



CITY COUNCIL MEETING

February 8, 2010

CALL TO ORDER: Mayor Gene Ditter called the meeting to order at 7:00PM. A quorum was established. The Pledge of Allegiance was said. Other members present: Gary Rychard, Van Schoenborn and Bob Brundage; Absent: Brian Kauffman. Staff present: Alan Frost, Public Works Director; Carrie Corcoran, City Recorder; Sgt Meeks; Steve Tabor, City Attorney. There were 4 people in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA

None

PRESENTATIONS/COMMENTS FROM THE PUBLIC

- Received a letter from Wanda Van Gulik (784 SW Foxhill) requesting a reduction in her water bill charge due to a 400,000 gallon leak. Alan said this leak was actually on her side of the meter and not on the city's side. A brief discussion occurred.

MOTION: Gary Rychard made a motion not to waive the bill but to allow Wanda Van Gulik the opportunity to spread out the balance of the bill over the next 12 months; Van Schoenborn seconded the motion; unanimously approved.

- Gene mentioned that he got a "thank you" from the Marian Estates for helping during the power outage.
- Gene & Carrie attended the Oregon COOP (Continuity of Operations) meeting to create a disaster recovery guide. Will present more information to the council as more of the project is completed. Will also need to work closely with the council to have them be more involved in preparing the guide.
- Gene noted that he was still working on the issue with 519 S Center (D&D Electric). Gary Rychard suggested that we come up with a definitive timeline & guidelines.

STAFF REPORTS

A. Carrie Corcoran, City Recorder

- Wanted to know if the council would like to put out another, more detailed survey about recycling option – council agreed that they would not like another survey sent out; would like information on alternative options for additional recycling needs to be placed in the newsletter instead.

B. Alan Frost, Public Works Director

- Gave a presentation on our wastewater flow and historical data (memo attached)
- Discussed the need for repairs on the sewer lines and showed a video of the current leaks and what a repair would look like – these repairs are needed to stop the leakage.
- The return on the cities investment would begin to show quickly if the repairs were done and as a result, we should start seeing a reduction in our sewer bill.

MOTION: Gary Rychard made a motion to approve \$30,000 towards I/I to be transferred from the contingency fund; Bob Brundage seconded the motion; unanimously approved.

- Dave Kinney then presented a memo (attached) concerning the sewer will that the city received. Discussed the partial flume reads and said that any of the reads during November that were over 22.1% would be adjusted down to 22.1%.
- Suggested meeting with Alan once a month to review the reads
- The sewer meeting is set for March 18th

C. Sgt Meeks, Police

- Sgt Meeks reviewed the police report and said that Department will be participating in a prescription drop off program for citizens

D. Steve Tabor, Legal

Nothing to report

CONTINUING BUSINESS: None

RESOLUTIONS / ORDINANCES: None

ACTION ITEMS

A. Meeting Minutes

MOTION: Gary Rychard made a motion to approve the minutes of the January, 11 2010 council meeting; Van Schoenborn seconded the motion; unanimously approved.

B. Expenditures

- The council decided to hold off on paying the sewer bill until we see results from the flow

MOTION: Bob Brundage made a motion to approve the expenditures with the recommended changes; Van Schoenborn seconded the motion; unanimously approved.

C. SDC Moratorium for Businesses

- Gary Rychard discussed how, with the economy, cities are trying to draw businesses in the area. One way Sublimity could do this is to place a moratorium on SDC's for retail and commercial businesses. A discussion occurred.

MOTION: Gary Rychard made a motion to waive SDC charges on all new retail and commercial businesses until December 31, 2010; Van Schoenborn seconded the motion; unanimously approved.

INFORMATIONAL ITEMS

A. SDC Statutes

- Steve Tabor handed guidelines for using SDC monies. A brief discussion occurred and the council decided that there was a need to update the SDC projects lists and will revisit this.

B. Planning Commission Vacancy

- Mayor Ditter said that the city has received 2 applications for the Planning Commission vacancy – Leon Adams and Richard VanCauteren.
- The council discussed the qualifications of both applicants.

MOTION: Gary Rychard made a motion to appoint Leon Adams to fill the Planning Commission vacancy; Bob Brundage seconded the motion; unanimously approved.

C. Revenue Statement:

No action taken.

COMMITTEE REPORTS:

Gene Ditter – 9-1-1 & Sewer – Sewer Meeting will be on March 18th

Gary Rychard – Police, Personnel and alternate 9-1-1 – Would like to look at setting up an open forum for a community meeting concerning law enforcement. Will also be gearing up for more work on the employee handbook with Carrie; **9-1-1 committee** - Chairperson for the “futures” committee will be looking at a strategic plan for the future of the 9-1-1 center.

Bob Brundage – Planning Commission and Sewer Committee – No meeting last month.

Van Schoenborn – Parks & Water – Santiam Youth Sports will start working on Early Settlers Park field in March or April.

Brian Kauffman – Streets – Absent

Regular Meeting adjourned at 9:10PM