

City of Sublimity

COUNCIL MEETING

February 12, 2007

CALL TO ORDER: Gene Ditter called the meeting to order at 7:00PM. A quorum was established. The Pledge of Allegiance was said. Other members present: Jan Fritz and Joe Lulay. Staff present: Carrie Adams, City Recorder, Alan Frost, Public Works Director and Steve Tabor, City Attorney. There were 11 people in the audience.

APPROVAL OF MINUTES: Joe Lulay moved to approve the minutes from the January 8, 2007 meeting; Jan Fritz seconded; unanimously approved.

OLD BUSINESS: Decision on the Koehnke Appeal: Mayor Gene Ditter re-opened the hearing. Suzanne Dufner, Planner for the Council of Governments, presented the staff report and the following changes were proposed for approval:

- Delete the condition requiring construction of the backage road;
- Require a revised site plan showing a driveway onto Sublimity Blvd across from the motel;
- Require a property line adjustment or recording of CC&R's to recognize the property as one lot for building purposes; and
- Delete the sidewalk requirement along the east property boundary and require a pedestrian access that would connect the site to the existing commercial development to the west.

At this time, the applicant would be required to dedicate the full right-of-way width for the backage road, but construction of the road would be deferred until the vacant parcels to the east of the subject property develop or properties to the north develop and require access from the backage road. Staff recommends adding the backage road to the City's SDC Ordinance to ensure that all of the users of the road contribute to the costs of constructing the backage road.

Mayor Gene Ditter explained that he, Jan Fritz, Suzanne Dufner, Chris Crean and a representative from KSD Investments met to come up with the proposed amendments.

Jan Fritz asked for clarification about CCR'S and it was mentioned that the road will need to have access. Jan also asked about the legality of our agenda since KSD Investments Appeal was not originally noted when posted. Chris Crean informed the council that it was just a procedural error and since it was noted at the last meeting that the appeal would continue at the February meeting, there would be no legal issues to speak of.

Gene Ditter then asked if anyone would like to speak in favor of or in opposition of the applicant. There were no comments from the audience.

Gene Ditter then closed the public hearing.

Jan Fritz made a motion to approve the Site Design Review (SDR) 06-1/Variance (VAR) 06-2 with the proposed amendments. Joe Lulay seconded; unanimously approved.

NEW BUSINESS: A. Rate review for Allied Waste of Marion County: Robin Murbach from Marion County proposed a rate increase for the City of Sublimity in the amount of 6% overall for solid waste disposal services. Mayor Gene Ditter asked about options for recycling yard debris; a brief discussion followed. A suggestion for a weekly yard debris pick-up and bi-weekly co-mingled pick-up was discussed. Robin Murbach suggested working on a proposal to present to our citizens to bring back to the council for review. Jan Fritz suggested putting a notice out to our customers notifying them of the rate increase consideration. The council asked Robin to put together a proposal to present at the March Council meeting.

BILLS TO BE PAID: Mayor Gene Ditter informed the council that any bills showing January/February in the description were for bills that had been received after the last council meeting. Jan Fritz moved to approve the Bills to be paid; Joe Lulay seconded the motion; unanimously approved.

INCOME STATEMENT: No action was taken.

6. STAFF REPORTS

A. Carrie Adams, City Recorder

- Additional West Coast Bank Signature Card: Carrie Adams discussed that the West Coast Bank signature card would need one more additional signer. Jan Fritz made a motion to add Carrie Adams as an authorized signer; Doug Denson seconded the motion; unanimously approved.
- Financial Software Package Review: Carrie Adams presented the council with the final quotes from the software package RFP's from both Vadim and Caselle. She then asked the council members to take time to review each proposal before the next council meeting so that action on this matter could be discussed.
- Change in phone carrier: The council was informed that the City was switching from Verizon wireless to Nextel for phone service.

Jan Fritz asked if we were billing KSD Investments for the charges incurred by Beery & Elsner. She asked that this be clarified before the next meeting.

B. Alan Frost, Public Works Director

- Water Master Plan update: Alan Frost mentioned that we have a problem with a condition that was put in place in 1991 and suggested that the city withdraw the original permit and re-apply. He stated that the water rights have been purchased without the condition having been completed. Ed Butts, who is currently working on our Master

Plan, has informed Alan that he will still complete the project despite this issue.

- Vacuum attachment proposal: Alan Frost had discussed at the last meeting the potential for the City to purchase a vacuum attachment for the street sweeper for \$1,305.45 from Enviro-Clean as opposed to renting on for \$2,500 per week. He then asked for the council's approval for this purchase. Jan Fritz made a motion to approve the purchase in the amount of \$1,672.65 (in case installation was required; this total comes from the quote provided to the council); Joe Lulay seconded motion; unanimously approved.
- Proposal of a Classification and Compensation Review: Alan presented a quote from LGPI for the Classification and Compensation Review and stated that this is due largely in part to the fact that our current position descriptions are so outdated. He also stated that the study results would benefit the city at budget time. A discussion occurred and Jan Fritz asked if these were accurate quotes. Alan informed her that they were.

C. Police

- Officer Sebens spoke and said that he is going to start preparing more informative police reports for the council meetings. He then recapped the current information provided and answered any questions that council members had concerning calls for service. Office Sebens then mentioned that the police department is applying for a crosswalk grant and that he would keep the council informed on the status.
- Last month, a discussion occurred concerning the small containers that were being found around the school grounds. Office Sebens informed the council that a police liaison had spoken with several students about these containers and found that kids had been using them to get a quick high. The police department then sent fliers to the school about the drug dangers and ran a story in the Stayton Mail as well.
- Officer Sebens then discussed some statistics concerning traffic accidents and the potential for a traffic enforcement team. He also stated that February 5th thru the 18th is seatbelt awareness. He then extended the invitation for the council members to participate in a ride along.
- Alan Frost asked for clarification on the process for vehicle violations. Wayne Stedronsky, 108 NE Broadway, asked about the speed trailer being set up. Office Sebens said that he would make sure that the trailer is set out this month.

COMMUNICATIONS: Nothing Discussed

COMMITTEE REPORTS:

Steve Tabor: Nothing to report

Gene Ditter: Mentioned that he has continued to attend the 9-1-1 meeting. He also mentioned that he attended the Mid-Willamette Valley COG dinner and will continue to attend the meetings.

Jan Fritz: Nothing to report

Joe Lulay: Nothing to report.

RESOLUTIONS/ORDINANCE: None.

PUBLIC COMMENT:

OTHER:

Meeting adjourned: 8:49PM.