



# CITY COUNCIL MEETING

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## COUNCIL MEETING January 14, 2008

**CALL TO ORDER:** Mayor Gene Ditter called the meeting to order at 7:00PM. A quorum was established. The Pledge of Allegiance was said. Other members present: Jan Fritz, Bob Brundage, Gary Rychard and Joe Lulay. Staff present: Carrie Corcoran City Recorder, Alan Frost, Public Works Director and Steve Tabor, City Attorney. There were 12 people in the audience.

### **ADDITIONS OR MODIFICATIONS TO THE AGENDA**

Mayor Ditter added the following

- Backyard burning under Presentations/Comments from the public
- Flood Insurance under Continuing Business
- Insurance meeting under Information Items

### **PRESENTATIONS/COMMENTS FROM THE PUBLIC**

- **Audit Presentation by Robert Case from Boldt, Carlisle & Smith**  
Robert Case gave an overview and discussed the City of Sublimity audit report ending June 30, 2007 and answered all questions from the Council.

**MOTION:** Gary Rychard made a motion to accept the audit report for fiscal year ending June 30, 2007 as presented; Joe Lulay seconded the motion; unanimously approved.

- **Backyard Burning**  
Mayor Ditter read a letter from a citizen concerning backyard burning. Chief Tim Frost, Fire Chief for the Sublimity Fire Department, discussed backyard burning requirements within the city limits; a discussion occurred.

Wayne Stedronsky, 108 NE Broadway, asked if banning backyard burning would include burning garbage inside home chimney's and he was informed that no it would not.

Fred Ripp, 212 SW Denny St, stated that he would like to see backyard burning banned with the yard debris and recycling program being implemented. The council agreed that they would like to, instead, give the yard debris and commingle program a chance to start and see if there is a reduction in the amount of complaints received.

Sylvia Zook, a Sublimity resident, asked about street sweeping and if there were any ordinances that would enforce cars being removed from the street on the days that the street sweeper was out. Alan Frost stated that it would be very difficult to coordinate having all of the vehicles removed from the street for a specific street sweeping day. Sylvia also commented that she had become aware that her name and address were made public in city meeting minutes that were published on the City's website and that she would like her address removed from the site. A discussion occurred and the council decided that they would take her suggestion into consideration and discuss possibly removing her address.

Wayne Stedronsky asked about decals and was informed that Gary Rychard will cover this topic during his update.

### **STAFF REPORTS**

A. Carrie Corcoran, City Recorder:

- Asked for the council to consider approval of \$2,000 for a second work station to be installed in the office for back-up and to be used as a server for the office. She discussed that if the primary computer is down then the city is left without a computer until it is back up and running again.

**MOTION:** Gary Rychard made a motion to approve a second computer for the office at City Hall at a cost not to exceed \$2,000; Jan Fritz seconded the motion; unanimously approved.

B. Alan Frost, Public Works Director:

- Discussed the proposed permit fees outlined in his staff report to defray the cost incurred by the city in reviewing and inspecting public improvement projects and suggested a resolution be passed to receive the funds up front as opposed to sending out the bills after the project has been completed. The council decided to have Alan look at surrounding cities to see what they are currently charging.
- Informed the council that Westech Engineering has put out a notice for bid for the Sublimity Interchange Utility Relocation Project and that the bids will close on January 23<sup>rd</sup> at 2PM. He stated that a decision by the city to award the bid needs to be reached by the 4<sup>th</sup> of February and asked if the council could meet on the 4<sup>th</sup> instead of the 11<sup>th</sup> that month. The council agreed to meet on February 4<sup>th</sup> for the regularly scheduled council meeting.

C. Police:

- Lt. Rich Sebens stated that the police sub-station is up and running and they have already received 3 calls; he stated that he has been there on Thursdays and that the chief has been there on Tuesdays.
- Informed the council that the Chamber Greeters meeting will be held at the Sub-station on January 23<sup>rd</sup>.
- Rich also asked about combining Stayton and Sublimity's exclusion ordinance forms and Steve Tabor stated that everything looked okay as long as the form also referenced Sublimity's ordinances.

**CONTINUING BUSINESS**

Flood Insurance: Gene Ditter stated that Sublimity is outside of the 500 year flood plain, but that we are still waiting to see what changes can be made to FEMA maps for Sublimity.

**ACTION ITEMS:**

Approval of minutes: Joe Lulay made a motion to approve the Minutes for December 10, 2007; Bob Brundage seconded the motion; unanimously approved.

- A. Expenditures: Gary Rychard asked for clarification on the Canyon Contracting bill and Alan Frost explained that it was for work that had been done on Church Street. Clarification was also asked for the CCIS bill;

A break occurred from 8:20 to 8:23

A brief discussion occurred concerning the CCIS bill and Carrie Corcoran was directed to change the description to read "Annual Premium"

Gary Rychard made a motion to approve the Expenditures for the month of January with the revision; Jan Fritz seconded the motion; unanimously approved.

**INFORMATION ITEMS:**

- A. Revenue Statement: Title needs to be changed to reflect December's revenue.  
B. Insurance meeting: Mayor Ditter stated that he and Carrie Corcoran would be meeting with the City's insurance agent on Thursday to discuss the city's Tort liability.

**COMMITTEE REPORTS:**

- A. Steve Tabor: Nothing to report  
Gene Ditter:
  - Stated that Aumsville has asked for a replacement representative for the Regional Transportation Cart System meeting on the 17<sup>th</sup> of January as he was unable to attend
  - 9-1-1 Center: there will be a meeting to discuss user fees on the 16<sup>th</sup> of January at the 9-1-1 center.
- C. Bob Brundage: Stated that there was not a Planning Commission meeting for the Month of December
- D. Jan Fritz: Nothing to report
- E. Joe Lulay: No report; Asked Lt. Sebens about the skate park closure in Aumsville and Lt Sebens stated that it will be closed for an undetermined amount of time until vandalism dies down.
- F. Gary Rychard:
  - Parks: Nothing to report
  - Police: Discussed that the decals to be placed on the police cars would require a request in writing to the city of Stayton asking for replacement decals

MOTION: Gary Rychard made a motion to submit a request in writing to the City Council asking to add Sublimity's name to police cruisers; Jan Fritz seconded the motion; unanimously approved.

Meeting adjourned: 8:35PM