Transfer to Water CIP	Transfer funds to Water CIP



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CITY OF SUBLIMITY

REVENUES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER CIP FUND</u>					
<u>INTERGOVERNMENTAL</u>					
87-33-49000 WATER PROJECT GRANTS	0	0	280,000	307,851	1,000,000
TOTAL INTERGOVERNMENTAL	0	0	280,000	307,851	1,000,000
<u>TRANSFERS IN</u>					
87-37-47020 TRANSFER FROM WATER FUND	0	0	331,398	331,398	359,600
87-37-47082 TRANSFER FROM WATER CONST FUND	0	0	0	0	247,934
TOTAL TRANSFERS IN	0	0	331,398	331,398	607,534
<u>MISCELLANEOUS INCOME</u>					
87-38-43500 INTEREST	0	0	500	750	500
TOTAL MISCELLANEOUS INCOME	0	0	500	750	500
<u>BEGINNING FUND BALANCE</u>					
87-39-49900 BEGINNING FUND BALANCE	0	0	0	0	574,999
TOTAL BEGINNING FUND BALANCE	0	0	0	0	574,999
TOTAL FUND REVENUE	0	0	611,898	639,999	2,183,033

CITY OF SUBLIMITY

EXPENDITURES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>WATER CIP FUND</u>					
<u>OPERATIONS</u>					
<u>MATERIALS AND SERVICES:</u>					
87-86-62120 CONTRACTUAL SERVICES	0	0	5,000	65,000	30,000
TOTAL MATERIALS AND SERVICES	0	0	5,000	65,000	30,000
<u>CAPITAL OUTLAY:</u>					
87-86-74110 CAPITAL IMPROVEMENTS	0	0	606,898	0	2,153,033
TOTAL CAPITAL OUTLAY	0	0	606,898	0	2,153,033
TOTAL OPERATIONS	0	0	611,898	65,000	2,183,033
TOTAL FUND EXPENDITURES	0	0	611,898	65,000	2,183,033

CITY OF SUBLIMITY

REVENUES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>SEWER CIP FUND</u>					
<u>TRANSFERS IN</u>					
88-37-47030 TRANSFER FROM SEWER FUND	0	0	1,134,111	1,134,111	800,000
TOTAL TRANSFERS IN	0	0	1,134,111	1,134,111	800,000
<u>MISCELLANEOUS INCOME</u>					
88-38-43500 INTEREST	0	0	2,000	1,200	4,800
TOTAL MISCELLANEOUS INCOME	0	0	2,000	1,200	4,800
<u>BEGINNING FUND BALANCE</u>					
88-39-49900 BEGINNING FUND BALANCE	0	0	0	0	1,135,311
TOTAL BEGINNING FUND BALANCE	0	0	0	0	1,135,311
TOTAL FUND REVENUE	0	0	1,136,111	1,135,311	1,940,111

CITY OF SUBLIMITY

EXPENDITURES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>SEWER CIP FUND</u>					
<u>CAPITAL IMPROVEMENTS</u>					
<u>MATERIALS AND SERVICES:</u>					
88-86-62120 CONTRACTUAL SERVICES	0	0	0	0	50,000
TOTAL MATERIALS AND SERVICES	0	0	0	0	50,000
<u>CAPITAL OUTLAY:</u>					
88-86-74110 CAPITAL IMPROVEMENTS	0	0	1,136,111	0	1,890,111
TOTAL CAPITAL OUTLAY	0	0	1,136,111	0	1,890,111
TOTAL CAPITAL IMPROVEMENTS	0	0	1,136,111	0	1,940,111
TOTAL FUND EXPENDITURES	0	0	1,136,111	0	1,940,111

CITY OF SUBLIMITY

REVENUES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STREET CIP FUND</u>					
<u>TRANSFERS IN</u>					
89-37-47010 TRANSFER FROM GENERAL FUND	0	0	0	0	300,000
89-37-47040 TRANSFER FROM STREET FUND	0	0	85,500	85,500	0
TOTAL TRANSFERS IN	0	0	85,500	85,500	300,000
<u>MISCELLANEOUS INCOME</u>					
89-38-43500 INTEREST	0	0	250	90	300
TOTAL MISCELLANEOUS INCOME	0	0	250	90	300
<u>BEGINNING FUND BALANCE</u>					
89-39-49900 BEGINNING FUND BALANCE	0	0	0	0	85,590
TOTAL BEGINNING FUND BALANCE	0	0	0	0	85,590
TOTAL FUND REVENUE	0	0	85,750	85,590	385,890

CITY OF SUBLIMITY

EXPENDITURES

FISCAL YEAR 2022-2023

	2019-2020 FISCAL ACTUAL	2020-2021 FISCAL ACTUAL	2021-2022 FISCAL BUDGET	2021-2022 ESTIMATED YTD	2022-2023 BUDGET OFFICER
<u>STREET CIP FUND</u>					
<u>CAPITAL IMPROVEMENTS</u>					
<u>MATERIALS AND SERVICES:</u>					
89-86-62120 CONTRACTUAL SERVICES	0	0	0	0	50,000
TOTAL MATERIALS AND SERVICES	0	0	0	0	50,000
<u>CAPITAL OUTLAY:</u>					
89-86-74110 CAPITAL IMPROVEMENTS	0	0	85,750	0	335,890
TOTAL CAPITAL OUTLAY	0	0	85,750	0	335,890
TOTAL CAPITAL IMPROVEMENTS	0	0	85,750	0	385,890
TOTAL FUND EXPENDITURES	0	0	85,750	0	385,890

