

City of Sublimity

COUNCIL MEETING

April 09, 2007

CALL TO ORDER: Gene Ditter called the meeting to order at 7:00PM. A quorum was established. The Pledge of Allegiance was said. Other members present: Jan Fritz, Bob Brundage and Joe Lulay. Staff present: Carrie Adams, City Recorder, Alan Frost, Public Works Director and Steve Tabor, City Attorney. Absent: Doug Denson.

ADDITIONS OR MODIFICATIONS TO THE AGENDA

- **Additions**
 - Under Staff Reports for Carrie Adams: Professional Security Alarm Corporation and Discuss Audit
 - Under Staff Reports for Suzanne Dufner: Planning Commission Responsibilities and Request for annual funds
- **Modifications**
 - Under action items: Change Allied Waste Resolution to read Allied Waste Ordinance No. 700

PRESENTATIONS/COMMENTS FROM THE PUBLIC

STAFF REPORTS

A. Carrie Adams, City Recorder:

1. Carrie asked the council for approval to postpone a decision on the new Yard debris and Commingle recycling option in order to send out a survey to the residents of the city that provided more information on the new service. The council agreed that this item will be discussed at the June council meeting.
2. She discussed problems that had been occurring with the current alarm system at City Hall such as faulty panic alarms, the system engaging itself randomly as well as the outdated panels and control box that are in current use. Gene Ditter and Carrie Adams explained that they had reviewed the monthly bills for the current alarm company and had also reviewed what coverage would be from Professional Security Alarm Corporation and that there would be a per month savings on monitoring fees. It was also discussed that the equipment in the office and the wells was outdated and would need to be replaced and that these items will be brought up to the budget committee.
3. Mayor Ditter asked the councilors to review the audit information that they had received prior to the May meeting as there will be a presentation from the Auditor.

B. Alan Frost, Public Works Director:

Alan informed the council that the Water Master Plan is nearing completion. He also discussed that Westech, Dave Kinney and himself had met with Stayton and there should be a signed contract prior to the new Fiscal Year for budgeting purposes. He noted that the hydrants will be flushed within the city on April 23rd.

Alan also discussed that an SDC survey has been in the works to look at the current SDC fees and potential increases. He stated that he had a proposal from Dave Kinney to do the SDC rate study as well as the sewer/water rate study, for a total cost of \$6,000 - \$3,000 for each study.

Jan Fritz made a motion to approve the proposal from Dave Kinney for the SDC rate study in the amount of \$3,000; Joe Lulay seconded the motion; unanimously approved

Jan Fritz made a motion to approve the proposal from Dave Kinney for the sewer/water rate study in the amount of \$3,000; Bob Brundage seconded the motion; unanimously approved.

- C. Police: Chief Eubank discussed the police report and the monthly report of hours. Gene Ditter mentioned that he is happy with the service that the police department provides the city. Chief Eubank discussed the survey that will be going out to residents and said that he will report the results of the survey to the council once they have all been received back. He also mentioned that drop boxes will be at both City Hall and the library. Jan Fritz asked if the police department is participating in the meth team program. Chief Eubank stated that we have more of a marijuana problem than a meth problem in our city. He also mentioned that the 1st Wednesday in May, there will be a presentation on meth for all of the managers of the area schools.
- D. Suzanne Dufner:
1. Discussed that the Planning Commission has been working on the Development Code updates. She stated that a public hearing will be held on the 30th of April which be followed by a public hearing at the May 14th council meeting. She briefly highlighted major changes that were proposed for the council. Joe Lulay asked if the updates were modeled after other cities and Suzanne explained that some sections are and some are very specific to the City of Sublimity while others were simply bringing the code up to state regulations.
 2. Discussed that she has been working on updating the duties of the Planning Commission chairman and staff and said that this will be revisited at the May council meeting.
 3. Asked the council to consider allowing the Planning Commission to have an annual fund allotment for updates to the city code. The council decided to take this into consideration and it will be brought up to the Budget committee.

CONTINUING BUSINESS

- A. Financial Software Package Review: Gene Ditter stated that we are still working on this and will continue this item until the next meeting.
- B. Council Goals: It was decided that these will be discussed at a work session.

ACTION ITEMS:

- A. Approval of minutes: Joe Lulay made a motion to approve the minutes from the March 12, 2007 meeting; Bob Brundage seconded the motion; unanimously approved.
- B. Bills to be paid: Jan Fritz made a motion to approve the bills to be paid for the month of April; Joe Lulay seconded the motion; unanimously approved.
- C. Volunteer Resolution 07-01: Carrie Adams read Resolution 07-01; Mayor Ditter restated the resolution. Jan Fritz made a motion to approve Resolution 07-01 a Volunteer resolution for FY 07-08; Bob Brundage seconded the motion; unanimously approved.
- D. Allied Waste Ordinance No. 700: Steve Tabor explained that this ordinance is just formalizing the approved ordinance from the March meeting. Mayor Ditter read Allied Waste Ordinance No. 700, an ordinance establishing rates for the collection, transport and conveyance of solid wastes and recyclable materials; and repealing ordinance No. 342. Jan Fritz made a motion to approve Ordinance No. 700; Joe Lulay seconded the motion; unanimously approved.

INFORMATION ITEMS:

- A. Income Statement: Carrie Adams informed the council that the city had received two checks for our annual cable franchise fees along with a note from the new Controller explaining that the check for 2005 had been misplaced and had just been found which would be why it was late.

COMMITTEE REPORTS:

- A. Steve Tabor: Nothing to report
Gene Ditter: 9-1-1: Stated that they are still finding surprises in the operation and are continuing to work through these issues. He also stated that the budget has not yet been approved.
- B. Bob Brundage: Nothing to report
- C. Jan Fritz: Nothing to report
- D. Joe Lulay: Nothing to report
- E. Doug Denson: Absent

Gene Ditter stated that he will be the budget officer for the 07/08 budget committee.

Wayne Stedronsky, 108 NE Broadway, asked if the public can ask questions during an item being discussed on the agenda. Mayor Ditter said that yes, the public can ask questions during a meeting.

Randy Cranston, 372 SE Church St, suggested that the council also consider looking at the transportation plan to revise that as well. Suggested that we ask LCDC about a potential grant.

Meeting adjourned: 8:30PM.