



CITY COUNCIL MEETING

COUNCIL MEETING **September 14, 2009**

CALL TO ORDER: Mayor Gene Ditter called the meeting to order at 7:00PM. A quorum was established. The Pledge of Allegiance was said. Other members present: Gary Rychard, Van Schoenborn and Bob Brundage; Absent: Brian Kauffman. Staff present: Alan Frost, Public Works Director; Carol Ditter, Office Assistant; Sgt. Danielle Wetzel; and Steve Tabor, City Attorney. There were 5 people in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA

PRESENTATIONS/COMMENTS FROM THE PUBLIC

- Gene received a letter concerning Comfort Inn. A very dissatisfied customer.
- A letter from Marion County Board of Commissioners, a hearing to discuss projections for cities in Marion County.(1.53 % Sublimity for a 20 year period).
- Hearing Notice concerning the Gravel Quarry on Coon Hollow Rd. On August 28th the application was denied. No notice if it will be appealed.
- A letter from acting Marion County Sherriff Jason Myers stating the missions and goals of the Marion County Sherriff's Office.
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STAFF REPORTS

1. Carol Ditter, Office Assistant
 - Carrie and Carol will be going to Portland on Wednesday to preview a new folding machine for the office.
 - Carrie will be attending a two day Grant Writing Seminar later this month.
2. Alan Frost, Public Works Director
 - Seasonal Maintenance worker, Rose Murphy will finish up this week. She will be back in the office as needed during the fall/winter months.
 - The Flower baskets were taken down today in preparing for the fall season.
 - Gene asked about meter replacements. 75 more radio read meters have been ordered and will be put in place in the next few months.
3. Police, Sgt Danielle Wetzel
 - 220 hours were logged in police services last month in traffic and dispute calls.
 - Most patrol hours are checking parks; locking rest rooms and moving kids out of the parks after hours. (Veterans Park) Most had previously been put on notice in Stayton Parks.
 - Cross walk education went well on September 1 – no violations issued. The Sublimity Crosswalk Education on August 10 had considerably more violations, (then Stayton).
 - Gene asked for more coverage of the reader board in school zones in October. Discussion of purchasing a Photo radar reader. Alan has received some traffic safety information.
4. Steve Tabor, Legal

Nothing to report

CONTINUING BUSINESS:

RESOLUTIONS / ORDINANCES:

Resolution 0910-6 - 2010 Census Partner Proclamation for Policy Year 2009-2010.

MOTION: Gary Rychard made a motion to approve Resolution 0910-6 concerning the Census Partner Proclamation for 2009-2010; seconded by Bob Brundage; unanimously approved.

ACTION ITEMS

A. Minutes

MOTION: Van Schoenborn made a motion to approve the minutes of the August 10, 2009 meeting; Gary Rychard seconded the motion; unanimously approved.

- B. **Expenditures** – Discussion- Some Councilors felt the city should not be giving a refund for Rain Days in the Park Reservations.

MOTION: Bob Brundage made a motion to approve the expenditures as presented; Van Schoenborn seconded the motion; unanimously approved.

INFORMATIONAL ITEMS

A. Revenue Statement:

No action taken. Gary asked Alan for a cost of software for lift stations.

COMMITTEE REPORTS:

Gene Ditter – 9-1-1 & Sewer – Gary attended meeting today at 911. Robbie, Office Coordinator is resigning; they are doing roof and electrical work; and also looking into joining the CAD system with Salem 911 center. A thank you letter needs to be sent to I-Serve for the wonderful paint job they did at City Hall. Update for the alarm system at City Hall and Early Settlers Park. The bid is at \$4900.00.

MOTION: Gary Rychard made a motion to approve the upgrades to the security system in City Hall as previously presented; seconded by Bob Brundage; unanimously approved.

Gary Rychard – Police, Personnel and alternate 9-1-1 – Nothing further on the Police. Personnel: Gary has been meeting monthly with Carrie and Alan and quarterly with the entire staff. Last month at the quarterly meeting discussions were concerning performance evaluations; job descriptions; and auto time cards (computer based using an Excel Spreadsheet). Carrie is working on an Employee Handbook.

Bob Brundage – Planning Commission and Sewer Committee – nothing further to report.

Van Schoenborn – Parks & Water – Public Works is checking into end of season sales for playground equipment for the Church Park. City Wide Yard Debris Clean-up Day is scheduled for November 14th. Notice to be in November Newsletter and flyers put up around town. Gene suggested having a representative from Allied Waste come in to speak with council with an update on where the city is with recycling and yard debris. Possible ordinance to ban back yard burning and having yard debris pick up each week during the summer months.

Brian Kauffman – Streets – Absent. Alan Frost said streets are OK. They are still working on the dust control for the Street Sweeper. Gary said the fire department is having a big review in November and will be flushing hydrants for testing.

Regular Meeting adjourned at 7:45pm.

Executive Session followed: ORS 192.660(2)(e) – Deliberation concerning real property negotiations.