2022-2023 WATER CIP Fund 87
Revenues/Expenses FAQ's

REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Intergovernmental</u>			
	87-33-49000	Grants- Intergovernmental	Increase for MC ARPA Grant
<u>Transfers In</u>			
	87-37-47020	Transfer/Water Fund	Capital Improvement Transfer In from Water Fund
	87-37-47082	Transfer from Water Const fund	Transfer and close fund as it is no longer needed.
<u>Misc Income</u>			
	87-38-49000	Interest	Estimated Interest

Operations

Materials & Services

87-86-62120	Contractual Services	Increase for contract service for reservoir project
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Capital Outlay

87-86-74110	Capital Improvements	New Water reservoir & Capital projects
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2022-2023 SEWER CIP Fund 88
Revenues/Expenses FAQ's

REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Transfers In</u>			
	88-37-47030	Transfer/Sewer Fund	Capital Improvement Transfer In from SewerFund
<u>Misc Income</u>			
	88-38-49000	Interest	Estimated Interest

Operations

Capital Outlay

88-86-62120	Contract Services	Estimated contract serves for plan update.
88-86-74110	Capital Improvements	Capital projects

2022-2023 Street CIP Fund 89
Revenues/Expenses FAQ's

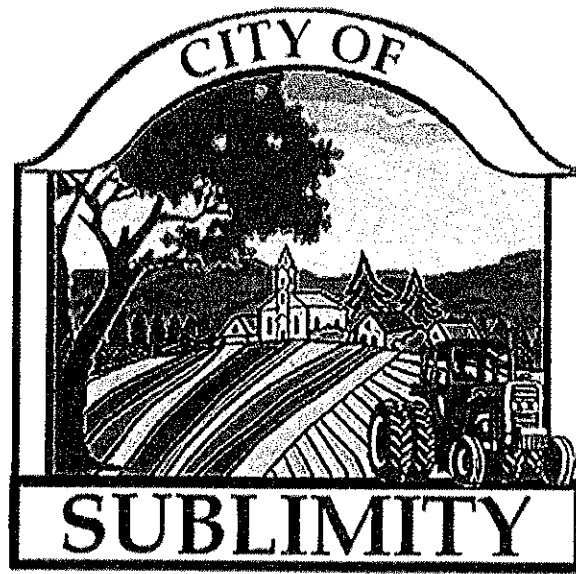
REVENUE

	<u>Line</u>	<u>Description</u>	<u>Explanation</u>
<u>Transfers In</u>			
	89-37-47040	Transfer/StreetFund	Capital Improvement Transfer In from Street Fund
<u>Misc Income</u>			
	89-38-49000	Interest	Estimated Interest

Operations

Capital Outlay

89-86-62120	Contract Services	Possible contract services for street project
89-86-74110	Capital Improvements	Capital projects



Discontinued Funds/Other information

City of Sublimity
Staff Allocation
Fiscal Year 2022-2023

Job Title	General Fund Allocation	Water Fund Allocation	Sewer Fund Allocation	Street Fund Allocation	TOT Fund Allocation	FTE Total
Finance/ Office Manager	0.30	0.30	0.30	0.10		1.00
City Recorder/ Office Asst	0.25	0.125	0.125	0.00	0.00	0.50
Utility Clerk / Office Assit	0.20	0.40	0.35	0.05		1.00
Public Works Supervisor		0.40	0.40	0.15	0.05	1.00
PW Senior Maint Worker		0.40	0.40	0.15	0.05	1.00
PW Maint - Parttime		0.30	0.25	0.05	0.40	1.00
PW / Office - Seasonal					0.50	0.50
	0.75	1.93	1.83	0.50	1.00	6.00

Sublimity Staff Step Plans 2022-2023

ADMINISTRATION

FINANCE/OFFICE MANAGER

Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
32.16	33.77	35.46	37.23	39.09	41.04	43.09

CITY CLERK/RECORDER - PART TIME

Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
23.48	24.65	25.88	27.17	28.53	29.96	31.46

Utility Billing Clerk / Office Assistant

Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
21.11	22.17	23.28	24.44	25.66	26.94	28.29

PUBLIC WORKS DIRECTOR

Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
39.46	40.84	42.27	43.75	45.29	46.87	48.51

SENIOR MAINTENANCE WORKER

Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
31.26	32.35	33.48	34.65	35.86	37.12	38.42

UTILITY MAINTENANCE WORKER 1

Step	Step	Step	Step	Step	Step	Step
	2	3	4	5	6	7
25.29	26.18	27.10	28.05	29.03	30.05	31.10

SEASONAL MAINTENANCE 1

Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
19.27	19.94	20.64	21.36	22.11	22.88	23.68